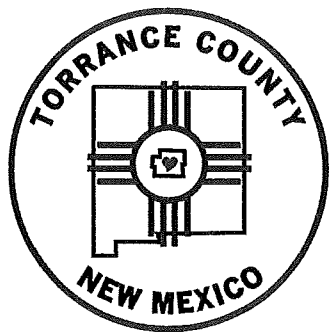




TORRANCE **C**OUNTY
COMMISSION MEETING
MARCH 8TH, 2017
9:00 A.M.

FOR PUBLIC VIEW, DO NOT REMOVE



Torrance County Commission

Regular Meeting to be Held at:
Administrative Offices of Torrance County
Commission Chambers
205 9th Street
Estancia, NM 87016

AGENDA

March 8th, 2017

9:00 A.M.

Please Silence All Electronic Devices

Call Meeting to Order
Pledge of Allegiance
Invocation

Approval of Minutes: February 16th, 2017 Special Meeting February 22nd, 2017 Regular Meeting March 1st, 2017 Special Meeting

Approval of Meeting Agenda

Approval of Consent Agenda:

1. Approval of Checks
2. Approval of Indigent Claims

ACTION ITEMS*

ITEMS TO BE CONSIDERED AND ACTED UPON

* Department Requests/Reports:

(Public Comment, each item: At the Discretion of the Commission Chair. Comments are limited to one (1) minute per person.)

1. Updates: a. Various County Departments b. Other Boards or Land Grants (upon request) c. Forest Service (upon request) d. Commission
2. Resolution 2017-10 Authorization and Submission of Completed Application to NMFA for Acquisition of 201722915 AHRENS-Fox 300 Gallon Tender – Hanna Sanchez, Fire Admin. Asst.
3. Request Out-of-State Travel for Sheriff White to Colorado – Stephanie Dunlap, Administrator
4. Memorandum of Understanding between Torrance County Dispatch and City of Moriarty Regarding the Construction of New Communications Tower – Ben Daugherty, Dispatch Supervisor
5. Resolution 2017-11 Line Item Transfer(s) – Amanda Tenorio, Finance Director
6. Participation of State Projects FY2017/2018 Local Government Road Fund Project/County Arterial Program – Leonard Lujan, Road Superintendent
7. Participation of State Projects FY2017/2018 Local Government Road Fund Project/School Bus Route – Leonard Lujan, Road Superintendent
8. Participation of State Projects FY2017/2018 Local Government Road Fund Project/County Cooperative Program – Leonard Lujan, Road Superintendent

*Commission Matters:

9. Tajiue Transfer Station Update Regarding Options
10. Martinez & Road 102 Grading and Maintenance Issues – Billie Mitchell, Resident
11. Request County Road BO16 Be Chip Sealed Along with Drainage Improvement / Regular Maintenance – Gary Scheidt, Resident

*County Manager Requests/Reports:

12. Request Funding to Cover Unbudgeted Tipping Fees
13. Mid-Region Council of Governments Appointment(s)
14. Update

Public Comment / Requests:

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Taken). Comments are limited to three (3) minutes per person on any subject.

*Adjourn



Minutes

Draft Copy
Torrance County Board of Commissioners
Special Commission Meeting
February 16, 2017

Commissioners Present: **Julia DuCharme-Member**
 James Frost-Member
 Javier Sanchez- Chair

Others Present: **Dennis Wallin- County Attorney**
 Michelle Jones –Clerk Admin. Assist. III
 Gene Winn- TC Extension Office- Moderator
 Linda Jaramillo- County Clerk- Moderator

Call Meeting to Order:

Chairman Sanchez calls the meeting to order at 6:05pm. He thanks everyone present for their attendance and participation.

Action Items

Items to Be Considered and Acted Upon

Per the agenda:

Public Forum

Introduction of Torrance County Manager Candidates/Applicants

As part of our efforts to keep residents, business owners, and other members of the public informed and involved in County affairs, the Torrance County Commission is seeking written questions for Torrance County Manager applicants. Torrance County reserves the right to reject or revise any questions presented if deemed inappropriate. If you cannot be present you may email you questions and/or comments to larchuleta@tcnm.us, or hand deliver them to Room 24 in the County Administrative Offices at 205 9th Street, Estancia.

Chairman Sanchez explains how we will proceed with this evening's Public Forum. Present at this evening's Forum are our 5 County Manager applicants, our Board of County Commissioners, our County Attorney, the minutes taker, and our moderators. Members of the public and some County employees are also in attendance in the audience.

Written questions will be gathered from the audience and given to Mr. Wallin, our County Attorney. Mr. Wallin will review the questions to make sure that they are in accordance with our rules and regulations. Reviewed and approved questions will be given to our Moderator who will read the questions to the panel of applicants. Each applicant will be given 1 minute to reply to each question.

At this time each applicant introduces themselves to all present. The applicants are:

- Ms. Annette Ortiz, TC Interim County Manager
- Ms. Belinda Garland, NM Gaming Control Board associate
- Mr. Joseph Kasuboski, NM State Parks North East Regional Manager
- Mr. Brad Hill, NM Office of the Attorney General associate
- Mr. Mike Anaya, former Santa Fe County Commissioner

Mr. Gene Winn begins asking the applicants questions. Each applicant answers the following questions that were submitted:

1. What do you feel are the County's two most problematic issues that need to be addresses and resolved during your first year as County Manager?
2. What skills have you acquired throughout your professional career that you feel may be utilized as County Manager?
3. How important do you feel boosting morale is for Torrance County Employees in an effort to accomplish a high level of quality in performance of duties, willingness to serve the public and supporting our elected and appointed officials?
4. How would you move Torrance County forward with improving roads, increasing law enforcement personnel, and acquiring full-time paid fire department personnel?
5. a) What experience do you have with CDBG Grants?
b) Would you be willing to apply for, and administer, the grant funds for the county?

Background: Torrance County is a Joint Powers Agreement member of the EVSWA. The EVSWA owns and operates the regional landfill for central New Mexico. The landfill is in Torrance County, east of Moriarty. EVSWA also operates the eight solid waste collection stations throughout Torrance County for use by residents of the county.

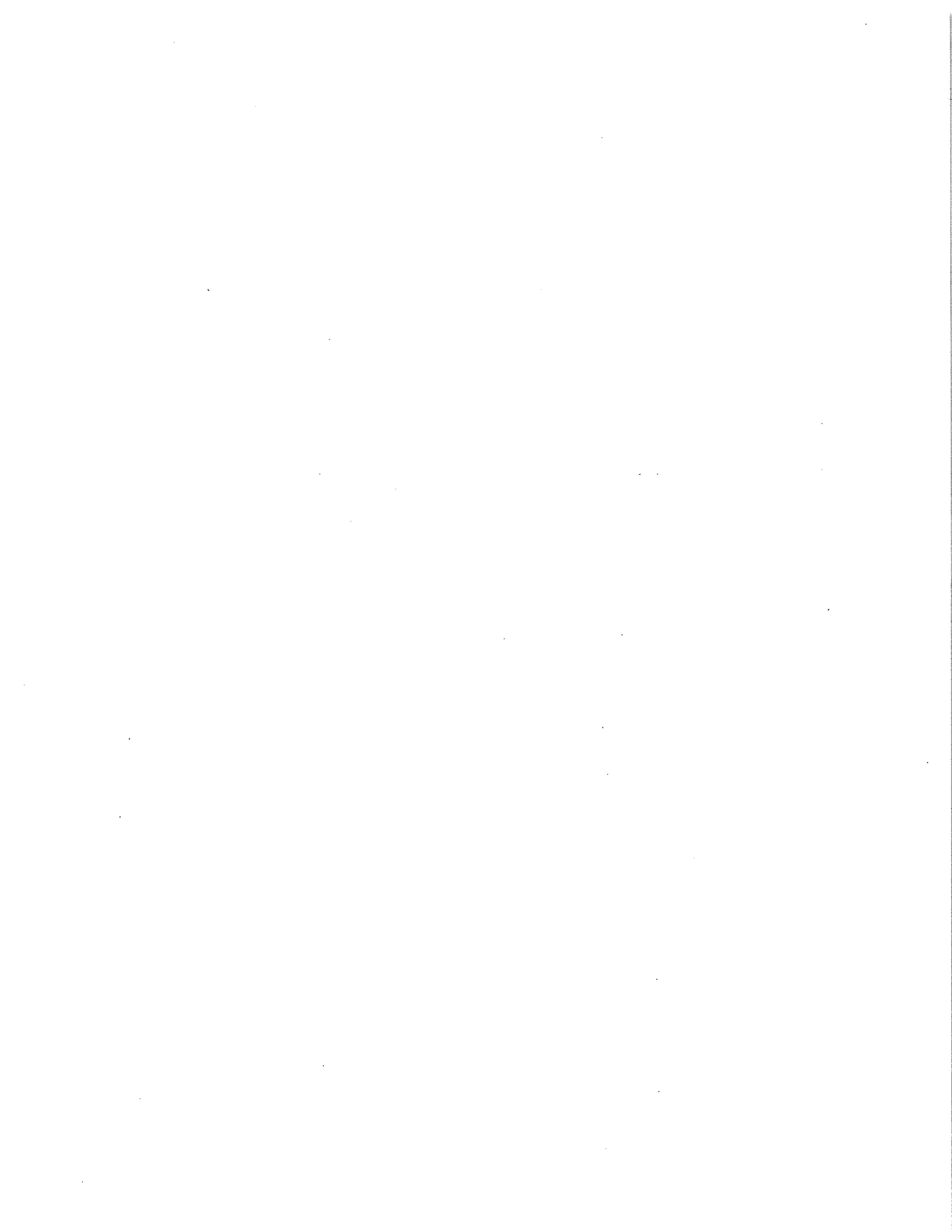
Several years ago, the Torrance County Manager obtained a \$500,000 Community Development Block Grant (CDBG Grant) for landfill cell construction. The cell was completed and is currently in use. The current landfill cell is nearing its capacity and a new cell will be required in about three years.

All landfill customers, including Torrance County, pay a landfill tipping fee on their amount of solid waste disposed of at the landfill. However, the EVSWA Board of Directors has indicated that it may be willing to waive the landfill tipping fee up to the amount of the CDBG Grant obtained by Torrance County for construction of a new cell. A CDBG Grant in the amount of \$500,000 would cover about four years of Torrance County Tipping fees.

6. What is your view regarding nepotism and how does a governmental entity with a small population deal with it?
7. The County Manager's position is an at-will appointment by the Commissioners. Would you be willing to entertain an agreement in your contract that excludes a possibility of litigation in case of your dismissal or resignation?
8. What are your thoughts on accountability and transparency for the citizens of this County?
9. Given the position of County Manager, what do you feel is the biggest challenge facing the relationship between the County Commission and County manager; with that, if you do not care for a Commissioner's personality or position on an issue, how will you conduct yourself?
10. A high priority for the County is the maintenance and improvement of County roads. What ideas do you have to improve this vital infrastructure? Would you include stakeholder (citizen) input to prioritize the roads to be improved?

At this time, Ms. Linda Jaramillo, County Clerk, takes over the role as moderator and asks the applicants the following questions:

11. How do you feel about the grant funded programs under the County umbrella?
12. Are you willing to relocate if the job demands make it necessary?



13. What do you anticipate your relationship with Elected Officials and their staff will be?

14. What are your feelings on Commercial Horticultural Operations with the harvesting of medical cannabis and the use of water quantity, including potential impairments of prior existing water uses and whether the water use is consistent with conservation and beneficial use of water and how it will effect or impact public safety, health and welfare of the County inhabitants particularly those in the vicinity of proposed water usage for such operations?

15. What is your take on the water pipelines that are being proposed and how are the people of Torrance County going to be protected of their wells and water tables?

16. What role do you see County local government playing in economic development and what economic development strategy/strategies do you think would be most effective in positively shifting the socio-economic state of the County?

17. Land grants are a big part of Torrance County; how would you improve interactions with them?

18. Currently many County employees do not receive annual reviews and all employees receive the same pay raise. Do you agree with this or would you recommend a change?

19. Torrance County's greatest assets are our people, our water, and our wind. How will you work with the Commission to protect our greatest resources?

Ms. Jaramillo thanks the applicants for their answers and states that she is glad she is not the one who has to make this decision.

Chairman Sanchez thanks the applicants, as well as the audience for their participation this evening. He states that we appreciate all the question submissions and regrets that, due to time constraints, not all of the questions that were submitted could be asked. He states that we did our best to select a wide set of issues and topics that we hope fairly represented the questions that our constituents may have.

Commissioner Frost states that we have a good cross-section of people from our County here with a lot of good questions on various issues and he thinks this Forum has been very good. He thanks our panel of applicants for their answers.

Madam Commissioner DuCharme states that she agrees with her fellow Commissioners and Ms. Jaramillo; we have great applicants and it is going to be a very difficult decision to select only one person for this position. She states that she is very excited about this Forum and thinks it is a great idea. She thanks the public for helping the Commission to see our applicants better and have a better idea about what they stand for and represent. This was a big effort and she thanks everyone who was involved in making this evening a success.

Chairman Sanchez states that he knows that this step was not necessary, but he feels that outreach to our stakeholders is something that is key. Inviting the public to participate in processes can only be a benefit.

Chairman Sanchez states that the number one thing is the public; we are always accountable to them. He reiterates to the applicants that we have a very active public in this County and this job can be likened almost to a burden; it will be a tremendous amount of responsibility and a tremendous weight will be placed on the shoulders of whoever is selected. With that, Chairman Sanchez thanks everyone again for their time and participation.

***Adjourn**

Meeting adjourned at 8:06 pm

Chairman Sanchez

Michelle Jones, Admin. Assist. III

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.

Draft Copy
Torrance County Board of Commissioners
Commission Meeting
February 22, 2017

Commissioners Present: **Julia DuCharme-Member**
 James Frost-Member
 Javier Sanchez- Chair

Others Present: **Annette Ortiz- Interim County Manager**
 Dennis Wallin- County Attorney
 Michelle Jones –Clerk Admin. Assist. III

Call Meeting to Order:

Chairman Sanchez calls the meeting to order at 9:04 am and calls for a Commission Roll Call. Commission District 1- Present, Commission District 2- Present, Commission District 3- Present. Mr. Tito Chavez, Torrance County resident, leads us in the pledge and Ms. Janice Barela, TC Deputy Treasurer, gives the invocation.

Approval of the Meeting Minutes:

Chairman Sanchez asks for a motion to approve the January 30, 2017 Special Commission Meeting minutes. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the January 30, 2017 Special Commission Meeting Minutes. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Minutes:

Chairman Sanchez asks for a motion to approve the February 6, 2017 Special Commission Meeting minutes. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve the February 6, 2017 Special Commission Meeting Minutes. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Minutes:

Chairman Sanchez asks for a motion to approve the February 8, 2017 Commission Meeting minutes. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the February 8, 2017 Regular Commission Meeting Minutes. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Agenda:

Chairman Sanchez asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's meeting agenda. Madam Commissioner DuCharme seconds the motion. Madam Commissioner DuCharme asks for clarification concerning agenda item #18. **County Manager Appointment.** This item is on the agenda, as well as an Executive Session to discuss limited personnel matters concerning the appointment of a County Manager. She asks how this was intended to work. Chairman Sanchez explains that when they get to agenda item #18, they will go into Executive Session. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Consent Agenda:

Chairman Sanchez asks for a motion to approve the Consent Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Consent Agenda. Chairman Sanchez seconds the motion. Madam Commissioner DuCharme states that, for clarification and for the record, at the last Commission meeting, the Commissioners approved a consent agenda for \$169,000.00, but ended up signing a consent agenda for \$245,000.00. She asks for an explanation for the record. Ms. Amanda Tenorio, Finance Director, explains that they turned in the invoice listing and the check listing, but there were more invoices that needed to be paid and they failed to print an updated listing. She states that they came up with a solution to keep this from happening in the future. She adds that the check listing is the one that needs to be signed by the Commission. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

There are no Indigent Claims.

Action Items
Items to Be Considered and Acted Upon

***Department Requests/Reports:**

1. Updates

Hanna Sanchez, Fire Department Administrative Assistant, informs the Commission that she just returned from Silver City. They had 5 people go and take the EVOC, (Emergency Vehicle Operators Course). Everyone needs to have 10 hours of driving time before they are allowed to operate an emergency vehicle. Once they get their 10 hours, then they can get their Class E listing on their drivers licenses.

Ms. Sanchez is getting quotes for the District 5 sub-station well, to get it on the ICIP. She received a quote for the actual drilling of the well which was approximately \$7,000.00.

District 4 has been working diligently to get their NFIRS, (National Fire Incident Reporting System) updated so they can get their funding unfrozen. They now have January and February of 2017 entered and they are working their way backwards.

They now have 3 AHA, (American Heart Association) Certified CPR instructors, 7 National Certified Search and Rescue, and 11 State Certified Search and Rescue.

Linda Jaramillo, County Clerk, informs the Commission that she is going to be changing the locations of two polling places in Mountainair. She will be attending the March 1st Mountainair Town Council meeting to ask permission to use the Dr. Saul Community Center as the new polling place for Precinct 9 and Precinct 10. She is moving the Precinct 9 polling place from the Mountainair Catholic Center and the Precinct 10 polling place from the Mountainair High School Gym. She is making these moves now in preparation for October, when the Commission will approve all of the precincts for the County. She presents the Commission with a map showing the old locations and the new location. (A copy of this map is located in the file for this meeting). She informs the Commission that when she moves the polling place for Precinct 10, it will move out of the Precinct 10 boundaries and she will need a court order to make the move. She has done this before and has already discussed this with Mr. Wallin and is very familiar with the procedure.

Lastly, Ms. Jaramillo informs the Commission that she worked with Dr. Saul for many years, until he passed away and moving the polling places to the Dr. Saul Community Center touches her heart. She states that Dr. Saul was a great man; he was not only her boss, he was her mentor and her inspiration.

Betty Cabber, County Assessor, speaks. Ms. Cabber sits on the NMAC Board of Directors and will be giving her update about the NMAC. She informs the Commission that the NMAC Board of Directors had a meeting last Saturday in Santa Fe. The meeting was held in order to review the important legislative bills that the NMAC is closely watching. Ms. Cabber has presented the Commission with a handout listing the bills and giving a brief summary about each. She has also notated on the list which bills the NMAC supports and which bills it opposes. (A copy of this list is included in the file for this meeting.) Ms. Cabber talks specifically about HB490- FUNDS TO COUNTY-SUPPORTED MEDICAID FUND. In summary, this bill would mandate that, in addition to other required contributions, every county must transfer to the County-supported Medicaid Fund in quarterly installments, beginning March 2017, an amount equal to one-sixteenth of the taxable gross receipts reported for the county for the prior fiscal year. Declared an emergency. The NMAC strongly opposed this bill. Ms. Cabber also highlights SB451- EXCLUDES CERTAIN LOCAL GOVERNMENTS FROM HOLD HARMLESS DISTRIBUTION, which the NMAC also opposes. Bills can be researched at www.nmlegis.gov.

Commissioner Frost thanks Ms. Cabber for her update and states that this information is very important. He encourages everyone to study the bills and talk to our legislators.

Madam Commissioner DuCharme comments on the Special Commission meeting that was recently held on February 16th. The meeting was a Public Forum and candidates for the County Manager position interacted with and answered questions from the public. The public also got an opportunity to express their concerns through the written questions that they submitted to the candidates. The candidates were able to show their level of their expertise and ability to communicate with the public. Madam Commissioner DuCharme states that it went very well and she received very good feedback about it from the public. It was a great idea to have this meeting.

Chairman Sanchez reiterates Madam Commissioner DuCharme's comments about the special meeting, stating that it went very well and was very well

attended. The questions were good and it was a very fruitful event. He thanks our County staff for helping to coordinate and facilitate the meeting.

2. Request Permission to Purchase New Tinder- Cheryl Hamm, Fire Ms.

Hamm speaks. This item was brought before the Commission at that last Commission meeting. There was an issue over the HGAC contract, which the truck they want to purchase is under. Ms. Hamm states that she spoke to Ms. Cathy Sanchez at the State Purchasing Office and Ms. Sanchez provided her with 2 statutes that basically state that it is ok to go with this type of vendor as long as our County Attorney approved it. They sent the paperwork over to Mr. Wallin, County Attorney, for review. Ms. Leslie Olivas, Purchasing Director, states that she too tried to contact someone at State Purchasing, but was not successful. However, she contacted her affiliate members and found out that the State just awarded a new contract two weeks ago for fire apparatus, tinders, etc. There are three eligible vendors and Ms. Olivas believes that this would be the best way to go. It's a State purchasing agreement and we are allowed to use it and there is no question about its legality. Chairman Sanchez asks Mr. Wallin for his legal opinion. Mr. Wallin states that several years ago, he was asked to look at the issue of using the HGAC contract for what is called a 'piggy back' purchase under the procurement act. He states that he was convinced at that time that it was legal and the statutes support it. However, it is certainly much cleaner if we have a state contract that we can use. He states that he is comfortable with the legality of using it; whether or not it is the best contract to use or the best practice, he would defer to Ms. Olivas for that absolutely. Ms. Olivas states that, not long after she became the CPO for Torrance County, the State Purchasing Office issued a 'ruling' that stated that unless Torrance County is specifically named as a legal user of the contract in the contractual language, we should not use it. Ms. Ortiz, Interim County Manager, comments that we have made purchases previously through the HGAC and have had no issues with it. She states that if the County proceeds with the HGAC, our Procurement Officer would not be signing any of the paperwork. Ms. Hamm states that if we go with the new state contract, it would most likely cost more and would most definitely take more time. Ms. Hamm states that her Fire District currently has no tinder; they have to rely on mutual aid. Ms. Hamm further states that there is a one page application to become a user on the contract. Chairman Sanchez states that it seems that the next logical step would be to become a user on the contract. Ms. Olivas states that she can look into this.

ACTION TAKEN: Chairman Sanchez makes a motion for the County to submit an application, or follow whatever process is necessary, in order to make it so that the contractual language that is in existence will match purchasing regulations and

procedures as per the County's Purchasing Office. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Betty Cabber, Assessor, asks if a landowner could sue the County if water could not be transported in time for the Fire Department to put out a fire on their property.

Billie Mitchell, resident, expresses her concerns about the time it might take to start the process again of getting a tender.

Michael Godey, resident, states that perhaps this item should be discussed again at the next meeting.

Michelle Jones, Clerk Admin. Asst. III, (myself), asks for clarification on this item. She asks if this means that once the County is added to the contract, the Fire Department will move forward with the purchase of this tender on the HGAC contract. Chairman Sanchez states that would probably be the intent.

Cindy Sullivan, Animal Shelter, asks why, if this contract was originally approved in August, are we discussing this now. Why didn't they move forward with this purchase then? Ms. Ortiz replies that Ms. Olivas expressed concerns.

Ms. Ortiz suggests that Ms. Hamm inform all our mutual aid providers that we are down a tender. She will ask the Fire Chief to do this.

Chairman Sanchez states that, in addition to his motion, he would highly encourage the Manager's Office to work with Purchasing and our Fire Department to make sure and get this issue resolved and get everyone on the same page.

Hanna Sanchez, Fire Department, states that they do have two additional tenders: 3-1 and 3-2. She states that she could get with their Operations Chief and talk about relocating one of them until they get their new one. She will talk to the District 3 Fire Chief as well.

Michael Godey, resident, comments that perhaps it could be added to the motion that once the paperwork is completed, the purchase of the tender could move forward.

Antonio Elizondo, resident, asks if the County could consider leasing a truck until the new one is ready.

3. Professional Services Agreement Torrance County DWI Program Contract FY-2017-DWI-01 Amendment 2- Tracey Master, DWI Prevention

Ms. Master speaks. This is contract FY2017-DWI-01 Amendment 2. In December of last year, Amendment 1 was done to reflect a reduction in funding and scope of services due to the reduction in funding from the State. After the Commission approved supplemental funding, Amendment 2 was created, which would reinstate the scope of services and increase the monthly reimbursements. Ms. Master explains that she has asked the Commission to table this item twice because there is a compliance issue with the contract. She states that she has been working with Mr. Wallin on this, trying to find the best way to move forward. She states that in the original contract, item #17 under **Scope of Services**, indicated that the contractor would obtain her certified prevention specialist status no later than February 11, 2017. That original contract was signed on February 11, 2015, providing two years to get this accomplished. In September, when it looked like this goal was not going to be reached, there was communication with the contractor about achieving the status of certified prevention intern; one step away from specialist. At this time, certified prevention intern status would suffice, but it has not yet been achieved. Ms. Master states that she needs to get this contractor back to work in the schools. She is requesting that the Commission approve this amendment. Item #17 of the original contract can be revisited at a later date. Ms. Master clarifies that item #17 is not listed on the amendment because it was never amended; it is part of the original contract. Ms. Master also clarifies that the contractor has met all the requirements to be a certified prevention intern, she just does not have her official certification yet. Commissioner Frost comments on the importance of the work in the schools. **ACTION TAKEN:** Chairman Sanchez makes a approve Professional Services Agreement Torrance County DWI Program Contract FY-2017-DWI-01 Amendment 2. Commissioner Frost seconds the motion. Madam Commissioner DuCharme asks Ms. Master if the contractor will continue to pursue her certification of prevention specialist. Ms. Master is not sure, but to the best of her knowledge, she is. Madam Commissioner DuCharme states that there should be some type of stipulation in the contract that states that the contractor should follow the contractual responsibilities that she took upon herself. Ms. Master states that she is open to any changes to the contract that the Commission thinks need to be made. Mr. Wallin states that the termination of the original contract is June 30, 2017; the end of the fiscal year. He states that all we are attempting to do is keep this program in place for the next three months. Commissioner Frost calls for the

question. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

4. Tri-County Juvenile Justice Board Compliance Issues- Jenea Ortiz, Continuum Coordinator, TCJJB Ms. Ortiz speaks. She states that in October of last year, she discussed compliance issues with the TCJJB. She discovered these issues as she was writing the grant for FY2018. She states that the TCJJB was missing several documents that were required in order to apply for the grant. She worked with Janet Musolf, the Grant manager, and her staff in Santa Fe, to bring us into compliance so we were able to submit the application. However, because of time constraints, she states that their solutions were very basic and there is still a lot of work that needs to be done. She states that after this, she began to look at the contract between Torrance County and CYFD more carefully to make sure she would be prepared for the next fiscal year. Ms. Ortiz presents the Commission with a packet of information, which is included in the file for this meeting. The first page of the packet shows the statute that the grant works under.

Ms. Ortiz has highlighted the portion of the statute which show the six positions that have to exist on the Board:

a representative from local government, a representative from children's court, a district attorney, a public defender, a representative from local law enforcement, and a representative from the local public schools.

The second page of the packet lists the current TCJJB Board Members. The page shows members who are required positions, members who regularly attend the meetings, and members who have not attended a meeting in the year or have only attended once.

Ms. Ortiz states that the Board is currently missing 1 of the 6 required positions; a representative from children's court. She states that in other continuums, this position is filled by a children's court judge. In our case, this would be Judge Murphy or Judge Sweazea. Ms. Ortiz states that she has worked with CYFD and right now, Ms. Shannon Murdock is filling both the position of the District Attorney and children's court on the Board, but this is only temporary. Ms. Ortiz asks the Commission to send a letter to either Judge Murphy or Judge Sweazea asking them to fill this position.

The next item in the packet is a copy of the contract between Torrance County and CYFD. The contract explains that Torrance County is responsible, with the

coordinator, to set up a community advisory board. (Ours is called TCJJB). This Board is responsible for completing 6 items that are listed on the contract. Currently, the Board is only in compliance with the first item. She states that, as the Commission can see, this area requires substantial consideration.

Ms. Ortiz now refers the Commission to page 9 of the contract, the portion of the contract that outlines Duties and Responsibilities. The contract states that Torrance County will ensure that the TCJJB meets all of the goals and objectives and completes activities as specified in the contract and in compliance with all applicable state and federal laws.

Ms. Ortiz now refers the Commission to page 19 of the contract: the Administrative Standards that the Board must comply with in order to be in compliance with this contract. Paragraph 2 states the following:

2. The Board shall ensure that the agency has current by-laws that are filed with the appropriate local, state, federal body or higher education institution. At a minimum, the agency by-laws should include:

- a. Membership (types, qualifications, rights, duties);
- b. Size of Board of Directors;
- c. Method of selection and removal;
- d. Duties and responsibilities of officers;
- e. Committees;
- f. Quorums;
- g. Recording of minutes;
- h. Method of amending by-laws.

Currently, only items b, e, f, and h are a part of the by-laws and all of the items are either mission components or require a more in-depth description of the topic mentioned.

In paragraph 5 minutes are discussed, which is another deficient area.

Ms. Ortiz has included a copy of the current TCJJB by-laws in the packet for Commission review. Ms. Ortiz states that currently the by-laws do not contain a mechanism to remove a Board member and there is no requirement of Board members to attend a certain number of meetings. There are three boards which have different quorums and the by-laws do not clearly mention which quorum should be used if the voting Board is absent or if several of the voting members are

absent. Ms. Ortiz states that there are many issues in the by-laws that must be addressed in short order. She stresses to the Commission that she has been working closely with the State and we are not in danger of losing our funding. However, we are not in compliance and \$91,392.00 could be lost if we are to be audited. This needs to be addressed quickly. She states that their program helps at-risk youth; it helps to divert them and keep them from entering the juvenile justice system. These programs also help youth who are at a high risk of dropping out of school.

Lastly, Ms. Ortiz states that she respectfully requests that each Commissioner exercise leadership and work to inspire this Board to become compliant. She states that she does not need a decision today, but would ask for some guidance by their next TCJJB meeting, which is scheduled for March 28 @ 4:00 pm. Ms. Janet Musolf from CYFD is available to attend the next Commission meeting to answer questions if necessary.

Chairman Sanchez asks why the Commission is being asked to intervene. Ms. Ortiz replies that unfortunately, at this time, she has not been receiving a lot of cooperation from the Board; it just does not seem to be something that they are willing to do. The contract clearly shows that these issues need to be addressed. Ms. Ortiz would like for the Commission to meet the criteria listed on pg. 8 of the contract that states that the Commission forms the basic shape of the Board and assigns the members their duties. The Board would then be forced to meet the obligations of the contract. **ACTION TAKEN:** Chairman Sanchez makes the motion that the County Manager's Office look at this issue and arbitrate between the membership. Chairman Sanchez states that the Commission wants to see the Board come under compliance with its by-laws and pending further arbitration by the Manager's Office; if an agreement cannot be made, then the Commission will entertain any options at that time. An appropriate first step is to allow the County Manager's office to negotiate and speak to the parties involved and try to reach some kind of consensus. Commissioner Frost seconds the motion.

Michael Godey, resident, suggests stricter language be added to the by-laws to make the members more accountable.

The Commission votes; all in favor, none opposed. **MOTION CARRIED**

5. Ratify UNM Medical Director Professional Services Agreement- Hanna Sanchez, Fire Admin. Asst. Robert Sturchio, TC Fire Technical Rescue Coordinator, speaks. He is requesting that the Commission ratify the UNM

Medical Director Professional Services Agreement between Torrance County and the Regents of the University of New Mexico and UNM Medical Group. This is for Medical Director services for the TC Fire Department for the next year. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to ratify the UNM Medical Director Professional Services Agreement. Madam Commissioner DuCharme seconds the motion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

6. Resolution 2017-10 Budget Increase – Amanda Tenorio, Finance Director
Ms. Tenorio speaks. She is requesting approval of Resolution 2017-10 Budget Increase. This increase is for the ICE housing at CCA and School Board election reimbursements. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve Resolution 2017-10 Budget Increase. Chairman Sanchez seconds the motion. Madam Commissioner DuCharme asks Ms. Tenorio if the number listed for the budget increase for the ICE housing is correct; it is listed as \$9,000,000.00. Ms. Tenorio states that yes, it is correct. There has been an increase in housing needs for ICE detainees this fiscal year. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

7. Resolution 2017-11 Line Item Transfers- Amanda Tenorio, Finance Director
Ms. Tenorio speaks. She is requesting Commission approval for Resolution 2017-11 Line Item Transfers. These transfers are all within the requesting departments budgeted funds. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve Resolution 2017-11 Line Item Transfers. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

8. Resolution 2017-08 FY 2017/2018 Financial Hardship- Leonard Lujan, Road Superintendent
Mr. Lujan speaks. This is an annual resolution. This resolution will enable the Road Department to go to Santa Fe and participate in the State auction where they can purchase used equipment. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve Resolution 2017-08 FY 2017/2018 Financial Hardship. Chairman Sanchez seconds the motion. Madam Commissioner DuCharme asks about the equipment that was purchased with these funds last year. Mr. Lujan replies that

they purchased a salt truck, a snow plow, and a 2008 4-door Duramax. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

9. Resolution 2017-09 Mileage for County Designated Roadways for Maintenance, Letter & List- Leonard Lujan, Road Superintendent Mr. Lujan speaks. This is the Road Department's miles maintained that they submit to the State every year. The current estimated total miles maintained in Torrance County is 936.697 miles. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve Resolution 2017-09 Mileage for County Designated Roadways for Maintenance, Letter & List. Commissioner Frost seconds the motion.

Dennis Chavez, resident, asks if any of this funding will be used to repair or maintain his road, Charlie Breckenridge Road. This road runs in Santa Fe and Torrance County. Mr. Lujan replies that he is holding a grader training in May and they will be training on this road. It will be re-graveled in May. Chairman Sanchez recommends that Mr. Chavez talk with the County Manager about this issue. If he still has concerns, he could request to be put on a future Commission agenda.

Billie Mitchell, road A102 resident, states that she is very upset because her County maintained road has not be maintained as often as she thinks it should be. Chairman Sanchez states that Ms. Mitchell's comment is not relative to this agenda item. He asks her to make her comment during the public comment section. He also recommends that she talk with the County Manager and if she still has concerns, she can request to be put on a future Commission agenda.

No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

Jack Bartman, resident, asks for speed bumps on Martinez Road.

16. Tajique Transfer Station Update Regarding Options Ms. Ortiz speaks. She states that she received information about this item. As the Commission will recall, the Tajique Transfer station is currently located on property that the County deeded over to the Tajique Land Grant. Currently, the transfer station sits adjacent to the Tajique Community Center and the new park. The Land Grant is requesting that the County relocate the transfer station. The Manager's Office has been looking at

some options for accomplishing this. The Land Grant has proposed an alternate site for the station. Ms. Ortiz has a rough estimate of how much it would cost to do the fencing and Road Department ground work at the proposed site- \$50,000.00. This estimate does not include the cost of leasing the property from the Land Grant or any cement work that would need to be done. Ms. Ortiz reiterates that the Commission could negotiate a lease with the Land Grant for the property that they are proposing, or negotiate to purchase a different piece of property and then placing the transfer station at either location. There is discussion about options. Chairman Sanchez asks Ms. Ortiz to get costs estimates for an identical location- an identical structured site, and one with added infrastructure. Chairman Sanchez also wants to know what our potential lease costs or land purchases are. Ms. Ortiz states that quite a few landowners have come forward who are very willing to sell or lease their properties. She states that she thinks that the County should purchase property rather than lease. Commissioner Frost asks about the cost of improving the road to the current proposed site.

Michael Godey, resident, states that the length of the proposed road that would need improvement is approximately ¼ mile. Mr. Lujan recommends putting asphalt on the road to the proposed site; he estimates the cost at approximately \$50,000.00.

Ms. Ortiz states that the Land Grant is more than willing to go into negotiations for a lease. Mr. Lujan explains why it is more costly to reuse fence vs purchasing new fence.

Madam Commissioner DuCharme states that the last time this item was discussed, the Commission decided to have a workshop that would include representatives from the EVSWA and residents that live in that area and use that station. She asks what happened to this. Ms. Ortiz replies that she did not realize that it was supposed to be a workshop involving the residents. She states that there was a small workshop that involved representatives from the Land Grant, the EVSWA, the Road Department, one Commissioner and the Interim County Manager. They discussed what the options were and how they were going to move forward. They discussed what it would take to add infrastructure to the property. Madam Commissioner DuCharme states that she does not remember this being the decision of the Commission. She states that she had expressed that she wanted to participate in this workshop also. She further states that she doesn't understand why Torrance County should be involved and have to spend so much money. It is not Torrance County's property any more, it is the property of the Land Grant. She states that she thinks this should be a negotiation between the Land Grant and the EVSWA.

Ms. Ortiz replies that they are trying to keep the communication open with the Land Grant. We are trying to meet the needs of the local residents in the area as well as meet the needs of the Land Grant.

Cindy Sullivan from the Animal Shelter comments on the cost of moving a fence vs building new. She comments that it is very costly and almost impossible to move permanent fencing.

Andrew Gutierrez, Tajique Land Grant Board member, gives some background on the lease. He states that the terms of the lease are not set in stone; it's a place to start. Mr. Gutierrez states that his understanding is that the EVSWA has a contract with the County.

Andy Miller, EVSWA Manager, states that the Tajique station is one of the stations that the County provides to the EVSWA under the contract that they have with the County. The EVSWA runs it. The EVSWA would be more than willing to operate the station in another location, but it is not the Authority's obligation to build the station. They get more than 400 visits per month to this station; it serves a valuable purpose.

Commissioner Frost states that the fact is that there are a lot of people in that area that deserve a place to take their trash. We need to compare our options and take care of our residents.

Andy Miller states that the EVSWA will volunteer their time, effort, and negotiations with the State to get the new location registered. Instead of incurring engineering costs or permit and registration costs, he has volunteered that service to the County.

Madam Commissioner DuCharme asks Mr. Wallin about the legality of our involvement in this situation. Mr. Wallin replies that we are not obligated to provide a station up there, we do it as a public service- just like we do for the rest of the County. The Land Grant has requested that we move it from its current location. What it comes down to is what the most cost effective way of doing that is. Mr. Wallin explains again that the contract involves the County.

Chairman Sanchez gives the County Manager's office direction. He states that he would like to see:

1. The current proposal completed to include asphalt and the concrete work. The current proposal being moving the station from its current location to the proposed Land Grant location. One for proposed infrastructure and one for identical infrastructure. Chairman Sanchez states that he wants to better understand the fencing costs.

2. Complete and similar cost proposals for all of our lease/purchase options that are existing. The same exact cost elements with road options and lease vs buy.

3. A traffic study for the Land Grant proposed location.

Chairman Sanchez asks about the time line needed to get this accomplished. Ms. Ortiz states asks that this item be put on the next agenda and if she is not ready to present her findings, the item can be tabled, but she anticipates that she will have answers. **NO ACTION, INFORMATION ONLY**

15. Appointment of Investment Committee Ms. Ortiz speaks. She states that she did not receive any letters of interest from the public to be on this committee. Ms. Sedillo, Treasurer, states that she did not receive any letters of interest either. She states that she believes that the Commission appointed the committee at the last Commission meeting; we were waiting for public members to come forward. Ms. Sedillo suggests moving forward with the committee and leaving the notice for public members up on the TC website until the positions are filled. Chairman Sanchez states that he would like to set an initial meeting date. Madam Commissioner DuCharme asks if the positions were advertised. Ms. Ortiz replies that they were. Ms. Sedillo reminds all that the Commission appointed the following persons to the Investment Committee:

- Commission Chair
- County Manager
- County Treasurer
- Finance Director
- County Attorney

Ms. Sedillo will contact the committee members to set the date for the first meeting. Ms. Sedillo explains that currently the money that is in investment is from the General fund. There are different funds that are pulled from to invest; it's usually funds that have an adequate balance that can be rotated in and out, but that is for the investment committee to decide. She states that currently we are looking

at long term investment and trying to earmark what we want to put in a long term investment. Commissioner Frost comments that the topic that keeps coming up is about how to handle the wind farm PILT money. Ms. Sedillo comments that some of the PILT money is in investment right now as is some of the Road Department money. Commissioner Frost states that we invest every year in EVEDA and we get a return on our investment from the wind PILT money. He states that he believes that someone from EVEDA should be on this committee. Ms. Sedillo states that if someone from EVEDA is interested, there is still time for them to submit a letter of interest. Madam Commissioner DuCharme states that she thinks having someone from EVEDA on this committee could create a conflict of interest. EVEDA already receives \$25,000.00 a year from the County. Commissioner Frost states that in return the County has already received \$670,000.00 from the latest wind project. Ms. Sedillo reminds the Commission that these committee meetings will be open to the public; they will be advertised on our website and anyone can attend.

Michael Godey, resident, comments that the most important investment is infrastructure, safety, and education. An advocate for these three things should be on the committee.

David Tixier, resident and small business owner, states that he is an advocate for economic development. He is an EVEDA Board member and he believes that someone from EVEDA should be on this committee. He states that he would be excited to be on this Board.

Ms. Sedillo clarifies that this board is not going to decide how money is going to be spent; we are only looking at investing available dollars to get the most return on investment of our money and to make sure that we are compliant with state statute to report back to the Board of Finance.

NO ACTION, INFORMATION ONLY

10. Appointment of Records Custodian – Ms. Ortiz speaks. She states that in the last meeting the Commission requested that the staff hold a department head meeting to discuss this issue. Ms. Ortiz states that they have not had a chance to do this but she has thought about this and suggests having the County Clerk become the Records Custodian. She states that the Clerk has requested that she be named the Records Custodian and she has the mechanism in place if we can add to her budget to allow for Michelle Jones to take over the duties and become a full-time employee. Ms. Ortiz states that in the next Department Head meeting, they could

line out the scope of work of what she needs to do as Records Custodian. Ms. Jaramillo states that she would be the Custodian of the Record and she would be responsible for gathering all the information. She discusses records retention. She asks if she would be held responsible in court if another department does not produce a record that might be in litigation. She states that she does not want to be responsible for other department's lack of keeping their records. Mr. Wallin comments that he has seen in other counties that the Clerk's office is Records Custodian and most times it is the Manager's Office. It can be done either way. He stresses that this is a big job. It is not just responding to IPRA requests. Where this becomes vitally important is responding to discovery in on-going litigation matters where you have to obtain and assimilate records from various departments. He states that part of the problem is that some elected officials are better at providing and maintaining documents than others. He states that from his standpoint, in litigation, when they get a document request they have to respond to it in a timely manner and with all the documentation, not just what you can get in a very short period of time. They have to have all of it, or the courts can find the County or the Records Custodian or someone else in contempt. Ms. Jaramillo states that if we do keep up with retention schedules than it will not be that big of an issue in litigation. She states that, from this point on, if we could work together with all the departments on retention that would help. Ms. Ortiz states that the training for retention is intensive. All documentation hereto attached. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to appoint Torrance County Clerk, Ms. Linda Jaramillo, as Records Custodian. Chairman Sanchez seconds the motion. Ms. Jaramillo clarifies with the Commission that this would start immediately. Commissioner Frost comments that in the future there will be elections and there will be another Clerk. He asks if this responsibility will go to the next Clerk. Ms. Ortiz comments that this decision can be revisited at any time. Madam Commissioner DuCharme states that it is a County Clerks job to work with documents and to retain those documents and she believes that Ms. Jaramillo has all the necessary training and knowledge about how to handle this work. She states that recently Dona Ana County was fined and ruled against in a judgement because they failed to comply with a request for a public record in a timely manner and they were ruled against for approximately \$90,000.00. Ms. Jaramillo asks if Ms. Michelle Jones will now be full-time. Ms. Ortiz replies that this will be discussed at a later time. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

11. Report on Special Assessment Option for Roads in Torrance County- Ms. Ortiz speaks. She presents the Commission with a hand-out from Mr. Wallin, which is included in the file for this meeting and attached below:

Public Improvement Districts: (PID)

1. Statutory Authority: Public Improvement District Act NMSA 1978 §5-11-1 et seq.
2. What is a PID? A financing method for construction or improvement of local public improvements, such as streets, parks, sewers etc. Can be financed by general obligation bonds or a special levy.
3. How formed? Upon application to the County Commission by petition of the owners of at least 25% of the real property within the proposed district. Once a general plan for the PID is filed with the County Clerk, the commission may adopt a resolution declaring its intention to form a PID. There is a public hearing scheduled for input on the proposed district. After the hearing the commission decides whether to form the district based on the needs of the owners, residents of the PID and the citizens of the county. If the commission elects to move forward with the PID, it adopts a resolution that the PID be formed and that an election be held on the question of whether to form the PID. The election includes the owners of real property within the PID and the resident qualified electors (persons who reside within the PID who are otherwise authorized to vote).
4. Governance: Governance of the PID is through a board which can consist of the members of the commission or by a board of five directors appointed by the commission. The PID must approve a study of the feasibility and benefits of any public infrastructure improvement project proposed prior to the approval of such project. These are also subject to a public hearing process.
5. Financing of projects. Projects would be financed through either general obligation bonds or a special levy on the property within the PID. As you know, GO bonds are secured by the county pledging its ad valorem taxes. Issuance of a GO bond or special levy is subject to an election by the owners within the PID and the resident qualified electors. You can have the bond election at the same time as the formation election. The PID board is responsible for imposing and collecting annually on all property within the PID that is subject to levy to satisfy the debt service. The levy constitutes a lien on all taxable property within the PID.
6. Questions for Torrance County's financial advisors and the commission:
 - a. Is there sufficient tax basis within a proposed PID to secure financing for a bond?
 - b. How much would be necessary for any given project? Assuming road projects, what would need to be borrowed (in terms of a bond or levy) to pay the debt service?
 - c. Are owners and qualified voters within the PID willing to pay the increased ad valorem taxes to fund the project?

Mr. Wallin states that there are a few statutes that allow for special districts: one is the Special Assessment District Act and one is the Public Improvement Development Act. He states that the premise behind the PID is that the designated area would finance the improvements to their area via a levy or a General Obligation Bond. In either situation, those would be paid by an assessment of ad

valorem taxes on the property within the district. It is a financing mechanism for specific projects in a specific area and the persons in the area that benefit from it would be responsible for paying for it. The key question in Torrance County is going to be whether or not we have the tax base in any area to be able to support the loan. Mr. Wallin states that both of the statutes are very complex and it would be very hard to put down, in a memorandum form, anything other than the high points. He recommends that we consult with our Bond financial advisor and get his input.

Michael Godey, resident, asks if there would have to be a bond election to use the GO bond option. Mr. Wallin replies yes, there would have to be an election, but the electors would only be the people who would have to pay for it. It would be the owners of property and residents of the area.

Leonard Lujan, Road Superintendent, asks if this would be for private road or just for County maintained roads. Mr. Wallin replies that he believes that it can be for both.

Commissioner Frost asks if this could be used to bring a private road up to County specs so it could be considered to be taken on as a County maintained road. Mr. Wallin replies yes. All documentation hereto attached. **NO ACTION, INFORMATION ONLY**

12. Discussion of Road Department Policy Chairman Sanchez speaks. He states that he placed this item on the agenda because he has been receiving numerous calls for service to our roads. As Commissioner, they cannot force any department to carry out any specific task, it has to stem from policy and the actions of the Board of County Commissioners. Everyone prioritizes their own road and thinks their road needs to be improved. He sees a need to better communicate with the public about how we prioritize our roads, etc.

In doing research, he discovered that other Road Departments and stakeholders will come together on a yearly basis to identify roads that they feel need to be addressed. Roads are itemized with details about the roads and what improvements are planned. No set dates are listed because there are many variables that can impact when a road will be addressed. He wonders if a document can be created that will supplement our Road Policy so that when stakeholders have a request or questions, they can see the plan that is in place. He wants to make sure that the public is as informed as they can be. He knows that the Road Department already

prepares many documents and lists. He suggests setting up an exploratory meeting with the Road Department and the Manager's Office to see what options are available to facilitate this; how we can improve our lines of communication with the public. Madam Commissioner DuCharme comments that she thinks this is a great idea, as does Commissioner Frost. She states that roads are the number one issue with her constituents and usually the feedback from them is not good. She states that she is in full support of having this kind of meeting. Mr. Lujan comments that they have documentation of everything they have done. He states that in the past, he would get a call from a Commissioner and they would take care of the problem. He states that now everything has to be handled in front of the public and that is where they are getting behind; going backwards instead of going forward. He states that this is what is getting them further and further behind. He states that they have any documentation that the Commission needs. Madam Commissioner DuCharme states that she would like to see a report of what the Road Department has done during the previous week and then she can go and check on it. She states that she has requested this before and only received it once and she wants specifics. Mr. Lujan replies that he has been sending reports every week. She states that she wants to know which roads were maintained and what work was done. Commissioner Frost reminds everyone that property taxes do not go towards roads. The Commission asks Ms. Ortiz to schedule a Special meeting so that these issues can be discussed. This meeting will be a discussion between the Commission, the Road Department, and the Interim County Manager; this would not be a meeting for public input.

Tony Zamora, resident, comments that the Road Department and the Sheriff's Office should not be micro-managed. The Commission should give Mr. Lujan his job and let him do it.

Michael Godey, resident, states that you could have public comment at the end of the Special meeting. Some of these comments could be helpful. He thinks the tax code should be changed so the County could get more tax dollar for roads.

Frank Luna, resident, compliments one of the Road crew members for his hard work. He states that in the past there were three districts and a key person for each district. He thinks we should go back to that.

Linda Jaramillo, Clerk and resident, states that we just had an election and one of the bonds that passed was for road improvements. How are we going to use that money? Ms. Ortiz replies that the majority of those funds went to purchase trucks and there is a small balance left in the Road Department fund.

Ms. Ortiz comments that she agrees with the idea of a meeting and suggests that the Commission look at how other counties handle their roads. Ms. Ortiz will coordinate this meeting.

NO ACTION, INFORMATION ONLY

14. EMT Update Ms. Ortiz speaks. This is an update on getting an EMT located in the south side of the County. Mr. Robert Sturchio, Technical Rescue Coordinator, is here to give the update. He states that last year there were approximately 82 calls for EMS in the Torreon area, which came to .2 calls per day. At the last Commission meeting, representatives from Superior Ambulance stated that it would cost approximately \$1.1 million dollars per year to run a unit for 24 hours. Even 12 hour shifts would total approximately \$547,500.00 per year. Moving Superior to that area would not benefit the County.

Chairman Sanchez states that he believes that one of the sticking points for Superior was that there were no OSHA approved locations that could house staff in the southern part of the County. He comments that he was hoping to get an update on what the cost would be to update any one of our stations or all of our stations to get them up to OSHA standards. Ms. Ortiz states that they were discussing trying to get a lot more volunteers up into the Torreon area. Getting those volunteers EMT certified and getting the training out to them. Mr. Sturchio states that there really is no feasibility option of getting Superior stationed out into that area; it is too cost prohibitive.

Mr. Sturchio states that currently Fire District 4 has 12 volunteers. None of them are licensed professionals for EMS, but maybe building this department up with more trained members would help. Mr. Sturchio cautions that he has seen situations where the volunteers drop off once paid staff comes in.

Mr. Sturchio comments that Ms. Augustina Sturchio is working diligently with the UNM EMS academy to find an instructor who is willing to come out here and teach the first responder class. However, it takes 90 days to set up a class and the first responder class is approximately 80 hours long. At this time, there are 4 or 5 members at District 5 that are willing to take the class. Ms. Ortiz comments that Ms. Sturchio informed her that there are several people in the Torreon area that are interested in taking the class as well. Madam Commissioner DuCharme comments that the town of Estancia and Mountainair provide ambulance service. Mr. Sturchio replies that yes they do, but they do intercepts. Mountainair always does intercepts

and Estancia will at times transport all the way to Albuquerque, but not always. Again, these are volunteers.

More volunteers is the suggested strategy. A coordinated strategy is needed between the Torreon Fire Station and the Fire Chiefs to do an outreach and get as many volunteers as possible to take the training. Chairman Sanchez comments on how difficult it can be to get volunteers.

Mr. Sturchio also comments that the problem is not just in Torreon, the whole county needs to be built up. He suggests an on-call stipend if it is a possibility.

Madam Commissioner DuCharme asks if there are any plans for a recruitment campaign that would utilize the radio station, local newspapers, billboards, and local events. Mr. Sturchio replies yes, they are actively working on this. There is concern about how to pay for this.

Chairman Sanchez asks if there is a way to come up with a plan about how to accomplish this and look at all other options. The Manager's Office will spearhead this effort.

There is discussion about the recruitment effort.

Ms. Dorothy Rivera, 911 Dispatch Director, suggests getting a paid medical billing person in the southern part of the County. Then we could get a PRC certified ambulance that can transport with our new volunteers that we will be recruiting.

Mr. Frank Luna, resident, comments on the need to have an EMS person in the southern part of the County. Lack of funding as a reason is not acceptable. The County needs to find the funding to help the residents in this part of the County.

Mr. Tony Zamora, resident, speaks. He has been personally effected by the lack of emergency medical treatment. He states that Mr. Frank Luna is proposing a life line for those in need during a medical emergency. Mr. Zamora presents the Commission with a transcript of some facts, testimony, and suggestions. Mr. Zamora talks about his personal loss and expresses his feelings about this urgent need.

Mr. Guillermo Candelaria, resident, speaks. He lives in the Manzano community and shares his personal experience with EMS in his area. He states that

they took about ½ hour to find his home. This is not acceptable. He suggest the need for a helipad in each town.

Mr. Frank Luna, resident, states that he has been speaking to a man from the FAA about helipads and this person is willing to work with us and states that there is probably some federal dollars to help accomplish this. He states that he is not giving up, and will keep pushing for this.

Commissioner Frost states that this would be a good project for a GO bond. He comments that perhaps the Clerk could research about when we can have another bond election.

NO ACTION, INFORMATION ONLY

13. Request Maintenance for Jemez Road Petition Ms. Ortiz speaks. The Commissioners received a copy of a fax that the Manager's Office received concerning this road. The fax contained a signed petition requesting maintenance of Jemez Road. There are several names on the list. Mr. Leonard Lujan, Road Superintendent, explains the process for accepting a road for County maintenance. The residents must follow County policy.

There is discussion about this road. Chairman Sanchez asks for an approximation of how much it would cost to bring this road up to County specs. Mr. Lujan replies approximately \$100,000.00. Chairman Sanchez states that the residents need to decide how to proceed. Whether they want to all chip in to bring the road up to County specs so it can be considered for County maintenance, or whether they want to discuss the option of a PID, if it is feasible. Mr. Lujan comments that he know that the residents have had material donated, but the road is not ready to take any material. He states that there is really not even a road there. Chairman Sanchez states that, per our policy, the petition is not enough to get the County to take over the road. Other steps and conditions need to be met. He asks if the residents are aware of this. Mr. Lujan states that some of the residents of this road were in attendance when the Road policy was being worked on.

Mr. Frank Lucero, resident, states that he is here today because his son is a resident of Jemez road. This road is in terrible shape and he is here today asking the Commission if anything can be done and what the next step should be for the residents.

Chairman Sanchez reiterates that the next step is in the hands of the residents.

Ms. Ortiz asks Mr. Wallin if the PID would be impacted if any of the homeowners were delinquent on their taxes. Mr. Wallin replies that yes- that would probably come into play. He reiterates that the PID process is very complicated. He states that residents want services, but, many times, are not willing to pay for them. He suggests that the residents create a homeowners association and start assessing for work on the road.

Commissioner Frost states that the residents need to find out who owns the property that the road is on. They also need to know where the water lines and phone lines, etc. are in that area before they start working on it.

Michelle Jones, (myself), states that the covenants for the subdivision need to be looked at and ownership of the property that the road is on needs to be established.

Chairman Sanchez asks if a letter could be written to the authors of the petition stating what their options are and the reasons why the County cannot do this work and what the Road policy is for adopting roads. He asks the Manager's Office to write this letter.

Betty Cabber, Assessor, states that there are 48 parcels on Jemez road that the County is assessing. Not everyone who signed the petition is listed as a property owner in that area. They could be renters or leasers. A PID would involve only property owners.

Nick Sedillo, Risk Management, reiterates what Mr. Wallin said. He states that Roads, Law Enforcement, and Fire Protection have been priorities for years. He states that if people want this service, they need to step up to the plate and start paying for it. He states that he believes that the County has three hold harmless incremental taxes. He lives in the town of Estancia, but states that if he lived out in the County, he would be pulling for those taxes.

Mr. Frank Lucero, resident, wonders if there could be more tax dollars that could go for roads.

Madam Commissioner DuCharme asks when this subdivision was created. Mr. Lujan responds that he thinks it was in the '80s. Madam Commissioner DuCharme states that she doesn't understand what happened and why this road was not accepted by the County. Ms. Jaramillo will research the covenants and the Commission minutes from that time frame about this subdivision for the Commission. Madam Commissioner DuCharme states that she thinks that there

should be some kind of system that will enable her to ask about a road and find out whether or not it is a County maintained road and when this decision was made. Chairman Sanchez asks if there is any way we can cement the facts of this matter in terms of roads we are maintaining and roads we are not maintaining. Are we able to track down a factual basis, chronologically, for what we are doing at the present time? Mr. Lujan states that the residents should be doing the research needed concerning this road. Madam Commissioner DuCharme states that we should have supporting documentation for this issue that is readily available. Ms. Ortiz clarifies that there are 4 roads in this subdivision, (Sunset Acres), that are not County maintained. Madam Commissioner DuCharme states that on a County atlas, it shows that Jemez road is County maintained. Ms. Ortiz states that it has been explained to Madam Commissioner DuCharme that there were several mistakes made on that atlas; that was a human error. The homeowners know that the road is not County maintained. Ms. Jaramillo will investigate this issue for the next meeting.

Steve Guetschow, P&Z, comments that the records that would be needed would be for the Sunset Acres subdivision. Those documents would include the minutes from the Commission meeting, the P&Z Board meeting, the disclosure statements, and any covenants associated with the subdivision which would include proposals for road maintenance.

Madam Commissioner DuCharme asks Ms. Ortiz to work on a system that will enable a person to look up a road and find out if it is County maintained or not, when the decision was made, and who made it- going forward. Mr. Wallin suggests that the Manager's office look into software that might easily enable this.

NO ACTION, INFORMATION ONLY

17. MR COG Appointment Madam Commissioner DuCharme states that there was contention about the last appointment. She states that she believes that the appointment was not done correctly. She states that if you look at the MRCOG by-laws, it states that there should be a representative from the County and an alternate. It is up to the body of MRCOG representatives to elect people to the MRCOG Executive Board. The County Commission doesn't have the authority to put a person on the Executive Board. She states that when the previous Commission did these appointments two years ago, a mistake was made. The Commission appointed one person to the MRCOG Board and one person to the MRCOG Executive Board. She states that the MRCOG just accommodated this.

Chairman Sanchez asks Ms. Ortiz to get clarification about whether this Commission needs to make an appointment to this board. Ms. Ortiz will research this. Madam Commissioner DuCharme states that she has an official email from our previous County Manager stating that one person from the County should be appointed to that board and one person should be appointed as an alternate. Ms. Ortiz asks what the current appointments are right now. Madam Commissioner DuCharme states that she is currently on the main board and previous Commissioner LeRoy Candelaria was appointed to the Executive Board. Madam Commissioner DuCharme states that she would like to stay on this board and we need to appoint an alternate. Ms. Ortiz will get clarification for the Commission.
NO ACTION, INFORMATION ONLY

18. County Manager Appointment

At this time, the Commission decides to go into Executive Session-

EXECUTIVE SESSION

ACTION TAKEN: Chairman Sanchez makes a motion to go into Executive Session. **As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute 10-15-1, the Following Matters Will Be Discussed in Closed Session:**

- a) Limited Personnel Matters: Pursuant to Section 10-15-1(H)(2), consider appointing a County Manager.**

Madam Commissioner DuCharme seconds the motion. Roll Call Vote: District 1 Yes, District 2 Yes, District 3 Yes. **MOTION CARRIED.**

Executive session starts at 2:23pm.

***Reconvene from Executive Session**

ACTION TAKEN: Commissioner Frost makes a motion to reconvene from Executive Session. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

Regular Session reconvened at 3:17 pm.

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

Chairman Sanchez states that the following matters were discussed in Closed Session:

b) Consider and Act upon, if appropriate, Limited Personnel Matters regarding appointment of County Manager

Chairman Sanchez states that the Commission has agreed to schedule a special meeting for Wednesday, March 1 @ 2:00 pm in order to discuss this matter further. They will hold an executive session in order to discuss this item. **ACTION TAKEN:** Chairman Sanchez makes a motion to table this item, agenda item #18. Madam Commissioner DuCharme seconds the motion. The Commission votes; all in favor, none opposed. **ITEM TABLED.**

19. Request Funding to Cover Unbudgeted Tipping Fees Ms. Ortiz speaks. She states that this item concerns the tipping fees from the County to the EVSWA. She states that our contract requires that we pay the tipping fees. It is her understanding that there was discussion about a possible MOU and about the County applying for a CDBG grant to pay these fees. However, there is nothing in writing concerning this. Ms. Ortiz has spoken to Ms. Tenorio about this and the County did not budget for these fees. As it stands right now, the amount of the tipping fees due is \$65,456.00. Today, Ms. Ortiz is asking the Commission to consider allocating \$130,000.00 to cover these fees through the end of the fiscal year. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to table this item. Madam Commissioner DuCharme seconds the motion.

Andy Miller, EVSWA Manager, offers his assistance in answering any questions the Commission may have for him about this issue.

Commissioner Frost asks Mr. Miller about this issue. Mr. Miller answers that the EVSWA Board is pressuring him to get this debt collected. He states that Torrance County is in arrears more than any of their other clients. Madam Commissioner DuCharme states that the County does not have any agreement to pay these fees. Mr. Miller states that all customers that come in to the land fill cross the scale, and all customers that cross the scale pay the tipping fees. Mr. Miller states that the County contract specifically does not cover the land fill tipping fees; they are paid by all of his customers and all of the EVSWA member entities and all of the municipalities. No further discussion. The Commission votes; two in favor, Commissioner Frost is opposed. **ITEM TABLED**

20. Update

Ms. Ortiz informs the Commission that she was contacted by the D.A.s office; they are looking for some storage space. She states that she believes we may be able to meet their needs, but they are creating a bit of a safety issue within the building and she is working on it. Ms. Ortiz further states that she has been working through a couple of very large personnel matters and assumes that they will be resolved quickly. Lastly, Ms. Ortiz comments that Mr. Martin Lucero, the new Emergency Manager, has been working very hard to gain knowledge and move forward in his new position.

Madam Commissioner DuCharme states that she had asked Ms. Ortiz for an update about the Sheriff's Office move to the Judicial Complex. Ms. Ortiz states that she does not have an answer about this yet. She states that they are waiting for both the internet and the phones to be hooked up and ready to go. She states that she spoke directly to the Sheriff today and he understands the situation and is fine with waiting to move in until everything is completely set up and ready to go. Ms. Ortiz states that she is working diligently with Ambitions and will get with Plateau and get them moved in as soon as possible. Madam Commissioner DuCharme states that she is not satisfied with this answer. She states that they toured the facility two months ago and she doesn't think that it's reasonable that it has been two months and they still don't have a phone connection or internet connection there.

*Adjourn

ACTION TAKEN: Chairman Sanchez makes a motion to adjourn the February 22, 2017 Commission Meeting. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Meeting adjourned at 3:32 pm

Chairman Sanchez

Michelle Jones, Admin. Assist. III

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.

Draft Copy
Torrance County Board of Commissioners
Special Commission Meeting
March 1, 2017

Commissioners Present: **Julia DuCharme-Member**
 James Frost-Member
 Javier Sanchez- Chair

Others Present: **Dennis Wallin- County Attorney**
 Michelle Jones –Clerk Admin. Assist. III

Call Meeting to Order:

Chairman Sanchez calls the meeting to order at 2:05 pm and calls for a Commission Roll Call. Commission District 1- Present, Commission District 2- Present, Commission District 3- Present. Mr. Bill Larson, Torrance County resident, leads us in the pledge and Ms. Linda Jaramillo, County Clerk, gives the invocation.

Approval of the Meeting Agenda:

Chairman Sanchez asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's meeting agenda. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

EXECUTIVE SESSION

ACTION TAKEN: Chairman Sanchez makes a motion to go into Executive Session. **As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute 10-15-1, the Following Matters Will Be Discussed in Closed Session:**

- a) **Limited Personnel Matters: Pursuant to Section 10-15-1(H)(2), consider appointing a County Manager.**

Madam Commissioner DuCharme seconds the motion. Roll Call Vote: District 1 Yes, District 2 Yes, District 3 Yes. **MOTION CARRIED.**

Executive session starts at 2:08pm.

***Reconvene from Executive Session**

ACTION TAKEN: Chairman Sanchez makes a motion to reconvene from Executive Session. Commissioner Frost seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

Regular Session reconvened at 4:09 pm.

Pursuant to Open Meetings Act, Section 10-15-1(J), Commission Report from Closed Meeting:

Chairman Sanchez states that the following matters were discussed in Closed Session:

- b) Consider and Act upon, if appropriate, Limited Personnel Matters regarding appointment of County Manager**

ACTION TAKEN: Madam Commissioner DuCharme makes a motion to select Mrs. Belinda Garland as our next County Manager and to start all necessary negotiations. Chairman Sanchez seconds the motion. Commissioner Frost states that we had two really good applicants and we would be proud to have either one of them. Madam Commissioner DuCharme comments that the selection came down to two applicants, but all of the applicants were very good and she was glad that we had so much interest in this position and received so many applications to choose from. She thanks everyone who participated and expressed interest in this position. Chairman Sanchez concurs. The Commission votes; all in favor, none opposed. **MOTION CARRIED.**

***Adjourn**

ACTION TAKEN: Chairman Sanchez makes a motion to adjourn the March 1, 2017 Special Commission Meeting. Commissioner Frost seconds the motion. No

further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Meeting adjourned at 4:12 pm

Chairman Sanchez

Michelle Jones, Admin. Assist. III

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.



Consent Agenda

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 64

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 385,832.68 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 03/02/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

James W. Frost

Javier Sanchez

Julia Ducharme

Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Tracy L. Sedillo

CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amot
01 0	99332	ACTION GLASS ABQ	DRIVER'S SIDE WINDOW ON G7	402-60-2244	23217 03/02/2017	30755	885.77
	03/02/2017		INVOICE # 8713				
COUNTY ROAD DEPARTMENT 885.77							
01 0	99333	ADAMSON POLICE PRODUCTS	5 - OSI EXPEDIENT MEDICAL KITS	410-50-2222	33217 03/02/2017	30711	1567.00
	03/02/2017		4 - PSI PERSERVANCE POUCHES. OD			30711	
			3 - AJMPOINT PRO OPTIC SIGHTS			30711	
			INVOICE # INV236943				
COUNTY SHERIFF 1567.00							
01 0	99334	ARCHULETA LORI	MARCH HONE YOUR EDGE TRAINING	401-10-2205	43217 03/02/2017		193.69
	03/02/2017		TRAVEL REIMBURSEMENT				
COUNTY MANAGER 193.69							
01 0	99335	AT & T MOBILITY LLC	DISTRICT 1 VFD MONTHLY BILL	407-91-2207	13217 03/02/2017		58.49
	03/02/2017						
STATE FIRE ALLOTMENT 58.49							
01 0	99336	BERNALILLO CITY JUVENILE DETENTION	BERNALILLO COUNTY	420-72-2172	53217 03/02/2017		495.00
	03/02/2017		JUVENILE DETENTION CENTER				
JUVENILE INMATE CARE 495.00							
01 0	99337	BOB'S PLUMBING & HEATING	REPAIR WATER LEAK IN KITCHEN	418-91-2215	63217 03/02/2017	30786	217.30
	03/02/2017		AREA OF FIRE STATION DISTRICT 6			30786	
			MATERIALS/LABOR/TAX			30786	
			VERBAL APPROVAL BY L. OLIVAS			30786	
			2/20/2017 TWP-170220			30786	
			INVOICE # 1287				
STATE FIRE ALLOTMENT 217.30							
01 0	99338	CENTRAL NM ELECTRIC COOP.	CLERK-VOTING MACHINE WAREHOUSE	401-21-2308	73217 03/02/2017		42.60
	03/02/2017		DISTRICT-3 VFD ACC.8880488700	408-91-2208			97.70
			DISPATCH-ACC.8880281300	911-80-2208			47.70
			DISPATCH-ACC.19705500	911-80-2208			193.80
			DISPATCH-ACC.8880581500	911-80-2208			841.20
ELECTIONS 42.63 STATE FIRE ALLOTMENT 97.75 911-DISPATCH CENTER 1082.82							
01 0	99339	CODE 3 SERVICE LLC	FEDERAL SIGNAL 45" NAVIGATOR	406-91-2248	93217 03/02/2017	30666	2704.73
	03/02/2017		LIGHT BAR. NEPA COMPLIANT			30666	
			RED/RED WFULL WHITE FLOOD TO			30666	
			FRONT AND AMBER REAR TRAFFIC			30666	
			ADVISOR; 2 SIDE LED ROTATORS			30666	
			RED/WHITE MOUNT AND WIRE LIGHT			30666	
			BAR TO FORD F-250			30666	
			SHOP MATERIALS; TAX			30666	
			INVOICE # 170101				
STATE FIRE ALLOTMENT 2704.73							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99340	COOPERATIVE EDUCATIONAL SERVICES	EXPANSION JOINTS	621-96-2611	83217	03/02/2017	30671	9269.70
	9269.70		JUDICIAL COMPLEX-SHERIFF OFFICES				30671	
	03/02/2017		VERBAL APPROVAL BY J. ANSLEY				30671	
			ON 10/20/2017				30671	
			FACILITYBUILD RFE 17-087				30671	
			PER CES-2012-001A 912-301				30671	
			FAC REGUIBS 1-9				30671	
			INVOICE # 24-061779				30671	
CAPITAL OUTLAY GROSS R 9269.70								
01 0	99341	DAUGHERTY, BEN	SILVER CITY, TRAVEL REIMBURSEMENT	413-91-2205	103217	03/02/2017		30.00
	30.00							
	03/02/2017							
STATE FIRE ALLOTMENT 30.00								
01 0	99342	DIRKS, DONALD R	SILVER, CITY TRAVEL REIMBURSEMENT	413-91-2205	113217	03/02/2017		30.00
	30.00							
	03/02/2017							
STATE FIRE ALLOTMENT 30.00								
01 0	99343	DOMINION VOTING SYSTEMS INC	CLERK-CLEANING SHEETS FOR VOTING	401-21-2219	123217	03/02/2017		165.00
	165.00		INVOICE # DVS115505					
	03/02/2017							
ELECTIONS 165.00								
01 0	99344	DT AUTOMOTIVE	FUEL PUMP AND LABOR	401-50-2201	133217	03/02/2017	30794	265.00
	825.00		STOCUM BLACK DODGE				30794	
	03/02/2017		INVOICE # 30794					
			VEHICLE MAINTENANCE	401-50-2201	143217	03/02/2017	30491	560.00
			TIRES, TIRE FIXES, BRAKES, ROTOR				30491	
			FEBRUARY 2017				30491	
			INVOICE #'S 304911, 304912					
			304913, 304914, 304915, 304916					
COUNTY SHERIFF 825.00								
01 0	99345	EVEDA/ESTANCIA VALLEY ECONOMIC 3RD. QUARTER JAN. 2017	TORRANCE COUNTY CONTRIBUTION	401-05-2260	153217	03/02/2017		6250.00
	6250.00		TO EVEDA					
	03/02/2017							
COUNTY COMMISSION 6250.00								
01 0	99346	HERNANDEZ, KATHRYN	MARCH HOME YOUR EDGE TRAINING	401-55-2205	163217	03/02/2017		261.61
	261.69		TRAVEL REIMBURSEMENT					
	03/02/2017							
FINANCE DEPARTMENT 261.69								
01 0	99347	HOLMAN'S INC.	1 - DZIGN SURVEY PACK FOR 50G	675-07-2228	173217	03/02/2017	30765	275.00
	275.00		INVOICE # 99894					
	03/02/2017							
RURAL ADDRESSING 275.00								
01 0	99348	HONSTEIN OIL CO.	P&Z FUEL	685-08-2202	183217	03/02/2017		146.57
	146.57		INVOICE # ZZ 2200					
	03/02/2017							

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
03/02/2017								
PLANNING & ZONING 146.57								
01 0	99349	HONSTEIN OIL CO.	SHERIFF FUEL	401-50-2202	193217	03/02/2017		299.74
			INVOICE # ZZ2200					
03/02/2017								
COUNTY SHERIFF 299.74								
01 0	99350	HONSTEIN OIL CO.	SHERIFF FUEL	401-50-2202	203217	03/02/2017		237.45
			INVOICE # ZZ0059					
03/02/2017								
COUNTY SHERIFF 237.45								
01 0	99351	INDEPENDENT NEWS LLC	2 COMMUNITY MEMBERS	401-05-2221	213217	03/02/2017	30673	14.30
			INVESTMENT ADVISORY BOARD				30673	
			INVOICE # 76501				30673	
03/02/2017								
COUNTY COMMISSION 14.30								
01 0	99352	LOBO INTERNET SERVICES LTD	TC ANIMAL SHELTER	401-82-2272	223217	03/02/2017		48.46
			WIRELESS INTERNET SERVICE					
			INVOICE # 90029					
03/02/2017								
ANIMAL SHELTER 48.46								
01 0	99353	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99354	LUJAN, LEONARD	MARCH HOME YOUR EDGE TRAINING	402-60-2205	243217	03/02/2017		145.60
			TRAVEL REIMBURSEMENT					
03/02/2017								
COUNTY ROAD DEPARTMENT 145.60								
01 0	99355	MARLIN BUSINESS BANK	DISPATCH-BIZHUB COPIER	911-80-2203	253217	03/02/2017		282.71
			CONTRACT PAYMENT					
			INVOICE # 14782254					
03/02/2017								
911-DISPATCH CENTER 282.79								
01 0	99356	MELLOY DODGE	2017 RAM 1500 SSV	604-83-2618	263217	03/02/2017	30791	29065.00
			SSV PACKAGE: BACK UP CAMERA,				30791	
			BED LINER, BLUETOOTH, TOW				30791	
			PACKAGE- VIN:1C6RR7XT3HS628177				30791	
			STATE CONTRACT 70-000-16-00002				30791	
			INVOICE # 78239					
03/02/2017								
COMMUNICATIONS/EMS TAX 29065.00								
01 0	99357	NEW MEXICO APPARATUS LLC	FIRE ADMIN. FD-5	413-91-2201	273217	03/02/2017		982.51
			INSTALLATION OF TOPPER					
			INVOICE # 19149					
			DISTRICT-3 VFD					
			PUMP PM, TS NO START, TS & REPAIR					
03/02/2017								
COUNTY ROAD DEPARTMENT 48.46								
01 0	99358	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99359	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99360	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99361	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99362	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99363	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99364	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99365	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99366	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99367	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99368	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99369	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99370	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99371	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99372	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99373	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99374	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99375	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99376	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99377	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99378	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99379	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99380	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99381	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99382	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99383	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					
			INVOICE # 228-017					
03/02/2017								
JUVENILE ADJUDICATION 1216.68								
01 0	99384	LUCERO, LUCIA	DWI-LUCIA LUCERO	605-44-2272	233217	03/02/2017		1216.66
			TEEN/COURT PREVENTION SERVICES					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
		STATE FIRE ALLOTMENT						
		01 0 99358	NM COUNTY INSURANCE AUTHORITY	401-05-2212	303217	03/02/2017		158709.00
		03/02/2017	HEADLIGHTS, REPAIR WATER GUAGE, REPLACE AIR FILTER INVOICE # 91950					
		01 0 99359	NM COUNTY INSURANCE AUTHORITY	401-50-2212	313217	03/02/2017		138983.00
		03/02/2017	COUNTY COMMISSION					
		01 0 99360	NM DEPARTMENT OF PUBLIC SAFETY 2 - BASIC INSTRUCTOR TRAINING	401-50-2266	323217	03/02/2017	30419	750.00
		03/02/2017	COUNTY SHERIFF				30419	
		01 0 99361	NM WASTE SERVICE INC	406-91-2210	293217	03/02/2017	30116	262.56
		03/02/2017	COUNTY SHERIFF					
		01 0 99362	OLD MILL, THE	604-83-2248	333217	03/02/2017	30816	255.00
		03/02/2017	STATE FIRE ALLOTMENT					
		01 0 99363	ORTIZ, ANNETTE	401-10-2266	343217	03/02/2017		220.00
		03/02/2017	COMMUNICATIONS/EMS TAX					
		01 0 99364	ORTIZ, JENEA R	635-67-2272	353217	03/02/2017		2600.00
		03/02/2017	COUNTY MANAGER					
		01 0 99365	P & M SIGNS INC	401-82-2221	363217	03/02/2017	30682	40.00
		03/02/2017	CYFD JUVENILE JUSTICE					
		01 0 99366	PLATEAU WIRELESS	407-91-2207	373217	03/02/2017		176.80
		03/02/2017	ANIMAL SHELTER					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
STATE FIRE ALLOTMENT 176.80								
01 0	99367	PRO-VISION INC.	4 - BODY CAMS	410-50-2222	393217	03/02/2017	30726	1944.00
			INVOICE # 133323					
03/02/2017								
COUNTY SHERIFF 1944.00								
01 0	99368	PROFESSIONAL DOCUMENT SYSTEMS	4 - MH7 LAMPS 20VOLT FOR MICROFILM SCANNER	401-20-2219	383217	03/02/2017	30736	88.63
			SHIPPING				30736	
			INVOICE # 129100					
03/02/2017								
COUNTY CLERK 88.63								
01 0	99369	PRUDENTIAL OVERALL SUPPLY	PAPER PRODUCTS	401-16-2229	403217	03/02/2017	30790	397.46
			INVOICE # 450397171					
03/02/2017								
JUDICIAL COMPLEX MAINT 397.46								
01 0	99370	PUBLIC SAFETY ALLIANCE	2 - 5 STAGES OF INTERVIEW AND INTERROGATION TECHNIQUES	401-50-2266	413217	03/02/2017	30654	200.00
			DEPUTIES GUTIERREZ AND TORRES				30654	
			INVOICE # 59				30654	
03/02/2017								
COUNTY SHERIFF 200.00								
01 0	99371	REPUTABLE PLUMBING & HEATING	INSTALL UNDER-SINK WATER HEATER IN EXTENSION OFFICE	401-15-2215	423217	03/02/2017	30468	569.91
			INVOICE # 236202A					
03/02/2017								
ADMINISTRATIVE OFFICES 873.17								
01 0	99372	RICOH USA, INC	CLERK-LEASE PAYMENT & IMAGES	612-20-2203	443217	03/02/2017		192.00
			MPC2504					
03/02/2017								
COUNTY CLERK 192.02								
01 0	99373	RICOH USA, INC	CLERK-LEASE PAYMENT & IMAGES	612-20-2203	453217	03/02/2017		270.00
			INVOICE # 97857303					
			MPC2504					
03/02/2017								
COUNTY CLERK 270.09								
01 0	99374	RICOH USA, INC	**REPLACES PO 29791, WHICH WAS COMMISSION-PERIODIC PAYMENT	401-05-2203	463217	03/02/2017	30551	413.16
			INVOICE # 22532944					
03/02/2017								
COUNTY COMMISSION 413.16								
01 0	99375	RMS SERVICES	REPAIR RTU AT ESPERANZA VERBAL APPROVAL BY I. OLIVAS	401-16-2215	473217	03/02/2017	30591	1017.75
			948 ON 1/3/17 TMP-170101				30591	
			INVOICE # 2683					
03/02/2017								

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amot
JUDICIAL COMPLEX MAINT 1017.75								
01 O	99376	RYDESKI & COMPANY	PROFESSIONAL SERVICES	401-05-2272	483217	03/02/2017		2693.75
THROUGH MARCH 2017								
COUNTY COMMISSION 2693.75								
01 O	99377	RYDESKI & COMPANY	PROFESSIONAL SERVICES	401-05-2272	493217	03/02/2017		2693.75
THROUGH FEBRUARY 2017								
COUNTY COMMISSION 2693.75								
01 O	99378	RYDESKI & COMPANY	PROFESSIONAL SERVICES	401-05-2272	503217	03/02/2017		2693.75
THROUGH JANUARY 2017								
COUNTY COMMISSION 2693.75								
01 O	99379	SANCHEZ RANDY	SILVER, CITY	413-91-2205	533217	03/02/2017		30.01
TRAVEL REIMBURSEMENT								
STATE FIRE ALLOTMENT 30.00								
01 O	99380	SANCHEZ, HANNA	SILVER CITY,	413-91-2205	523217	03/02/2017		30.01
TRAVEL REIMBURSEMENT								
STATE FIRE ALLOTMENT 30.00								
01 O	99381	SANTA FE COUNTY CORRECTIONS	DEPT3 DAYS (A) INMATE HOUSING	420-70-2172	513217	03/02/2017		1330.01
1 DAY (V) JAN 2017 INMATE HOUSIN								
INVOICE # TOR 1-2017								
ADULT INMATE CARE 1330.00								
01 O	99382	SPEEDY'S TIRE SERVICE	NEW TIRE MOUNTED ON LEFT REAR	407-91-2201	543217	03/02/2017		306.91
OUTSIDE DUAL								
TENDER 1								
VERBAL APPROVAL BY L. OLLIVAS								
2/14/17 TMP-170210								
INVOICE # 193430								
STATE FIRE ALLOTMENT 306.95								
01 O	99383	STAPLES BUSINESS ADVANTAGE	2-DRAWER FILE CABINET, WIRELESS	413-91-2219	553217	03/02/2017		331.1
MOUSE, HP PRINTER INK								
INVOICE # 3330623600								
STATE FIRE ALLOTMENT 331.14								
01 O	99384	STAPLES BUSINESS ADVANTAGE	COPY PAPER, STORAGE BOX	401-21-2219	563217	03/02/2017		66.9
INVOICE # 3327990893/330709198								
ELECTIONS 66.94								

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99385	STAPLES BUSINESS ADVANTAGE	2 - LIMEMAY GEL	911-80-2220	573217	03/02/2017	30676	373.16
	373.16		1 - SOAP REFILL 1 GALLON				30676	
	03/02/2017		1 - PLEDGE FURNITURE SPRAY 12/PK				30676	
			1 - 409 CLEANER DEGREASER 12/CT				30676	
			1 - DAWN DISHWASHING LIQUID 8/PK				30676	
			2 - CLOROX WIPES 6/CT				30676	
			INVOICE # 3329881649,3329329762					
911-DISPATCH CENTER 373.16								
01 0	99386	SUPPLY CACHE INC	15 - INCIDENT RESPONSE POCKET	406-91-2248	583217	03/02/2017	30776	16.75
	66.45		HANDBOOKS	409-91-2248			30776	9.75
	03/02/2017		ESTIMATED SHIPPING	405-91-2248			30776	16.75
			VERBAL APPROVAL BY L. OLIVAS	418-91-2248			30776	13.25
			847 ON 2/5/17 TMP-170214	413-91-2248			30776	9.75
			INVOICE # 214415A					
STATE FIRE ALLOTMENT 66.45								
01 0	99387	TECHNICON TRAINING & CONSULTING	INSTRUCTOR REFRESHER COURSE	911-85-2266	593217	03/02/2017	30663	95.00
	95.00		C. SNOW					
	03/02/2017		INVOICE # 17GIR101511					
DFA TRAINING GRANT 95.00								
01 0	99388	TENORIO, AMANDA	MARCH HOME YOUR EDGE TRAINING	401-55-2205	603217	03/02/2017		261.61
	261.69		TRAVEL REIMBURSEMENT					
	03/02/2017							
FINANCE DEPARTMENT 261.69								
01 0	99389	TU ENTERPRISES AUTO SUPPLY	PARTS FOR DEPARTMENT VEHICLE	402-60-2201	613217	03/02/2017	30595	1708.31
	1708.30		REPAIRS - OILS, FILTERS, TOWELS,				30595	
	03/02/2017		FLUIDS, BELTS, FUSES, COOLANTS,				30595	
			PLUGS, FUNNELS, GASKETS				30595	
			JANUARY 2017					
COUNTY ROAD DEPARTMENT 1708.30								
01 0	99390	TRAMMELL MICHAEL	SILVER CITY	413-91-2205	623217	03/02/2017		30.01
	30.00		TRAVEL REIMBURSEMENT					
	03/02/2017							
STATE FIRE ALLOTMENT 30.00								
01 0	99391	UNIQUE ENTERPRISES	OIL CHANGE, STRUTS, BACK SHOCKS,	413-91-2201	633217	03/02/2017	30784	2221.51
	3053.53		AND LABOR.				30784	
	03/02/2017		FIRE ADMIN TAHOE				30784	
			INVOICE # 2810					
			COMPUTERIZED WHEEL ALIGNMENT					
			WHEEL BALANCE (X4) FULL SERVICE					
			OIL CHANGE					
			4 - TIRE VALVE STEM					
			4 - ROAD HAZARD WARRANTY					
			4 - YOK P265/70R17 GEOA					
			SHOP SUPPLIES/LABOR					
			FD 6					
			INVOICE # 2829					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99392	WARE, SIDNEY K	CASE MANAGEMENT	635-67-2272	653217	03/02/2017		3615.00
	3615.00		GIRLS CIRCLE & BOYS COUNCIL					
	03/02/2017		INVOICE # 112					
=====								
CYFD JUVENILE JUSTICE		3615.00						
01 0	99393	WASTE MANAGEMENT OF NM INC.	MONTHLY TRASH PICK-UP	401-82-2210	663217	03/02/2017		115.14
	115.14		INVOICE # 8614707-0573-7					
	03/02/2017							
=====								
ANIMAL SHELTER		115.14						
01 0	99394	WESTERN TRAILS VETERINARY INC.	LRG. STERILIZATION INV#106125	401-82-2272	673217	03/02/2017		226.00
	226.00		SML. STERILIZATION INV#106746					
	03/02/2017		RABIES VACINATIONS INV#106746					
=====								
ANIMAL SHELTER		226.00						
01 0	99395	WS DARLEY & CO	TWO-SECTION (900A SERIES)	418-91-2248	683217	03/02/2017		1040.33
	1040.33		24' LADDER					
	03/02/2017		ESTIMATED SHIPPING					
			INVOICE # 17275557					
=====								
STATE FIRE ALLOTMENT		1040.33						
64		385832.68						
		/						
		/						
		TOTAL						

DEBITS CREDITS

** GRAND TOTAL **		385,832.68	.00
**TOTAL	GENERAL FUND	318,781.15	.00
**DEPT	COUNTY COMMISSION	173,467.71	.00
401-05-2203	MAINTENANCE CONTRACTS	413.16	.00
401-05-2212	PROPERTY/LIABILITY INSURANCE	158,709.00	.00
401-05-2221	PRINTING/PUBLISHING/ADVERTISING	14.30	.00
401-05-2260	EVEDA	6,250.00	.00
401-05-2272	PROFESSIONAL SERVICES	8,081.25	.00
**DEPT	COUNTY MANAGER	413.69	.00
401-10-2205	MILEAGE/PER DIEM	193.69	.00
401-10-2266	TRAINING	220.00	.00
**DEPT	ADMINISTRATIVE OFFICES MAINTENAN	873.17	.00
401-15-2215	BUILDING MAINTENANCE/REPAIR	873.17	.00
**DEPT	JUDICIAL COMPLEX MAINTENANCE	1,415.21	.00
401-16-2215	BUILDING MAINTENANCE/REPAIR	1,017.75	.00
401-16-2229	PAPER SUPPLIES	397.46	.00
**DEPT	COUNTY CLERK	88.63	.00
401-20-2219	OFFICE SUPPLIES	88.63	.00
**DEPT	ELECTIONS	274.57	.00
401-21-2219	OFFICE SUPPLIES	231.94	.00
401-21-2308	VOTING MACHINE STORAGE	42.63	.00
**DEPT	COUNTY SHERIFF	141,295.19	.00
401-50-2201	VEHICLE MAINTENANCE/REPAIR	825.00	.00
401-50-2202	VEHICLE FUEL	537.19	.00
401-50-2212	PROPERTY/LIABILITY INSURANCE	138,983.00	.00
401-50-2266	TRAINING	950.00	.00
**DEPT	FINANCE DEPARTMENT	523.38	.00
401-55-2205	MILEAGE/PER DIEM	523.38	.00
**DEPT	ANIMAL SHELTER	429.60	.00
401-82-2210	WATER/SEWER/TRASH	115.14	.00
401-82-2221	PRINTING/PUBLISHING/ADVERTISING	40.00	.00
401-82-2272	PROFESSIONAL SERVICES	274.46	.00
**TOTAL	ROAD FUND	2,739.67	.00
**DEPT	COUNTY ROAD DEPARTMENT	2,739.67	.00
402-60-2201	VEHICLE MAINTENANCE/REPAIR	1,708.30	.00
402-60-2205	MILEAGE/PER DIEM	145.60	.00
402-60-2244	MACHINERY MAINTENANCE/REPAIR	885.77	.00
**TOTAL	DISTRICT 5 VFD	16.79	.00
**DEPT	STATE FIRE ALLOTMENT	16.79	.00
405-91-2248	SAFETY EQUIPMENT	16.79	.00
**TOTAL	DISTRICT 2 VFD	2,984.08	.00
**DEPT	STATE FIRE ALLOTMENT	2,984.08	.00
406-91-2210	WATER/SEWER/TRASH	262.56	.00
406-91-2248	SAFETY EQUIPMENT	2,721.52	.00

**TOTAL	DISTRICT 1 VFD	542.24	.00
**DEPT	STATE FIRE ALLOTMENT	542.24	.00
407-91-2201	VEHICLE MAINTENANCE/REPAIR	306.95	.00
407-91-2207	TELECOMMUNICATIONS	235.29	.00
**TOTAL	DISTRICT 3 VFD	886.23	.00
**DEPT	STATE FIRE ALLOTMENT	886.23	.00
408-91-2201	VEHICLE MAINTENANCE/REPAIR	788.48	.00
408-91-2208	ELECTRICITY	97.75	.00
**TOTAL	DISTRICT 4 VFD	9.79	.00
**DEPT	STATE FIRE ALLOTMENT	9.79	.00
409-91-2248	SAFETY EQUIPMENT	9.79	.00
**TOTAL	L.E. PROTECTION FUND	3,511.00	.00
**DEPT	COUNTY SHERIFF	3,511.00	.00
410-50-2222	FIELD SUPPLIES	3,511.00	.00
**TOTAL	FIRE DEPARTMENT ADMIN	4,526.98	.00
**DEPT	STATE FIRE ALLOTMENT	4,526.98	.00
413-91-2201	VEHICLE MAINTENANCE/REPAIR	4,036.05	.00
413-91-2205	MILEAGE/PER DIEM	150.00	.00
413-91-2219	OFFICE SUPPLIES	331.14	.00
413-91-2248	SAFETY EQUIPMENT	9.79	.00
**TOTAL	DISTRICT 6 VFD	1,270.92	.00
**DEPT	STATE FIRE ALLOTMENT	1,270.92	.00
418-91-2215	BUILDING MAINTENANCE/REPAIR	217.30	.00
418-91-2248	SAFETY EQUIPMENT	1,053.62	.00
**TOTAL	JAIL FUND	1,825.00	.00
**DEPT	ADULT INMATE CARE	1,330.00	.00
420-70-2172	CARE OF INMATES	1,330.00	.00
**DEPT	JUVENILE INMATE CARE	495.00	.00
420-72-2172	CARE OF INMATES	495.00	.00
**TOTAL	CIVIL DEFENSE FUND	29,320.00	.00
**DEPT	COMMUNICATIONS/EMS TAX	29,320.00	.00
604-83-2248	SAFETY EQUIPMENT	255.00	.00
604-83-2618	CO/VEHICLES	29,065.00	.00
**TOTAL	DWI PROGRAM FUND	1,216.68	.00
**DEPT	JUVENILE ADJUDICATION GRANT FY17	1,216.68	.00
605-44-2272	PROFESSIONAL SERVICES	1,216.68	.00
**TOTAL	CLERK'S EQUIPMENT FUND	462.11	.00
**DEPT	COUNTY CLERK	462.11	.00
612-20-2203	MAINTENANCE CONTRACTS	462.11	.00
**TOTAL	CAPITAL OUTLAY GROSS RECEIPTS TX	9,269.70	.00

DEBITS

CREDITS

**DEPT	CAPITAL OUTLAY GROSS RECEIPTS TX	9,269.70	.00
621-96-2611	CO/BUILDINGS & IMPROVEMENTS	9,269.70	.00
**TOTAL	JUVENILE JUSTICE GRANT	6,215.00	.00
**DEPT	CYFD JUVENILE JUSTICE GRANT FY17	6,215.00	.00
635-67-2272	PROFESSIONAL SERVICES	6,215.00	.00
**TOTAL	RURAL ADDRESSING	275.00	.00
**DEPT	RURAL ADDRESSING	275.00	.00
675-07-2228	SOFTWARE	275.00	.00
**TOTAL	P&Z COURT FEES	146.57	.00
**DEPT	PLANNING & ZONING	146.57	.00
685-08-2202	VEHICLE FUEL	146.57	.00
**TOTAL	EMERGENCY-911 FUND	1,833.77	.00
**DEPT	911-DISPATCH CENTER	1,738.77	.00
911-80-2203	MAINTENANCE CONTRACTS	282.79	.00
911-80-2208	ELECTRICITY	1,082.82	.00
911-80-2220	CLEANING SUPPLIES	373.16	.00
**DEPT	DFA TRAINING GRANT	95.00	.00
911-85-2266	TRAINING	95.00	.00
BANK01	WELLS FARGO	385,832.68	.00
	** BANK TOTALS **	385,832.68	.00

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 37

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 121,393.39 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 02/27/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED; THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

James W. Frost

Javier Sanchez

Julia Ducharme

Linda Jaramillo

ATTEST BY

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

Tracy L. Sedillo

127

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99293	AIRGAS USA LLC	DISTRICT 3 VFD CYLINDER RENTAL	408-91-2230	122317	02/23/2017		131.45
	242.57		INVOICE # 9942553475					
02/27/2017			DISTRICT 5 VFD CYLINDER RENTAL	405-91-2230		/ /		111.12
			INVOICE # 9942492106					
STATE FIRE ALLOTMENT 242.57								
01 0	99294	AMBITIONS TECHNOLOGY GROUP LLC	IT-MAINTENANCE IT SERVICES	401-65-2203	222317	02/23/2017		7264.36
	7264.36		INVOICE # 5917					
02/27/2017								
INFORMATION TECHNOLOGY 7264.36								
01 0	99295	AUTOZONE INC.	BATTERIES, WIPER BLADES, WASHER	401-50-2201	322317	02/23/2017	30506	168.58
	337.16		FLUID, UNIT NEEDS	420-74-2201		/ /		168.58
02/27/2017			JANUARY 2017					
			INVOICE # 2248537982, 2248550771,					
			2248541394, 22485351132248548373					
COUNTY SHERIFF 168.58 TRANSPORTATION OF PRIS 168.58								
01 0	99296	B I INC	GPS/ADD UNITS	420-73-2218	422317	02/23/2017		2017.32
	2017.32		INVOICE # 1003820					
02/27/2017								
COMMUNITY MONITORING 2017.32								
01 0	99297	CENTRAL NM ELECTRIC COOP.	JUDICIAL MONTHLY ELECTRIC BILL	401-16-2208	522317	02/23/2017		2335.21
	8653.09		COURTHOUSE MONTHLY ELECTRIC BILL	401-15-2208		/ /		2518.40
02/27/2017			COURTHOUSE-404273700	401-15-2208		/ /		6.44
			HEALTH DEPT. MONTHLY ELECTRIC	401-24-2208		/ /		237.22
			MOUNTAINAIR, MORIARTY, ESTANCIA	401-05-2208		/ /		1305.32
			SENIOR CENTERS MONTHLY ELECTRIC	401-82-2208		/ /		314.77
			TC ANIMAL SHELTER MONTHLY ELECTRIC	407-91-2208		/ /		185.88
			DISTRICT 1 VFD MONTHLY BILL	406-91-2208		/ /		346.84
			DISTRICT 2 VFD MONTHLY BILL	408-91-2208		/ /		271.10
			DISTRICT 3 VFD MONTHLY BILL	409-91-2208		/ /		395.38
			DISTRICT 4 VFD MONTHLY BILL	405-91-2208		/ /		257.72
			DISTRICT 5 VFD MONTHLY BILL	418-91-2208		/ /		153.52
			DISTRICT 6 VFD MONTHLY BILL	412-53-2208	622317	02/23/2017		325.21
			TC FAIR BOARD MONTHLY BILL					
JUDICIAL COMPLEX MAINT 2335.29 ADMINISTRATIVE OFFICES 2524.84 HEALTH DEPT BLDG MAINT 237.22								
COUNTY COMMISSION 1305.32 ANIMAL SHELTER 314.77 STATE FIRE ALLOTMENT 1610.44								
COUNTY FAIR 325.21								
01 0	99298	CHIEF SUPPLY	3 - 5.11 TACTICAL EMS PANTS/14M	411-92-2248	822317	02/23/2017	30638	295.21
	970.68		20 - RITE IN THE RAIN 3/5 TOP				30638	30638
02/27/2017			SPIRAL NOTEBOOK				30638	30638
			5 - NITE IZE CAMJAM				30638	30638
			ESTIMATED SHIPPING					
			INVOICE # 407015, 427845					
			CLASS A FIRST AID KIT, HOSE	407-91-2248	922317	02/23/2017	30550	675.41
			INVOICE # 423774					
1/4% FIRE EXCISE TAX 295.23 STATE FIRE ALLOTMENT 675.45								
COUNTY COMMISSION 1305.32 ANIMAL SHELTER 314.77 STATE FIRE ALLOTMENT 1610.44								
COUNTY FAIR 325.21								
01 0	99299	CINTAS CORPORATION NO. 2	FIRST AID KIT REFILL AND SERVICE	600-06-2248	1022317	02/23/2017	30415	479.42
	479.42		ADMINISTRATIVE BUILDING				30415	479.42
02/27/2017			INVOICE # 8403073035					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
RISK MANAGEMENT 479.42								
01	0	99300	CORRECTIONS CORP. OF AMERICA	420-70-2172	1122317	02/23/2017		71970.75
		72213.63	INMATE MEDICAL	420-70-2173	/	/		242.88
		02/27/2017	INVOICE # JAN-17					
ADULT INMATE CARE 72213.63								
01	0	99301	DT AUTOMOTIVEBRANDON DAVIS	401-50-2201	1322317	02/23/2017	30737	788.00
		1652.00	GARCIA DODGE				30737	
		02/27/2017	VERBAL APPROVAL BY L. OLIVAS				30737	
			1705 ON 2/3/17 TMP-170203				30737	
			INVOICE # 303731				30737	
			STUTTS AND 2 REAR TIRES					
			GUTIERREZ DODGE	401-50-2201	1422317	02/23/2017	30738	864.00
			VERBAL APPROVAL BY L. OLIVAS				30738	
			0900 ON 2/7/17 TMP-170204				30738	
			INVOICE # 307381				30738	
COUNTY SHERIFF 1652.00								
01	0	99302	EVIDENCE PRO SECURITY BAGS/	401-50-2222	1622317	02/23/2017		158.80
		158.80	ACTISEAL, 903899B					
		02/27/2017	SMALL PAPER EVIDENCE BAGS					
			90389C					
COUNTY SHERIFF 158.80								
01	0	99303	FIRST VETERINARY SUPPLY	401-82-2115	1522317	02/23/2017	30739	66.00
		66.00	12 - BOTTLES KETAMINE				30739	
		02/27/2017	SHIPPING					
			INVOICE # SD1760					
ANIMAL SHELTER 66.00								
01	0	99304	HONSTEIN OIL CO.	610-40-2202	1722317	02/23/2017		48.11
		48.11	ASSESSOR-MONTHLY FUEL					
		02/27/2017	ZZ27&ZZ0053					
COUNTY ASSESSOR 48.13								
01	0	99305	INDEPENDENT DRUG TESTING	420-73-2272	1822317	02/23/2017		17.11
		17.17	DRUG TESTING CONFIRMATIONS					
		02/27/2017	INVOICE # 4049					
COMMUNITY MONITORING 17.17								
01	0	99306	INTERIOR OFFICE SOLUTIONS LLC	620-94-2611	1922317	02/23/2017	30608	11600.61
		11600.68	REF QUOTE #5384				30608	
		02/27/2017	7 - CUBICLE STATIONS WITH ALL				30608	
			COMPONENTS				30608	
			7 - MESH BACK OFFICE CHAIRS				30608	
			1 - CONFERENCE TABLE				30608	
			8 - FABRIC GUEST CHAIRS				30608	
			NEW SHERIFF OFFICES				30608	
			INVOICE # 5384					
INFRASTRUCTURE GROSS R 11600.68								
01	0	99307	L.N. CURTIS & SONS	406-91-2248	2022317	02/23/2017	30658	2345.01
		2345.00	4 - BULLARD USTERK TRADITIONAL				30658	
			FIREDOOME HELMET WITH BOURKE				30658	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
02/27/2017			EYESHIELD BLACK					
4			BULLARD USTBRK TRADITIONAL FIREDOME HELMET WITH BOURKE EYESHIELD LIME/YELLOW ESTIMATED SHIPPING INVOICE # INV78787/INV80745					
01 0	99308	LUCERO, JESUS	2017 NMAC LEGISLATIVE CONFERENCE	610-40-2205	9112517	01/30/2017		58.00
02/27/2017			TRAVEL REIMBURSEMENT RE-ISSUE LOST CHECK					
COUNTY ASSESSOR								
01 0	99309	MARKETING STRATEGIES INC	BUSINESS CARDS - 500 CT. M. LUCERO	604-83-2221	2122317	02/27/2017	30772 30772	50.44
02/27/2017			INVOICE # 00001489 3400 - WINDOW ENVELOPE W/ASSESSOR ADDRESS, LOGO AND COUNTY SEAL INVOICE # 1385	610-40-2221	2222317	02/27/2017		268.00
COMMUNICATIONS/EMS TAX								
01 0	99310	MONTANO, PETE J	COUNTY ASSESSOR	402-60-2102	2322317	02/27/2017		11.36
02/27/2017			REFUND CHECK FROM AFLAC REQUIRED BY IRS REGULATIONS					
COUNTY ROAD DEPARTMENT								
01 0	99311	MOUNTAIN VIEW TELEGRAPH	EMPLOYMENT AD - COUNTY MANAGER	401-05-2221	2422317	02/27/2017	30430 30430	143.76
02/27/2017			2 EDITION RUN					
COUNTY COMMISSION								
01 0	99312	MYTHICS, INC	ORACLE STANDARD EDITION ONE	610-40-2228	2522317	02/27/2017		71.16
02/27/2017			QUARTERLY BILL 07/16-9/16 INVOICE # 62958 ORACLE STANDARD EDITION ONE QUARTERLY BILL 10/16-12/16 INVOICE # 62959					
COUNTY ASSESSOR								
01 0	99313	NEW MEXICO PROPANE	DISTRICT 2 VFD MONTHLY PROPANE	406-91-2209	2822317	02/27/2017		757.60
02/27/2017			INVOICE # 3061523129					
STATE FIRE ALLOTMENT								
01 0	99314	NEXTIVA INC	ASSESSOR MONTHLY BILL	610-40-2207	2722317	02/27/2017		341.60
02/27/2017			CLERK MONTHLY BILL MANAGER MONTHLY BILL FINANCE MONTHLY BILL MAINTENANCE MONTHLY BILL PURCHASING MONTHLY BILL COMMISSION MONTHLY BILL P&Z MONTHLY BILL	401-20-2207 401-10-2207 401-55-2207 401-15-2207 401-27-2207 401-05-2207 401-08-2207			183.91 131.41 78.81 52.21 26.21 52.51 52.51	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
400.00	02/27/2017		COURSE ID: ICC				30640	
			SECTION ID: 117001				30640	
			1/17/2017 TO 5/13/2017				30640	
			A. STURCHIO				30640	
			VERBAL APPROVAL BY L. OLIVAS				30640	
			1709 ON 1/12/2017, TMP-170104				30640	
			INVOICE # S3855620					

STATE FIRE ALLOTMENT 400.00
 =====
 01 0 99328 US BANCORP EQUIPMENT FINANCE INCOPY MACHINE,MONTHLY CHARGE 401-50-2203 1222317 02/23/2017 146.43
 146.43
 02/27/2017 INVOICE # IN55296

COUNTY SHERIFF 146.43
 =====
 01 0 99329 2ND-TO-NONE SERVICE 402-60-2244 4322317 02/27/2017 591.32
 591.32
 02/27/2017 REPAIRS/DOT INSPECTIONS
 ON NEW SEMIS/TRAILERS
 MONTHLY DOT INSPECTIONS 2017

COUNTY ROAD DEPARTMENT 591.32
 =====
 37 121393.39 / / TOTAL

DEPT	DESCRIPTION	DEBITS	CREDITS
** GRAND TOTAL **		121,393.39	.00
**TOTAL	GENERAL FUND	20,926.08	.00
**DEPT	COUNTY COMMISSION	2,479.92	.00
401-05-2203	MAINTENANCE CONTRACTS	413.16	.00
401-05-2207	TELECOMMUNICATIONS	157.68	.00
401-05-2208	ELECTRICITY	1,305.32	.00
401-05-2221	PRINTING/PUBLISHING/ADVERTISING	143.76	.00
401-05-2266	TRAINING	460.00	.00
**DEPT	PLANNING & ZONING	52.56	.00
401-08-2207	TELECOMMUNICATIONS	52.56	.00
**DEPT	COUNTY MANAGER	431.40	.00
401-10-2207	TELECOMMUNICATIONS	131.40	.00
401-10-2266	TRAINING	300.00	.00
**DEPT	ADMINISTRATIVE OFFICES MAINTENAN	2,780.10	.00
401-15-2207	TELECOMMUNICATIONS	52.26	.00
401-15-2208	ELECTRICITY	2,524.84	.00
401-15-2218	EQUIPMENT MAINTENANCE/REPAIR	203.00	.00
**DEPT	JUDICIAL COMPLEX MAINTENANCE	2,335.29	.00
401-16-2208	ELECTRICITY	2,335.29	.00
**DEPT	COUNTY CLERK	183.96	.00
401-20-2207	TELECOMMUNICATIONS	183.96	.00
**DEPT	ELECTIONS	149.97	.00
401-21-2219	OFFICE SUPPLIES	149.97	.00
**DEPT	HEALTH DEPT BLDG MAINTENANCE	237.22	.00
401-24-2208	ELECTRICITY	237.22	.00
**DEPT	PURCHASING DEPARTMENT	26.28	.00
401-27-2207	TELECOMMUNICATIONS	26.28	.00
**DEPT	COUNTY TREASURER	1,434.24	.00
401-30-2201	VEHICLE MAINTENANCE/REPAIR	424.00	.00
401-30-2207	TELECOMMUNICATIONS	210.24	.00
401-30-2266	TRAINING	800.00	.00
**DEPT	COUNTY SHERIFF	2,388.61	.00
401-50-2201	VEHICLE MAINTENANCE/REPAIR	1,820.58	.00
401-50-2203	MAINTENANCE CONTRACTS	146.43	.00
401-50-2207	TELECOMMUNICATIONS	262.80	.00
401-50-2222	FIELD SUPPLIES	158.80	.00
**DEPT	FINANCE DEPARTMENT	728.84	.00
401-55-2207	TELECOMMUNICATIONS	78.84	.00
401-55-2266	TRAINING	650.00	.00
**DEPT	INFORMATION TECHNOLOGY DEPARTMEN	7,290.64	.00
401-65-2203	MAINTENANCE CONTRACTS	7,264.36	.00
401-65-2207	TELECOMMUNICATIONS	26.28	.00
**DEPT	ANIMAL SHELTER	380.77	.00
401-82-2115	PHARMACY SUPPLIES	66.00	.00
401-82-2208	ELECTRICITY	314.77	.00

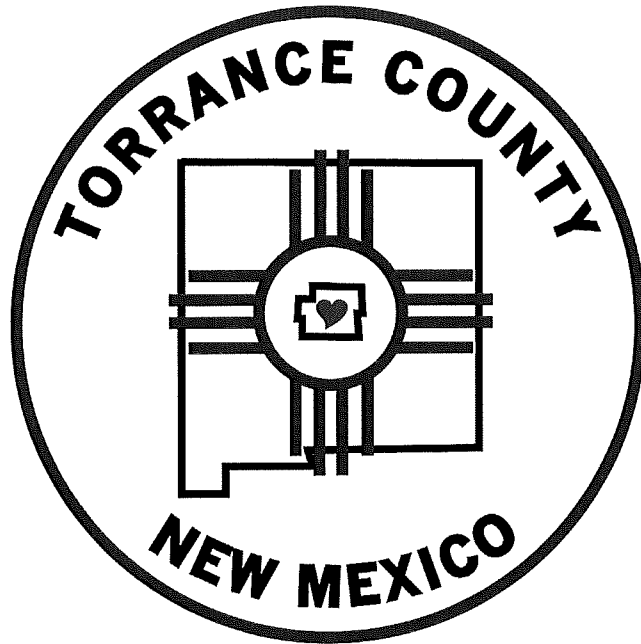
	DEBITS	CREDITS
**DEPT		
401-90-2207	26.28	
PROBATE JUDGE		26.28
TELECOMMUNICATIONS		26.28
**TOTAL	1,515.24	
ROAD FUND		1,515.24
COUNTY ROAD DEPARTMENT		1,515.24
402-60-2102		11.36
FULL TIME SALARIES		11.36
402-60-2201	580.00	
VEHICLE MAINTENANCE/REPAIR	580.00	
402-60-2207		52.56
TELECOMMUNICATIONS		52.56
402-60-2244	591.32	
MACHINERY MAINTENANCE/REPAIR	591.32	
402-60-2266		280.00
TRAINING		280.00
**TOTAL	368.85	
DISTRICT 5 VFD		368.85
STATE FIRE ALLOTMENT		368.85
**DEPT		
405-91-2208	257.73	
ELECTRICITY	257.73	
405-91-2230	111.12	
MEDICAL SUPPLIES	111.12	
**TOTAL	3,657.49	
DISTRICT 2 VFD		3,657.49
STATE FIRE ALLOTMENT		3,657.49
**DEPT		
406-91-2207	208.05	
TELECOMMUNICATIONS	208.05	
406-91-2208	346.84	
ELECTRICITY	346.84	
406-91-2209	757.60	
HEATING/GAS/PROPANE	757.60	
406-91-2248	2,345.00	
SAFETY EQUIPMENT	2,345.00	
**TOTAL	861.34	
DISTRICT 1 VFD		861.34
STATE FIRE ALLOTMENT		861.34
**DEPT		
407-91-2208	185.89	
ELECTRICITY	185.89	
407-91-2248	675.45	
SAFETY EQUIPMENT	675.45	
**TOTAL	688.58	
DISTRICT 3 VFD		688.58
STATE FIRE ALLOTMENT		688.58
**DEPT		
408-91-2207	286.03	
TELECOMMUNICATIONS	286.03	
408-91-2208	271.10	
ELECTRICITY	271.10	
408-91-2230	131.45	
MEDICAL SUPPLIES	131.45	
**TOTAL	572.69	
DISTRICT 4 VFD		572.69
STATE FIRE ALLOTMENT		572.69
**DEPT		
409-91-2207	177.33	
TELECOMMUNICATIONS	177.33	
409-91-2208	395.36	
ELECTRICITY	395.36	
**TOTAL	495.23	
COUNTY FIRE PROTECTION FUND		495.23
1/4% FIRE EXCISE TAX		495.23
**DEPT		
411-92-2248	295.23	
SAFETY EQUIPMENT	295.23	
411-92-2266	200.00	
TRAINING	200.00	
**TOTAL	325.21	
COUNTY FAIR		325.21
**DEPT		
412-53-2208	325.21	
ELECTRICITY	325.21	
**TOTAL	674.52	
FIRE DEPARTMENT ADMIN		674.52
**DEPT		
413-91-2207	674.52	
STATE FIRE ALLOTMENT	674.52	
TELECOMMUNICATIONS		274.52

DEBIT ACCOUNT	DEBIT AMOUNT	CREDIT ACCOUNT	CREDIT AMOUNT
413-91-2266		TRAINING	400.00
**TOTAL	153.52	DISTRICT 6 VFD	153.52
**DEPT	153.52	STATE FIRE ALLOTMENT	153.52
418-91-2208		ELECTRICITY	153.52
**TOTAL	74,716.09	JAIL FUND	74,716.09
**DEPT	72,486.74	ADULT INMATE CARE	72,486.74
420-70-2172		CARE OF INMATES	71,970.75
420-70-2173		INMATE MEDICAL	242.88
420-70-2207		TELECOMMUNICATIONS	273.11
**DEPT	2,060.77	COMMUNITY MONITORING	2,060.77
420-73-2207		TELECOMMUNICATIONS	26.28
420-73-2218		EQUIPMENT MAINTENANCE/REPAIR	2,017.32
420-73-2272		PROFESSIONAL SERVICES	17.17
**DEPT	168.58	TRANSPORTATION OF PRISONERS	168.58
420-74-2201		VEHICLE MAINTENANCE/REPAIR	168.58
**TOTAL	557.96	SAFETY PROGRAM	557.96
**DEPT	557.96	RISK MANAGEMENT	557.96
600-06-2219		OFFICE SUPPLIES	78.54
600-06-2248		SAFETY EQUIPMENT	479.42
**TOTAL	248.58	CIVIL DEFENSE FUND	248.58
**DEPT	248.58	COMMUNICATIONS/EMS TAX	248.58
604-83-2207		TELECOMMUNICATIONS	198.14
604-83-2221		PRINTING/PUBLISHING/ADVERTISING	50.44
**TOTAL	52.54	DWI PROGRAM FUND	52.54
**DEPT	52.54	DWI LOCAL GRANT FY17	52.54
605-22-2207		TELECOMMUNICATIONS	52.54
**TOTAL	2,681.19	PROPERTY VALUATION FUND	2,681.19
**DEPT	2,681.19	COUNTY ASSESSOR	2,681.19
610-40-2202		VEHICLE FUEL	48.13
610-40-2203		MAINTENANCE CONTRACTS	1,196.06
610-40-2205		MILEAGE/PER DIEM	58.00
610-40-2207		TELECOMMUNICATIONS	341.64
610-40-2219		OFFICE SUPPLIES	77.00
610-40-2221		PRINTING/PUBLISHING/ADVERTISING	268.00
610-40-2228		SOFTWARE	142.36
610-40-2266		TRAINING	550.00
**TOTAL	400.00	CLERK'S EQUIPMENT FUND	400.00
**DEPT	400.00	COUNTY CLERK	400.00
612-20-2266		TRAINING	400.00
**TOTAL	11,600.68	COUNTY INFRASTRUCTURE GRANT	11,600.68
**DEPT	11,600.68	INFRASTRUCTURE GROSS RECEIPTS TX	11,600.68
620-94-2611		CO/BUILDINGS & IMPROVEMENTS	11,600.68
**TOTAL	125.13	HOME VISITING GRANT	125.13

**DEPT	HOME VISITING GRANT FY17	125.13	.00
629-52-2207	TELECOMMUNICATIONS	26.57	.00
629-52-2218	EQUIPMENT MAINTENANCE/REPAIR	98.56	.00
**TOTAL	RURAL ADDRESSING	542.56	.00
**DEPT	RURAL ADDRESSING	542.56	.00
675-07-2203	MAINTENANCE CONTRACTS	516.28	.00
675-07-2207	TELECOMMUNICATIONS	26.28	.00
**TOTAL	P&Z COURT FEES	26.28	.00
**DEPT	PLANNING & ZONING	26.28	.00
685-08-2207	TELECOMMUNICATIONS	26.28	.00
**TOTAL	DOMESTIC VIOLENCE GRANT	151.09	.00
**DEPT	HIGH LONESOME WIND PILT	98.55	.00
690-09-2218	EQUIPMENT MAINTENANCE/REPAIR	98.55	.00
**DEPT	DV GRANT FY16	52.54	.00
690-86-2207	TELECOMMUNICATIONS	52.54	.00
**TOTAL	NM PRIMARY CARE ASSOCIATION	52.54	.00
**DEPT	NMPCA GRANT FY17	52.54	.00
819-47-2207	TELECOMMUNICATIONS	52.54	.00
BANK01	WELLS FARGO	121,393.39	.00
	** BANK TOTALS **	121,393.39	.00



*Agenda Item
No. 1*



UPDATES

- ✓ Various County Departments
- ✓ Other Boards, Land Grants
- ✓ Forest Service
- ✓ Commission



Agenda Item
No. 2



Resolution No. _____

AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY.

WHEREAS, the County of Torrance ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and Torrance County Board of Commissioners ("Governing Body") is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of Torrance County; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the public project revolving fund created under the Act and has developed an application procedure whereby the Torrance County Board of Commissioners may submit an application ("Application") for financial assistance from the Authority for public projects; and

WHEREAS, the Governing Body intends to undertake acquisition of a 2017 22915 AHRENS-FOX 3000 Gallon Tender ("Project") for the benefit of the Governmental Unit and its citizens; and

WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application.

NOW, THEREFORE BE IT RESOLVED BY THE TORRANCE COUNTY BOARD OF COMMISSIONERS:

Section 1. That all action (not consistent with the provision hereof) heretofore taken by the Governing Body and the officers and employees thereof directed toward the Application and the Project, be and the same is hereby ratified, approved and confirmed.

Section 2. That the completed Application submitted to the Governing Body, be and the same is hereby approved and confirmed.

Section 3. That the officers and employees of the Governing body are hereby directed and requested to submit the completed Application to the Authority for its review, and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 8TH day of March, 2017.

TORRANCE COUNTY COMMISSION

James "Jim" Frost, District 1

ATTEST:

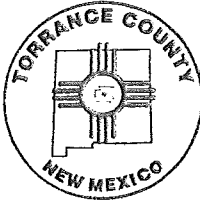
Julia DuCharme, District 2

County Clerk

Javier Sanchez, District 3



*Agenda Item
No. 3*



TORRANCE COUNTY TRAVEL REIMBURSEMENT FORM

Anticipated Reimbursement Revised 10/05/11

Traveler	Heath White	Vendor No.	15
Destination	Loveland, CO		
Justification	NMSA Meetings		
Budget Code	401-50-2205		
Program Charged	Mileage/Per Diem		
Will you be traveling in state (Answer Y or N)?	N		
Will you be traveling to Santa Fe (Answer Y or N)?	N		
Is this form for ACTUAL or ANTICIPATED Reimbursement?	<input type="radio"/> Actual <input checked="" type="radio"/> Anticipated		

Departure

ANTICIPATED

Date & Time of Departure	3/10/2017 8:00	Be sure to write AM or PM when entering time	
Do you depart before the start of the normal workday (answer Y or N)? (i.e. 8 AM)			N
	How many hours earlier?		0
Traveling To (location/site):	LOVELAND, CO	Be sure to include mileage chart or map printout	
Miles from worksite:	481.9		
Will you be using a County-owned vehicle? (answer Y or N)	Y		
If you are not traveling in a County-owned vehicle, please explain:			

Return

ANTICIPATED

Date & Time of Return	3/13/2017 17:00	Be sure to write AM or PM when entering time	
Does your return occur after the end of the normal workday (answer Y or N)? (i.e. 5 PM)			N
	How many hours later?		0
Returning From:	LOVELAND, CO	Be sure to include mileage chart or map printout	
Miles to worksite:	481.9		

Airline or other fares (train, bus, taxis, airport transport, etc.)

Total Costs		\$ -
All receipts must be attached		

Mileage

963.8 miles at	0.450 per mile	\$ -
----------------	----------------	------

Per Diem

Total Travel and business time	01 hours	0 hours beyond work day
Does this qualify for overnight travel?	YES	3 24 hour periods

Partial Day

Partial day per diem when occasional or irregular travel extends beyond the normal workday and no overnight lodging is required.

Less than 2 hours	\$ -
2 but less than 6 hours	\$ 12.00
6 but less than 12 hours	\$ 20.00
12 or more hours	\$ 30.00

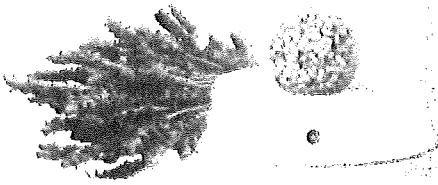
Overnight Travel

In state	\$ 85.00	\$ -
Special Areas (Santa Fe only)	\$ 135.00	\$ -
Out of State	\$ 115.00	\$ 345.00
Actual meals and lodging (per policy)		

Actual expenses are limited per the travel policy and receipts are REQUIRED.

Partial Day following a 24-hour period where lodging is not required

Hours beyond 24-hour period	\$ -
Less than 2 hours	\$ -
2 but less than 6 hours	\$ 12.00
6 but less than 12 hours	\$ 20.00
12 or more hours	\$ 30.00



Introducing
LASTING FRAGRANCE
No Harmful Chemicals.

now at WALMART

FIND A STORE

Mileage Calculator

The Rand McNally mileage calculator will help you determine the mileage between any two destinations.

Enter Starting Point

A Estancia, NM.

Enter Ending Point

B Loveland, CO

Mileage:

481.9 miles

Time:

7 hrs 48 min

Get Mileage

Get Directions for This Route



Total Cost of Travel

	\$ 365.00
Amount of Advance	\$ 292.00
Amount Due To Traveler Upon Return	\$ 73.00

Traveler Certification: I certify that the above travel was necessary and proper County business and the amounts claimed are just and true in all aspects.

Signature _____ Date _____

Approvals	Signatures	Date
Department Head	_____	_____
County Manager	_____	_____
County Commission	_____	_____

Defensive Driving Requirement

Do you have a current National Safety Council Defensive Driving Certificate (within last 2 years)? Yes No

If yes, please attach a copy of your certificate.
If no, you are not allowed to collect mileage or per diem as per the TC Personnel Manual Section 11.1 and TC Safety Manual and Loss Control Handbook Section VI.

Per Diem Explanation

If you are traveling within the 50-mile radius and are requesting per diem, an explanation must be noted. Likewise, if you are traveling outside the 50-mile radius and not requesting per diem, an explanation must be noted.



CERTIFICATE OF COMPLETION

Drivers License Number: 103982740
Course Completion Date: 05/26/2015

Control No.

05-2015

Security Control No.
283921

Name: HEATH E WHITE
Address: PO BOX 498
Address: ESTANCIA, NM 87016
City, State, Zip: ESTANCIA, NM 87016

Training Center: TORRANCE COUNTY
Instructor Name: CINDI SULLIVAN
Instructor Number: 860799

DDC 8/6

8 hours 6 hours

This certifies that the person named above
has successfully completed the National Safety Council
Defensive Driving Course 8/6.

THIS DOCUMENT IS VOID IF REPRODUCED



Understand the risks of distracted driving

Talking on your cell phone, reading e-mail, or putting on makeup or sending text messages are all examples of high-risk distracted driving.

- People who use cell phones while driving are 4 times as likely to be in a crash.
- More than 80 scientific studies agree that hands-free cell phones are not any safer to



Control No.

Name: HEATH E WHITE
Address: PO BOX 498
Address: ESTANCIA, NM 87016
City, State, Zip: ESTANCIA, NM 87016
Course Completion Date: 05/26/2015
Defensive Driving Course: 8 hours 6 hours

Drivers License Number: 103982740

103982740

05/26/2015

Instructor Name: CINDI SULLIVAN
Instructor Number: 860799

Training Center: TORRANCE COUNTY

Training Center: TORRANCE COUNTY



Agenda Item

No. 4

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager

Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**

This form must be returned to the County Manager's Office ONLY!

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: BEN DAUGHERTY DISPATCH
First Last Department / Company / Organization Name

Today's Date: 3-1-17 Mailing Address: _____
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505 384-2705 Fax Number: _____
Would you like this Agenda Faxed to you? Yes No

Email Address: BDaugherTY@TORRANCE COUNTY NM.COM

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: _____

Brief explanation of business to be discussed:

MOU BETWEEN TORRANCE COUNTY DISPATCH AND CITY OF MORIARY REGARDING
CONSTRUCTION OF NEW COMMUNICATIONS TOWER

Is this a Resolution, Contract, Agreement, Grant Application, Other? M.O.U.

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



*Agenda Item
No. 5*



TORRANCE COUNTY

RESOLUTION # 2017- 11

Line Item Transfers

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2016-17 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 8th day of March 2017.

TORRANCE COUNTY COMMISSION

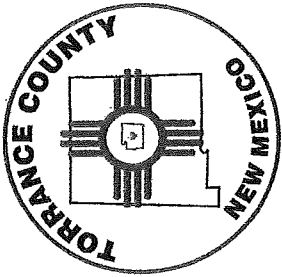
James W. Frost, District 1

Attest:

Julia DuCharme, District 2

County Clerk

Javier E. Sanchez, District 3



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

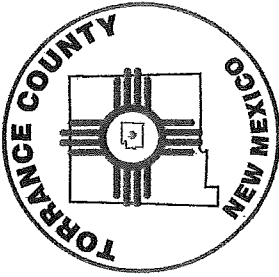
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-2205	Mileage/Per Diem	401-50-2222	Field Supplies	\$ 400.00
401-50-2352	Special Investigations	401-50-2201	Vehicle Maint/Repair	\$ 1,000.00
401-50-2224	Printing/Publishing	401-50-2201	Vehicle Maint/Repair	\$ 400.00
401-50-2269	Membership Dues/Fees	401-50-2201	Vehicle Maint/Repair	\$ 500.00
401-50-2272	Professional Services	401-50-2222	Field Supplies	\$ 1,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Reason for Transfer:				
Transfers to cover negative balance line items.				

Stonance

2/23/2017

Signature

Date



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

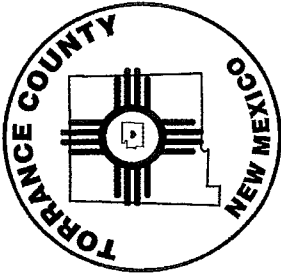
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-2202	Vehicle Fuel	401-50-2222	Field Supplies	\$ 10,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason for Transfer:
 Transfers to cover negative balance line items. + Cover cost of needed field Supplies

Signature: *Stephanie [unclear]*

Date: *2/27/17*

FA



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Treasurer _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-30-2065	Health Insurance Matching	401-30-2221	Printing/Publishing	\$ 2,000.00
401-30-2065	Health Insurance Matching	401-30-2218	Equipment Maint/Repa	\$ 3,186.00
401-30-2065	Health Insurance Matching	401-30-2269	Membership Dues	\$ 407.00
401-30-2104	Overtime	401-30-2219	Office Supplies	\$ 4,900.00
401-30-2103	Part-Time Salaries	401-30-2219	Office Supplies	\$ 3,000.00
401-30-2063	PERA Matching	401-30-2205	Mileage/Per Diem	\$ 1,000.00
401-30-2064	FICA Matching	401-30-2266	Training	\$ 500.00
Reason for Transfer:				
Transferring money to cover repairs to office equipment, advertising for field offices, address search program, office supplies, training and per diem associated with training.				

Signature: Mary Sedella

Date: 2-23-17



Agenda Item

No. 6



TORRANCE COUNTY ROAD DEPARTMENT
P.O. BOX 48
10th & ALLEN STREET
ESTANCIA, NEW MEXICO 87016
Phone (505) 544-4666
Fax (505) 384-2550
E-Mail: tchavez@tcnm.us

LEONARD LUJAN
ROAD DEPARTMENT
SUPERINTENDENT
TRISHA LM CHAVEZ
ROAD DEPARTMENT
ADMINISTRATOR

March 8, 2017

New Mexico Department of Transportation
Paul Brasher, Acting Engineer
c/o Susan Godina
District Five Office
P.O. Box 4127
Coronado Station
Santa Fe, New Mexico 87502-4127

Re: Letter of Request/Letter of Intent

Dear Mr. Brasher,

Torrance County (in accordance with prevailing State Statute NMSA, 1978, Section 67-3-28 and Section 67-3-28 NMSA as amended, and Commission Policy No. 44-92) would like to participate in the FY 2017/18. Local Government Road Fund Project/County Arterial Program. This being a Cooperative Agreement, between the New Mexico Department of Transportation and the County of Torrance.

The Torrance County Commission hereby in pursuant with prevailing State Statute 67-3-28.2, NMSA as amended will meet the required 25% (twenty-five percent) proportional matching share of this project fund.

In pursuant to the 2001 Local Government Road Fund Project Handbook enclosed is:

1. A preliminary Job Scope Summary (county form) on various county designated roadways, their termini, mileage, an estimated cost, our intent and
2. An Estimated Summary of Costs and Quantities (state form), and
3. A letter from our county assessor concerning the mill levy, and
4. The Torrance County (most recent) road map.

The Job Scope of work will be Pavement Rehabilitation/Improvements and Blading & Shaping of various county roads within the control of Public Entity. Proposed roadways are subject to change within the 75% Department Share and the 25% match. Public Entity Share within the allocated fund.

Torrance County is at a distinct disadvantage because we do not have the financial resources needed for Pavement Rehabilitation Improvements and or road improvements on our various county designated maintained roadways.

We feel that the proposed work is necessary for the public health, safety and general welfare for our county residents and those who may travel our roadways.

If there is any further information or documentation needed to allow our county to be in compliance to participation in the County Arterial Program, please feel free to call our contact person Trisha Chavez in the Torrance County Road Department Office at (505) 544-4666.

Respectfully,

Javier E Sanchez
County Commission/Chair

js/tlmc
Enclosures

Torrance County Road Department
County Maintained Designated Roadways
 Job Scope Summary
 Fiscal Year 2017/18

Project Agreement –CAP

*****Chip Seal Roads*****

Littlecloud Rd *from Lexco proceed W*	1.1	\$26,448.18
Stillwater Rd *from Lexco proceed W*	.5	\$21,739.13
CR A106/King Farm Rd N *from frontage rd going N*	1.2	\$33,341.97
CR A106/Martin Rd *from Hwy 66 proceed .3 to start*	.6	\$25,234.73
CR A109/Valley Irrigation Rd *from frontage rd going N*	1.0	\$30,334.64
CR A110/Carl Cannon Rd *from Hwy 41 proceed W*	.3	\$23,602.75
CR A167/Echo Ridge Rd *from Hwy 41 & Heritage Rd going S/E/S/E*	2.0	\$48,901.03
CR B051S/Ranger Station Rd *from Mountainair proceed W on Limit Ave To Beal St W*	.7	\$25,234.73
Estimated Mileage and Cost	7.4	\$234,837.13

BETTY CABBER
COUNTY ASSESSOR

JESSE LUCERO
DEPUTY ASSESSOR

NICK E. SEDILLO
NM CERTIFIED APPRAISER
CHIEF APPRAISER

RAY CULLIN
SOFTWARE DATABASE
ADMINISTRATOR/CAMA

BILL HOLT
NM CERTIFIED APPRAISER

CRYSTAL GARCIA
APPRAISER APPRENTICE



205 S 9th STREET
POST OFFICE BOX 258
ESTANCLIA, NEW MEXICO 87016
Phone (505) 544-4300 Fax (505) 384-4362

www.torrancecountynm.org

VICTORIA SEDILLO
OFFICE MANAGER
BUSINESS PERSONAL
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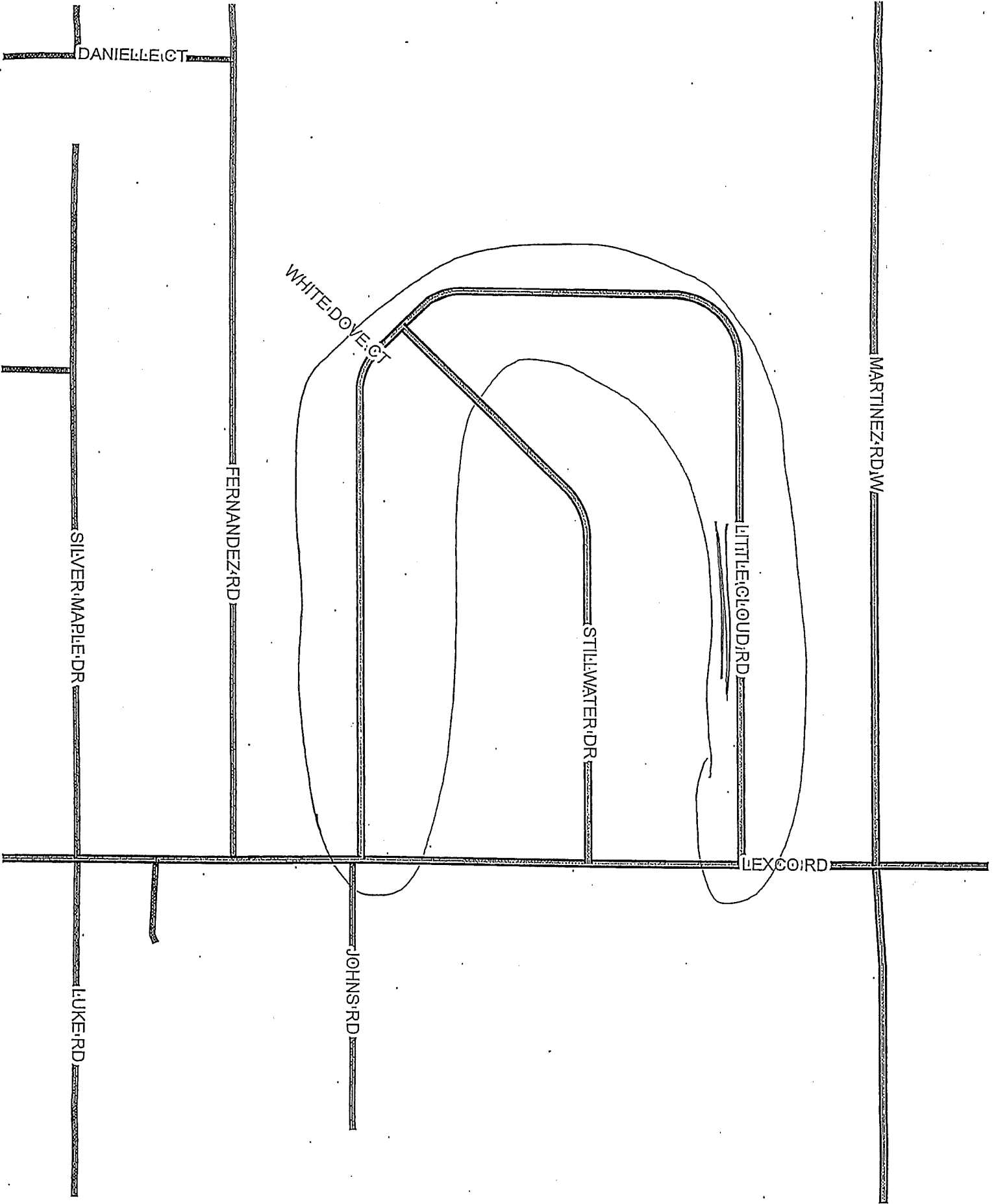
February 23, 2017

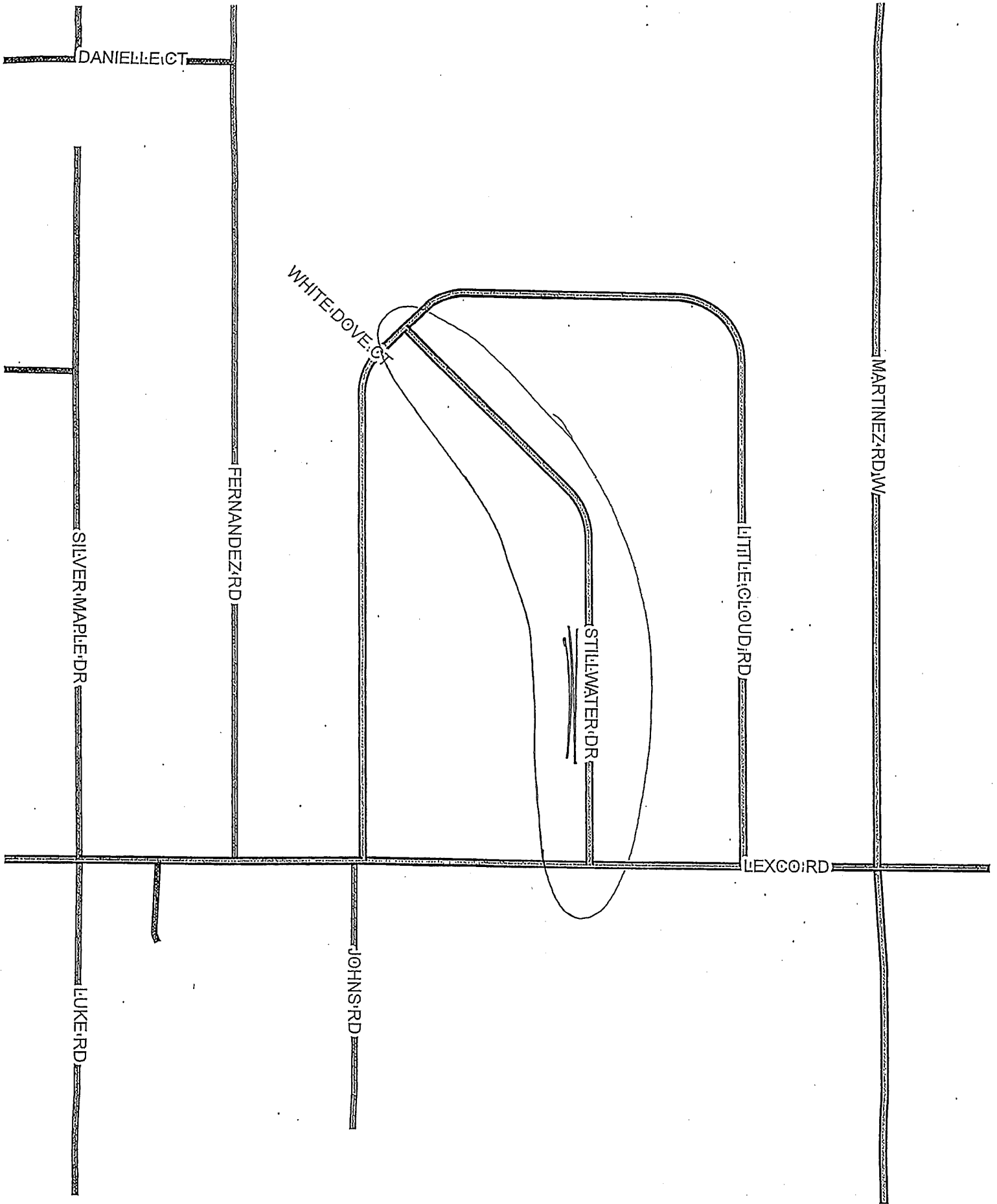
TO: Annette Ortiz, Interim Torrance County Manager

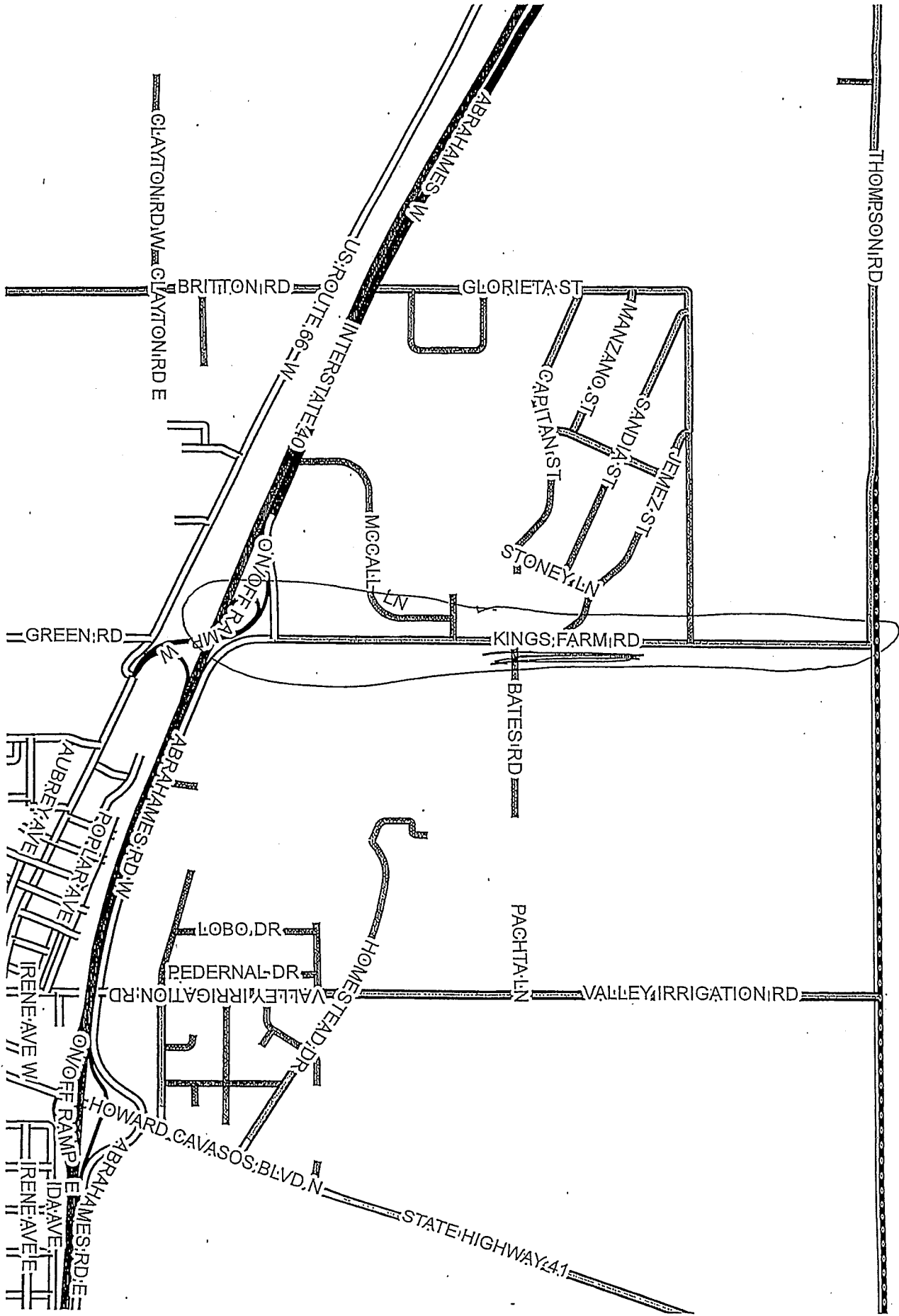
FROM: Betty Cabber, Torrance County Assessor

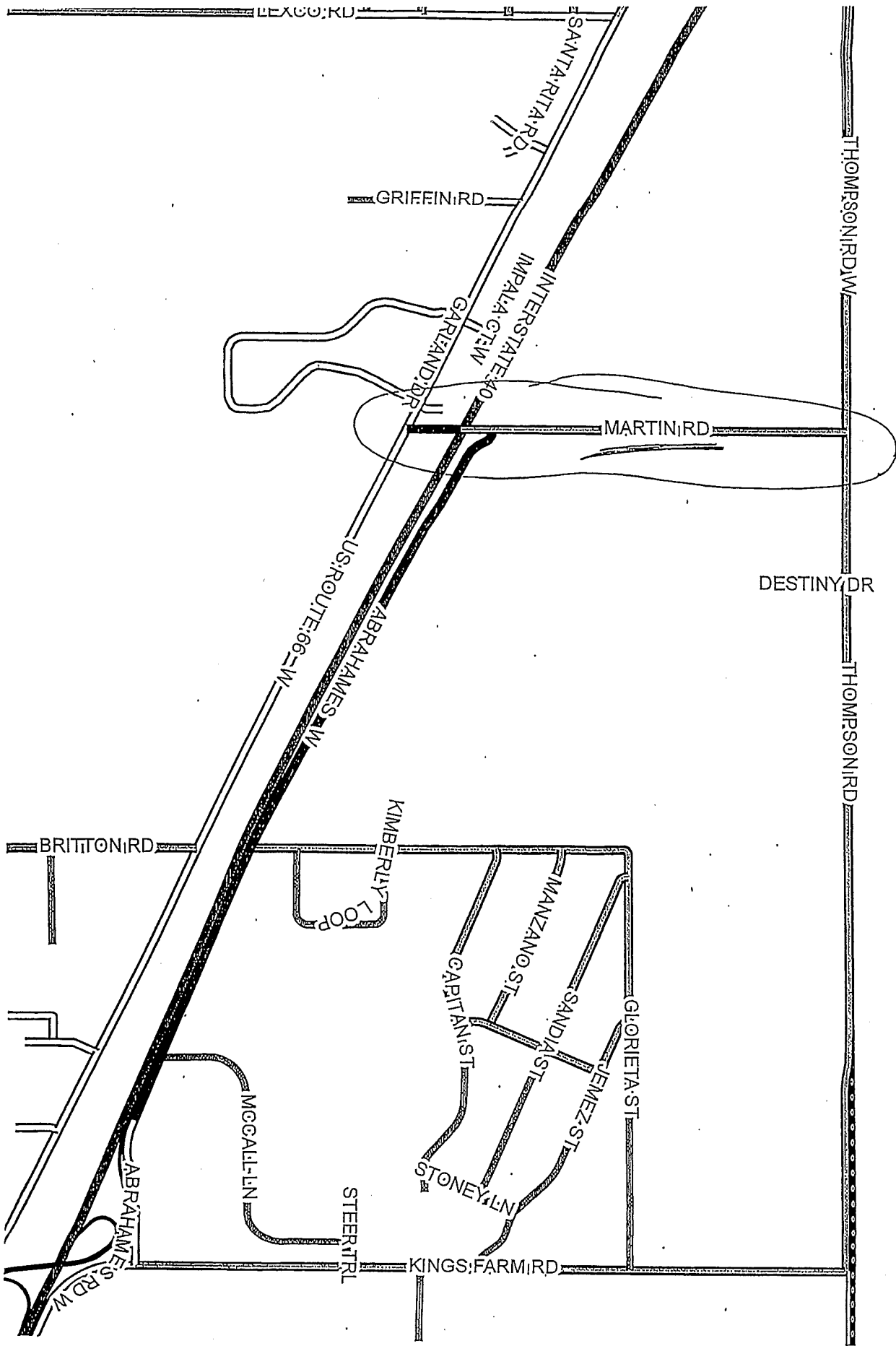
As per review and confirmation from DFA, the Mill Levy for Torrance County is at the maximum allowed by law. It is my opinion that our Road Department qualifies for Hardship Funds that Torrance County is entitled to request. If you have any questions please contact me at any time.

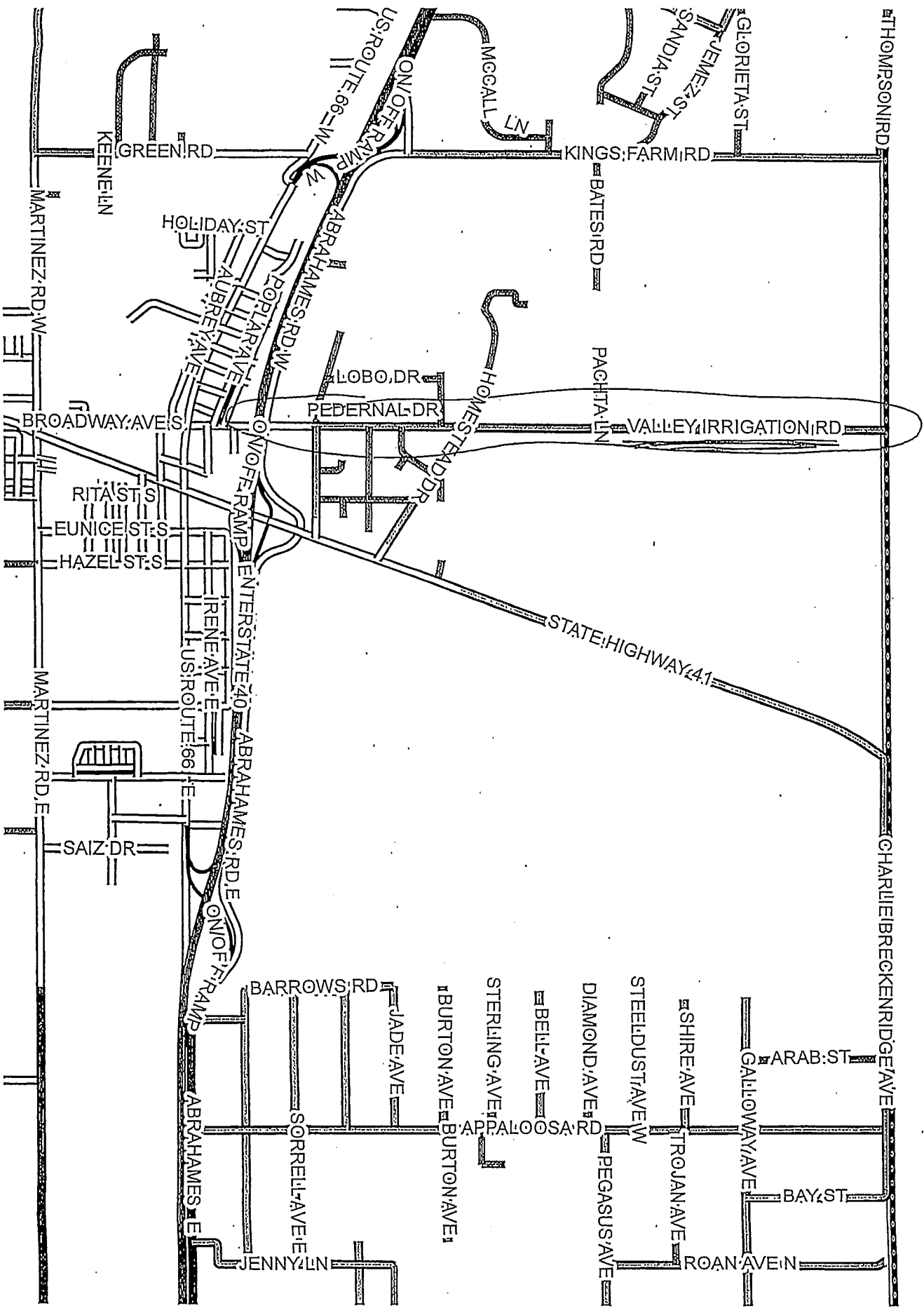
Betty Cabber
Torrance County Assessor

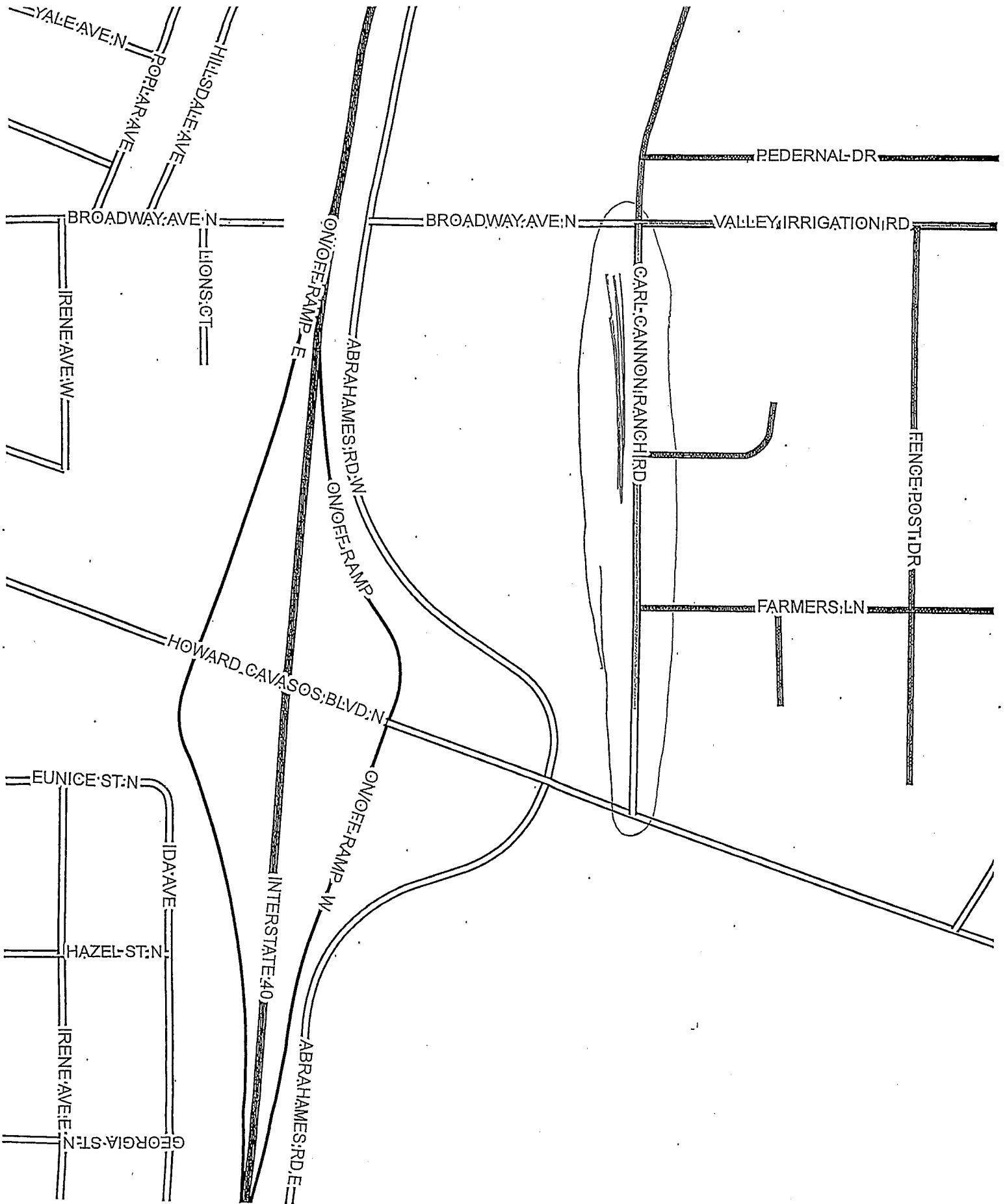


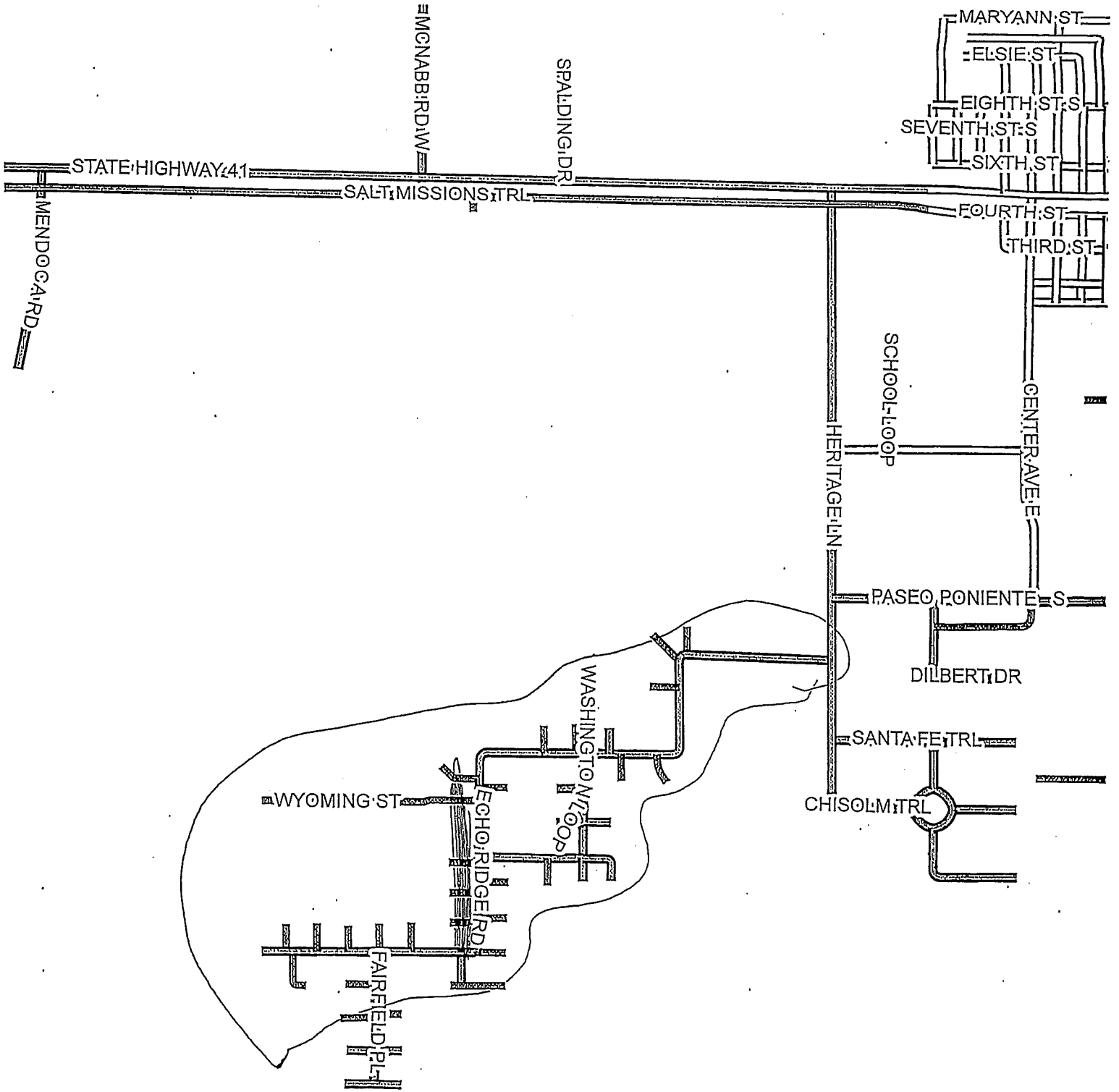














*Agenda Item
No. 7*



TORRANCE COUNTY ROAD DEPARTMENT

P.O. BOX 48
10th & ALLEN STREET
ESTANCIA, NEW MEXICO 87016
Phone (505) 544-4666
Fax (505) 384-2550
E-Mail: tchavez@tcnm.us

LEONARD LUJAN
ROAD DEPARTMENT
SUPERINTENDENT
TRISHA LM CHAVEZ
ROAD DEPARTMENT
ADMINISTRATOR

March 8, 2017

New Mexico Department of Transportation
Paul Brasher, Acting Engineer
c/o Susan Godina
District Five Office
P.O. Box 4127
Coronado Station
Santa Fe, New Mexico 87502-4127

Re: Letter of Request/Letter of Intent

Dear Mr. Brasher;

Torrance County (in accordance with prevailing State Statute NMSA, 1978, Section 67-3-28 and Section 67-3-28 NMSA as amended, and Commission Policy No. 44-92) would like to participate in the FY 2017/18 Local Government Road Fund Project/School Bus Route. This being a Cooperative Agreement, between the New Mexico Department of Transportation and Torrance County.

The Torrance County Commission hereby in pursuant with prevailing State Statute 67-3-28.2, NMSA as amended will meet the required 25% (twenty-five percent) proportional matching share of the project fund.

In pursuant to the 2001 Local Government Road Fund Project Handbook enclosed is:

1. A preliminary Job Scope Summary (county form) on various county designated roadways, their termini, mileage and estimated cost, our intent and
2. An Estimated Summary of Costs and Quantities (state form), and
3. A letter from our county assessor concerning the mill levy, and
4. The Torrance County (most recent) road map.

The Job Scope of work will be Pavement Rehabilitation/Improvements and Blading & Shaping of various county roads within the control of Public Entity. Proposed roadways are subject to change within the 75% Department Share and the 25% match Public Entity Share within the allocated fund.

Torrance County is at a distinct disadvantage because we do not have the financial resources needed for road improvements on our county designated maintained roadways.

We feel that the proposed work is necessary for the public health, safety and general welfare for our county residents and others who may travel our roadways.

If there is any further information or documentation needed to allow our county to be in compliance for approval to participate in the School Bus Route Program, please feel free to call our contact person Trisha Chavez in the Torrance County Road Department Office at (505) 544-4666.

Respectfully,

Javier E Sanchez
County Commission/Chair

js/tlmc
Enclosures

Torrance County Road Department

**County Maintained Designated Roadways
Job Scope Summary
Fiscal Year 2017/18**

Project Agreement- SB

*******Gravel Roads*******

Chavez Rd	1.0	\$19,466.90
from CR A095/McNabb going N		
CR A080/Clements Rd E	1.0	\$19,466.90
from Salt Mission Trl going E		
CR A081/Calle Del Sol Rd E/S	1.0	\$19,285.90
from Hwy 41 proceed 1.5 mile		
CR A095/McNabb	1.0	\$23,718.68
from Lexco going W		
CR B064/La Cieniga Rd	1.0	\$11,716.34
from Hwy 55 proceed W		
CR B069/El Gato Rd S/E & La Entrada Rd	1.0	\$15,469.28
from Hwy 55 proceed N then W		

Estimated mileage and cost

6.0 \$109,124.00

**Estimated Summary
of Costs and Quantities**

Entity:	Torrance County Road Department	DO:	CN:
Project No.:	SB		
Termini:	County Roads: Chavez Rd-from CR A095 going N 1.0 mile to end project CR A080/Clements Rd E-from Salt Mission Trl going E for 1.0 mile to end project CR A081/Calle Del Sol Rd E/S-from Hwy 41 proceed 1.5 miles to start project for 1.0 mile end project CR A095/McNabb Rd-from Lexco going W for 1.0 to end project CR B064/La Cienga Rd-from Hwy 55 proceed W for 1.0 to end project CR B069/EI Gato SE& La Entrada Rd S-from Hwy 55 proceed N then W for 1.0 mile to end project		
	Total project mileage:		6.00
Scope of Work:	Pavement Rehabilitation/Improvements and Blading & Shaping on various county roads within the control of public entity.		
	Item Description	Unit	Final Quantity
	Equipment/Labor		Unit Cost
			Final Cost
	Equipment	hours	1909
	Labor	hours	1909
	Material		
	Torrance County Pit	loads	11612.000
	Water		
	Water-DONATED		0.00
	Total Estimated Cost		109,124.00
Torrance County Manager			Date:

BETTY CABBER
COUNTY ASSESSOR

JESSE LUCERO
DEPUTY ASSESSOR

NICK E. SEDILLO
NM CERTIFIED APPRAISER
CHIEF APPRAISER

RAY CULLIN
SOFTWARE DATABASE
ADMINISTRATOR/CAMA

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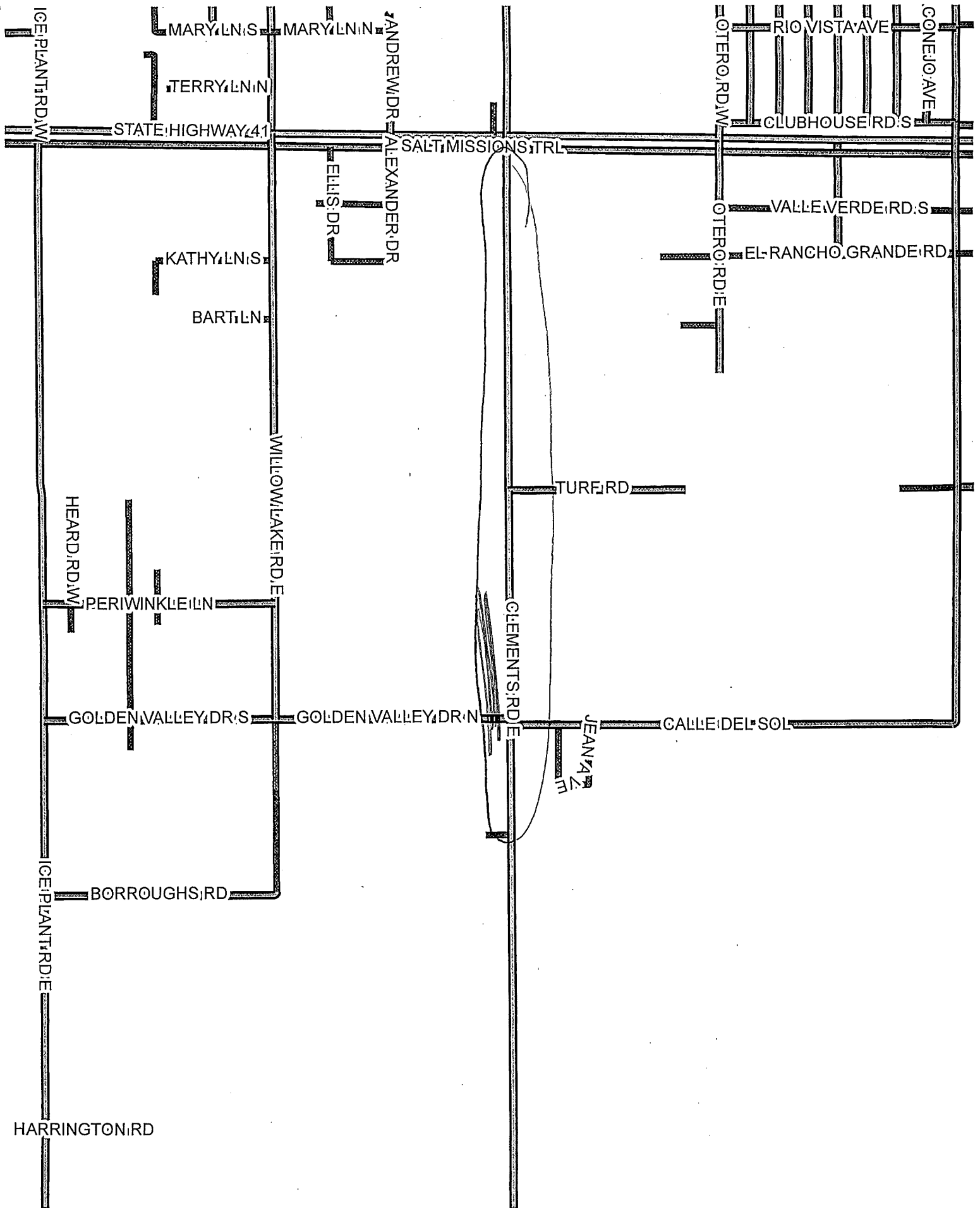
February 23, 2017

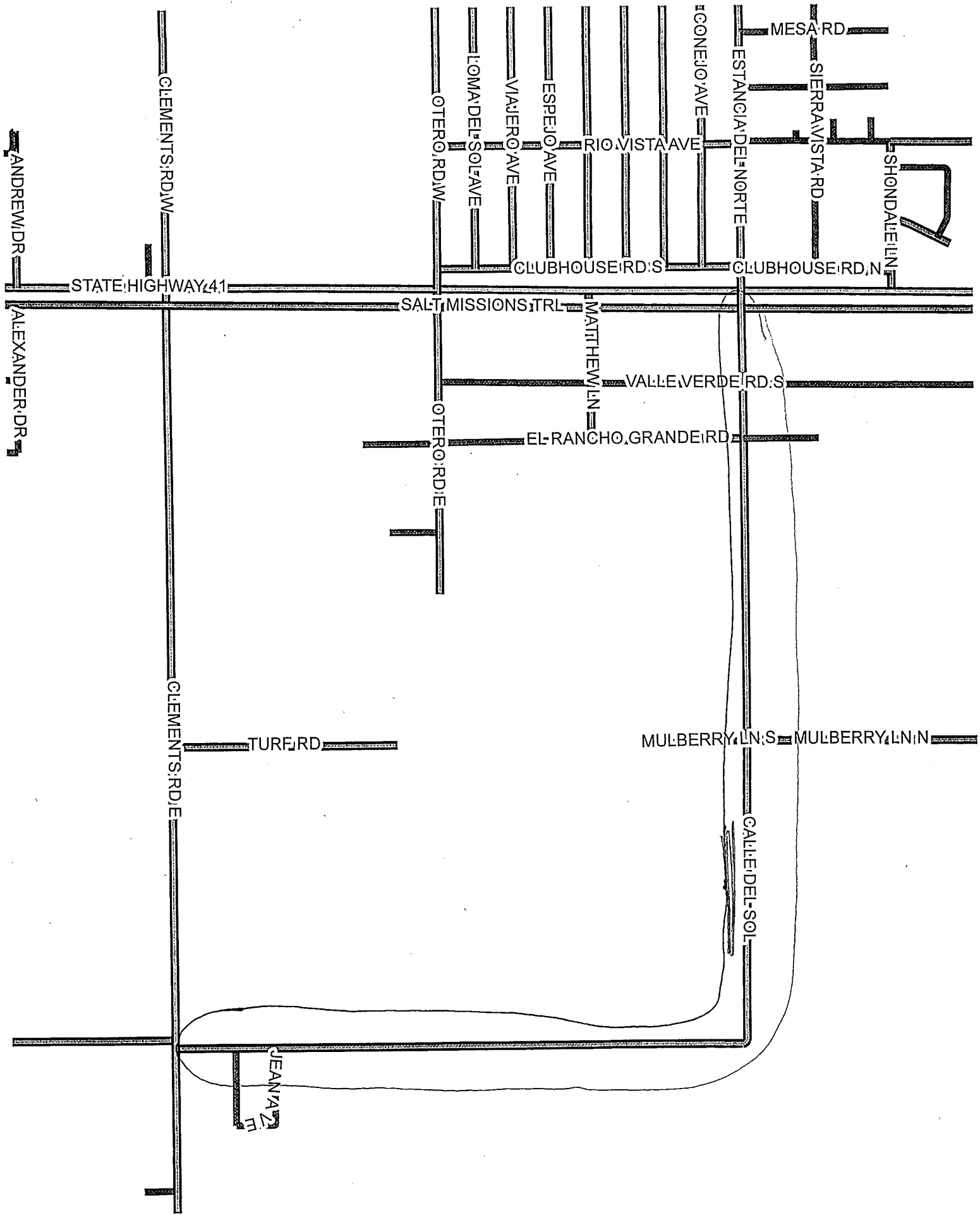
TO: Annette Ortiz, Interim Torrance County Manager

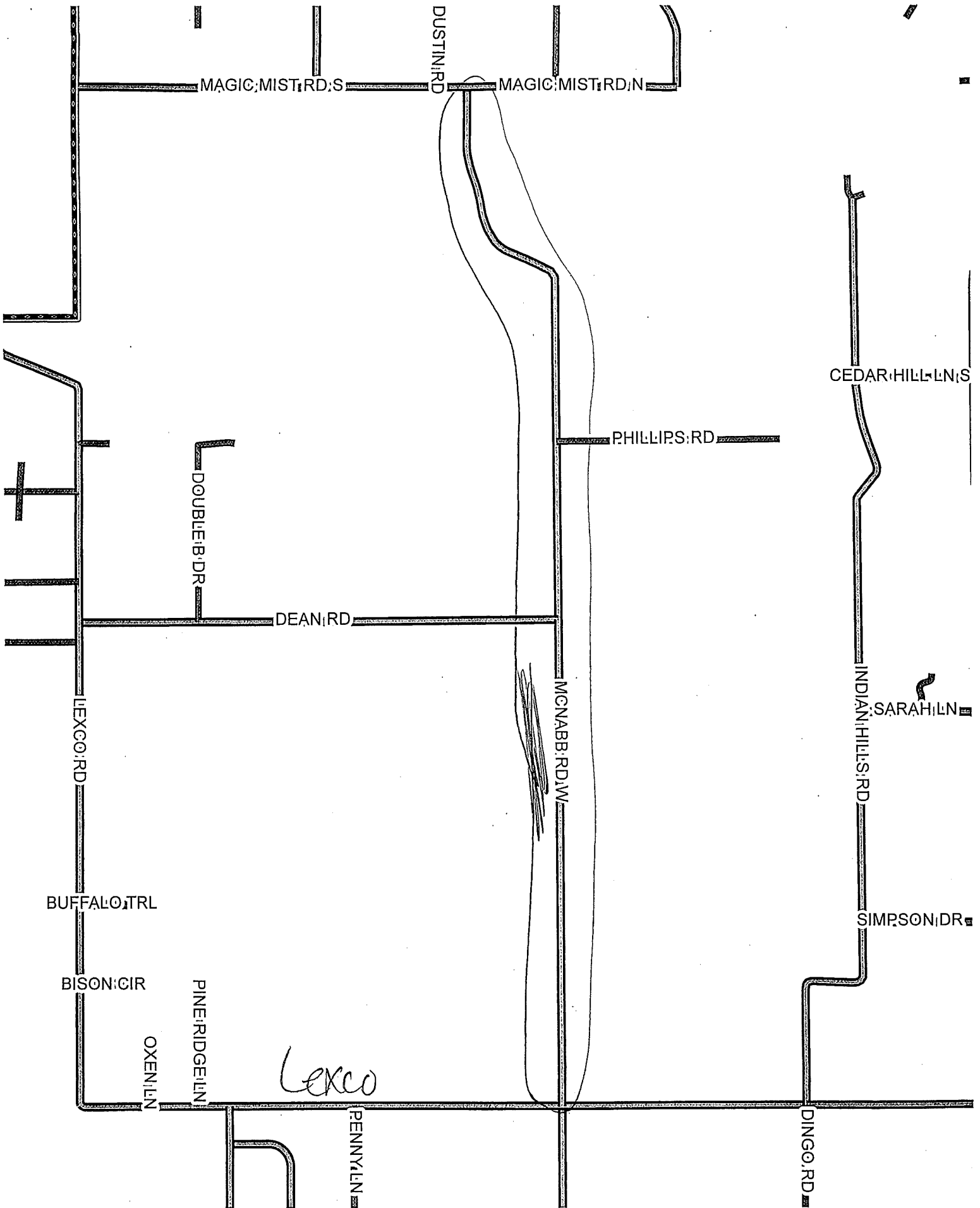
FROM: Betty Cabber, Torrance County Assessor

As per review and confirmation from DFA, the Mill Levy for Torrance County is at the maximum allowed by law. It is my opinion that our Road Department qualifies for Hardship Funds that Torrance County is entitled to request. If you have any questions please contact me at any time.

Betty Cabber
Torrance County Assessor







KELLY RD

ZAPATO CANYON RD
MANZANO QUARI RD

JUNE RD

EL GATO RD

LA CIENEGARD W

LA CIENEGARD E

MAILMAN RUN RD

EL VASUDERO RD

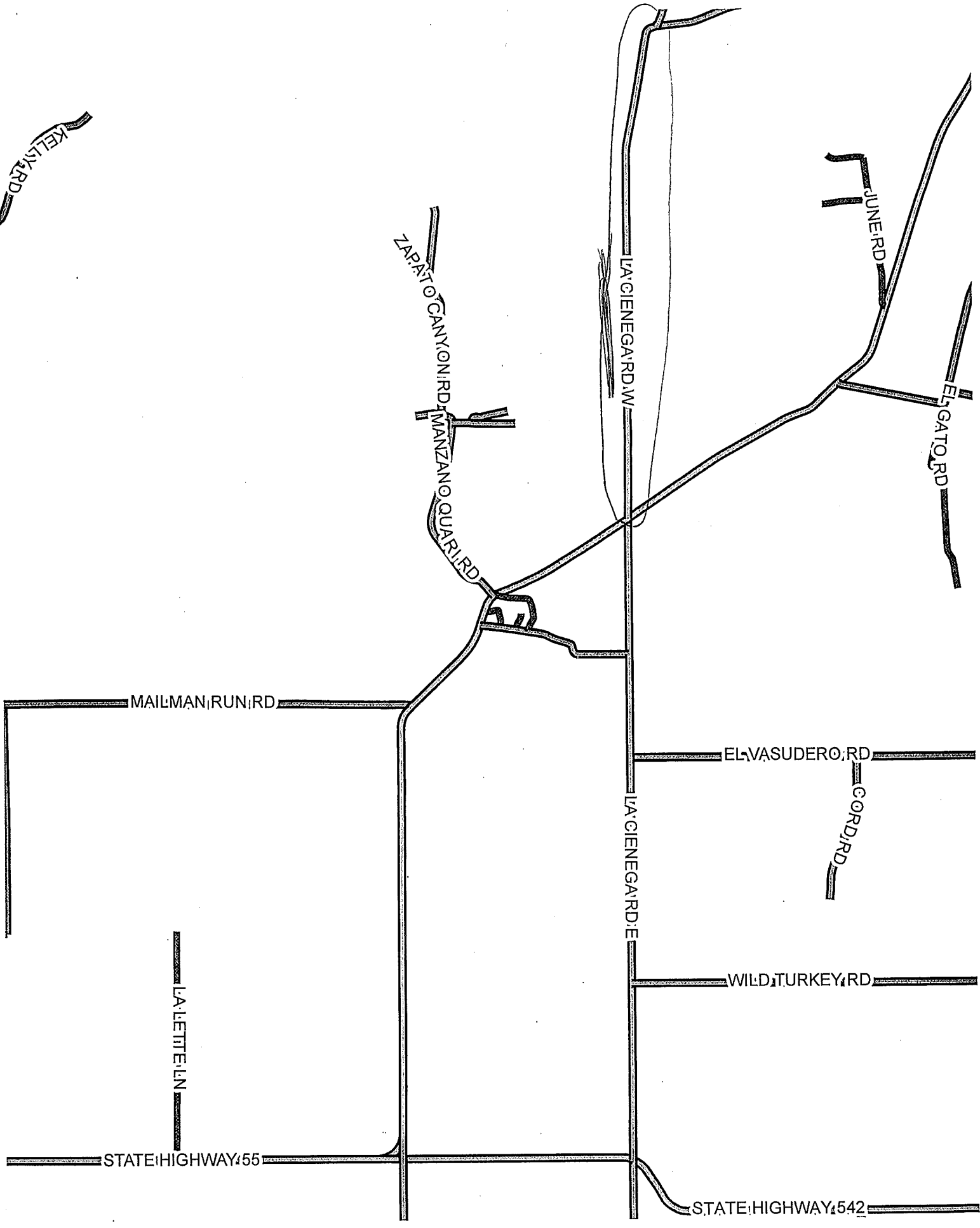
GORD RD

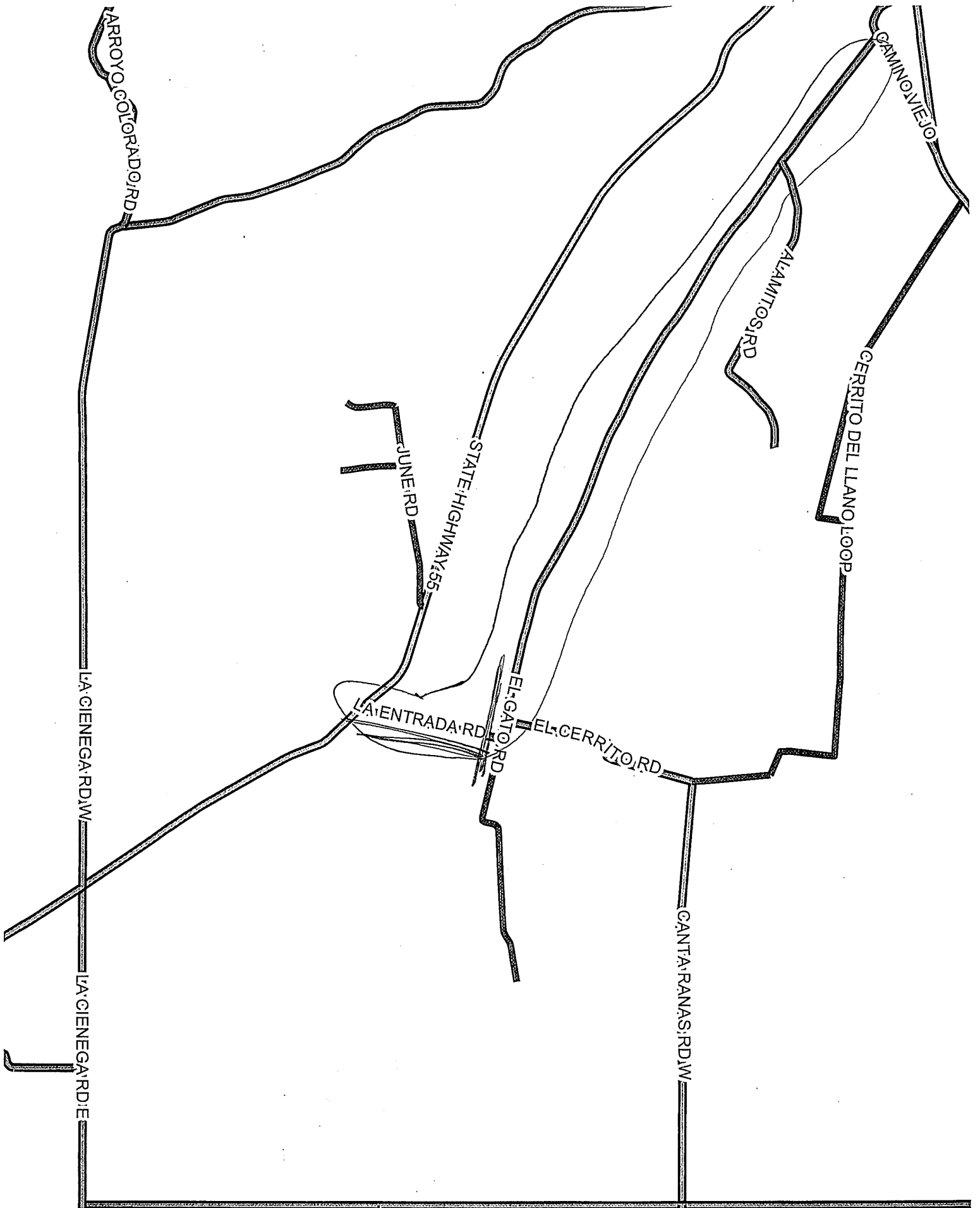
WILD TURKEY RD

LA LETTE LN

STATE HIGHWAY 55

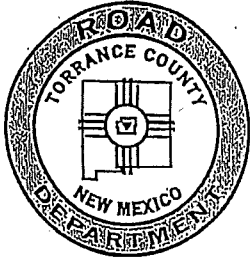
STATE HIGHWAY 542







*Agenda Item
No. 8*



TORRANCE COUNTY ROAD DEPARTMENT

P.O. BOX 48
10th & ALLEN STREET
ESTANCIA, NEW MEXICO 87016
Phone (505) 544-4666
Fax (505) 384-2550
E-Mail: tchavez@tcnm.us

LEONARD LUJAN
ROAD DEPARTMENT
SUPERINTENDENT
TRISHA LM CHAVEZ
ROAD DEPARTMENT
ADMINISTRATOR

March 8, 2017

New Mexico Department of Transportation
Paul Brasher, Acting Engineer
c/o Susan Godina
District Five Office
P.O. Box 4127
Coronado Station
Santa Fe, New Mexico 87502-4127

Re: Letter of Request/Letter of Intent

Dear Mr. Brasher;

Torrance County (in accordance with prevailing State Statute NMSA, 1978, Section 67-3-28 and Section 67-3-28 NMSA as amended, and Commission Policy No. 44-92) would like to participate in the FY 2016/17 Local Government Road Fund Project/County Cooperative Program. This being a Cooperative Agreement, between the New Mexico Department of Transportation and Torrance County.

The Torrance County Commission hereby in pursuant with prevailing State Statute 67-3-28.2, NMSA as amended will meet the required 25% (twenty-five percent) proportional matching share of the project fund.

In pursuant to the 2001 Local Government Road Fund Project Handbook enclosed is:

1. A preliminary Job Scope Summary (county forms) on various county designated roadways, their termini, mileage and estimated cost, our intent and
2. An Estimated Summary of Costs and Quantities (state form), and
3. A letter from our county assessor concerning the mill levy, and
4. The Torrance County (most recent) road map.

The Job Scope of work will be Pavement Rehabilitation/Improvements and Blading & Shaping of various county roads within the control of Public Entity. Proposed roadways are subject to change within the 75% Department Share and the 25% match Public Entity Share within the allocated fund.

Torrance County is at a distinct disadvantage because we do not have the financial resources needed for Pavement Rehabilitation Improvements and or road improvements on our county designated maintained roadways.

We feel that the proposed work is necessary for the public health, safety and general welfare for our county residents and others who may travel our roadways.

If there is any further information or documentation needed to allow our county to be in compliance for approval to participate in the County Cooperative Program, please feel free to call our contact person Trisha Chavez in the Torrance County Road Department Office at (505) 544-4666.

Respectfully,

Javier E Sanchez
County Commission/Chair

js/tmc
Enclosures

Torrance County Road Department

County Maintained Designated Roadways
Job Scope Summary
Fiscal Year 2017/18

Project Agreement-SP

*****Chip Seal Roads*****

New Construction

Charlie Breckenridge Rd *from Hwy 41 turn E*	1.3	\$82,204.00
---	-----	-------------

Estimated mileage and cost	1.3	\$82,204.00
----------------------------	-----	-------------

**Estimated Summary
of Cost & Quantities**

Entity: Torrance County Road Department

DO:

CN:

Project No.: SP

Termini: County Roads: Charlie Breckenridge Rd-from Hwy 41 turn E on Charlie Breckenridge for 1.3 miles to end project

Total Project mileage: 1.30

Scope of Work: Pavement Rehabilitation/Improvements and Blading & Shaping on various county roads within the control of Public Entity.

Item Description	Unit	Final Quantity	Unit Cost	Final Cost
Equipment/Labor-Prep/Hauling				
Equipment	hours	390		16,804.00
Labor	hours	390		5,677.58
Materials				
Moriarty Concrete-Base Course	tons	2212.925	\$10.00	22,129.25
Taxes	cost	\$22,129	8.0620%	1,784.06
Moriarty Concrete-5/8 chips	tons	500.000	\$19.00	9,500.00
Taxes	cost	\$9,500	8.0620%	765.89
Water				
Water-DONATED	loads	0.000	\$0.00	0.00
Equipment/Labor-Chip Seal				
Equipment	hours	150		2,493.50
Labor	hours	150		1,968.18
Oils				
Holly Asphalt-Hfe 90 oil w/spread charge	tons	22.00	\$370.00	8,140.00
Taxes	cost	\$8,140	7.3125%	595.24
Hfe 100p oil w/spread charge	tons	22.00	\$390.00	8,580.00
Taxes	cost	\$8,580	7.3125%	627.41
Cssi-p fog seal oil w/spread charge	tons	9.00	\$325.00	2,925.00
Taxes	cost	\$2,925	7.3125%	213.89
Total Project Cost				82,204.00

Torrance County Manager

Date

BETTY CABBER
COUNTY ASSESSOR

JESSE LUCERO
DEPUTY ASSESSOR

NICK E. SEDILLO
NM CERTIFIED APPRIASER
CHIEF APPRAISER

RAY CULLIN
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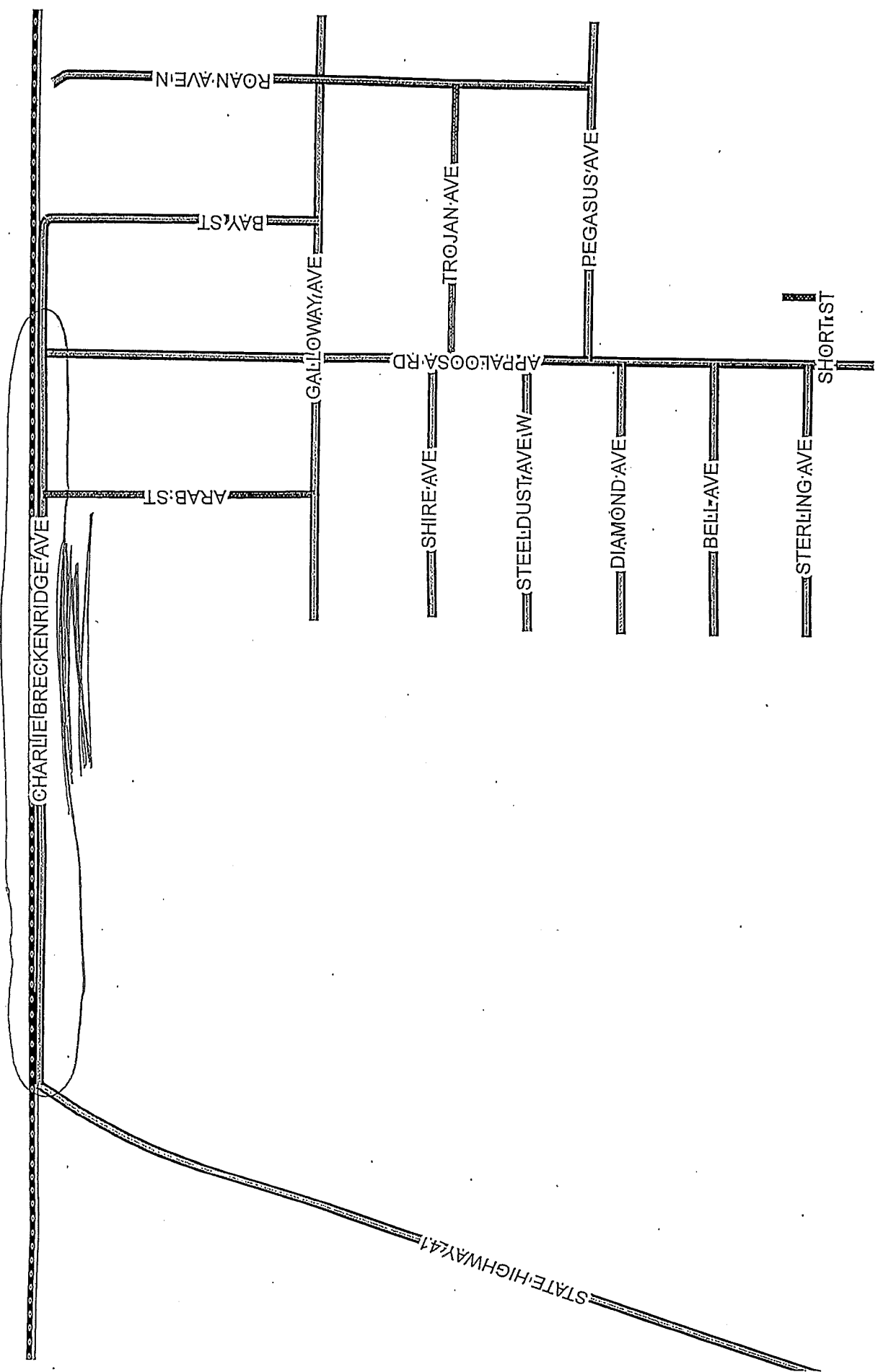
RUBEN GASTELUM
GIS/GPS ANALYST
RURAL ADDRESSING
APPRAISER APPRENTICE

February 23, 2017

TO: Annette Ortiz, Interim Torrance County Manager
FROM: Betty Cabber, Torrance County Assessor

As per review and confirmation from DFA, the Mill Levy for Torrance County is at the maximum allowed by law. It is my opinion that our Road Department qualifies for Hardship Funds that Torrance County is entitled to request. If you have any questions please contact me at any time.

Betty Cabber
Torrance County Assessor





*Agenda Item
No. 9*



*Agenda Item
No. 10*

PO Box 48
205 9th Street
Estancia, NM 87016
(505) 544-4700 Main Line (505) 384-5294 Fax
www.torrancecountynm.org



County Commission
Commissioner James "Jim" Frost, District 1
Commissioner Julia DuCharme, District 2
Commissioner Javier E. Sanchez, District 3
County Manager

Deputy County Manager
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY
COMMISSION AGENDA**
This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.
All fields must be filled out for consideration.

Name: Brian Mitchell Road 102
First Last Department / Company / Organization Name

Today's Date: 08 Feb 2017 Mailing Address: 146 County Rd. A102 - Edgewood
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 505-281-7492 Fax Number: Same
Would you like this Agenda Faxed to you? Yes No

Email Address: BrianUSMC@gmail.com

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: March 8, 2017

Brief explanation of business to be discussed:
Road's Martinez - Road 102 - Only two gradings in 2016 - Feb 8th & Sept. 26th I had to call to get the Sep one done. No grading since

Is this a Resolution, Contract, Agreement, Grant Application, Other? Contract

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

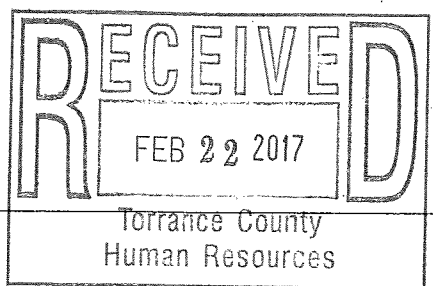
Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: _____

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: _____



[Handwritten signature]



*Agenda Item
No. 11*

“Torrance County Residents’ Request for B016 Improvement”

Torrance County Commission Meeting: 3/8/17

My name is Gary Scheidt. I’m a Torrance County resident, living at the end of County Road B016, in the Deer Canyon subdivision. I travel B016 nearly everyday.

B016 is a 2-mile dirt road that existed long before significant development began in 2005. Us “newcomers” to Torrance County realized that it was a dirt road before we relocated here, but the fact is B016 is in worse condition today than it was 12 years ago.

Torrance County did make improvements to the drainage ditches and added caliche to the surface of B016 in the summer of 2016. But such improvements only served to improve the condition of a road that remains suitable for very minimal use - so it’s not surprising that with increased traffic and little on-going maintenance, it doesn’t hold-up well to the amount and type of traffic that is present today and expected in the future.

Before 2005 – there were only 6 homes along B016. Apprx. 10 residents. When B016 was first cut, there were probably less than that! With such little traffic, a dirt/gravel road was appropriate.

Today, there are 57 homes along and at the end of B016, 9X more than prior to 2005, 2 more homes are currently under construction (in addition to the 4 that were completed last year) and more are pending. There’s 76 people living in this area using B016 nearly everyday, plus the numerous contractors, utility providers and delivery vehicles. Future growth is expected to increase the number of residents in this area to over 300.

Today, there’s more traffic on B016 than other Torrance county roads that ARE ALREADY paved. Nearly **100 vehicles** travel on B016 each day! This amount of traffic is verified by the number of gate activations at the entrance to the Deer Canyon subdivision. The Torrance County residents that use B016 on a regular basis plead for the commissioners’ support to significantly improve B016.

In addition, last year we had 197 signatures on a petition from Torrance County residents who use B016 regularly, pleading with the County to make significant improvements.....for the sake of SAFETY!

A copy of the petition along with the names of the residents who signed it is included in your information packets.

There are 5 requested improvements on the petition that was presented last year. Along with the requested improvements that were made last year, a copy of page 9

and 10 of the 3/23/16 commission meeting minutes on this subject is included in your packet. It should be noted that these action-items failed to be completed.

The requested improvements are as follows:

- 1 Re-grade the road and clear the ditches to provide adequate drainage (addressed in 2016)
- 2 Raise, compact and crown the road with appropriate base material to NMDOT standards (addressed in 2016)
- 3 Apply a durable topcoat, such as a high grade chip-seal (still needed)
- 4 Improve safety via guardrails on the elevated S-curve and add 'BO16' signage at it's entrance off of highway 55 (still needed)
- 5 Perform frequent and regular maintenance per County road specifications (still needed)

The Main concern is SAFETY! Safety for commuters and quick access for police, fire and emergency personnel to get to people when in need! BO16 is also a school bus route which should make improvements an even higher priority. In January, 2016 BO16 was mostly impassable by 2-wheel drive vehicles for nearly 5 weeks, making access by emergency personnel nearly impossible. And in January 2017, after only 2 inches of snow, BO16 was extremely slick; not due to the snow but because of the slick mud surface. Having 70 Torrance County residents with no access to emergency services for extended periods while we wait for BO16 to become safe after precipitation is frankly, unacceptable.

While BO16 may be no worse than other dirt roads in the county, the large amount of traffic using this road should make it a top priority for significant improvement.

Attesting to the unsafe condition of BO16 are four testimonials that should also be in your information packets; one from Robert Chung, Police Chief of Mountainair, one from Wayne Jones, Mountainair's Fire Chief, the third from Chester Riley; the mayor of Mountainair and the fourth from Sherry Cowan-Maddox, owner of Estancia Valley Portables - the supplier of portable sanitation systems for contractors working on new construction in the area.

All of these letters cite the need for significant improvements to BO16 for safe and efficient access during emergencies as well as to safely conduct day-to-day business.

BO16 is the only viable access for anyone trying to get in or out of this area. The Commissioner's may recall that Torrance County was asked for its help in acquiring another access road from the Deer Canyon subdivision directly to Hwy 60 but that request was denied. Until that issue is resolved, BO16 remains the only viable access and without 365-day-per-year accessibility, residents are literally "cut-off" from emergency services nearly every time there's precipitation.

To be clear, the area along and at the end of B016 is not “off the grid”. The furthest end of B016 is less than 2 miles from the Mountainair city limits. Residents have electric service provided by Central New Mexico Co-op, phone service from CenturyLink Communications, Wi-Power satellite internet, DirectTV television service and those living directly along B016 have pipeline natural gas. These utility suppliers also need safe and efficient access to their customers 365 days per year. It’s not unreasonable for residents to expect quick and safe access to the goods and services, especially emergency services, provided by the county and the town of Mountainair.

With this much traffic using B016 as a dirt road, nothing less than constant attention to its drainage and surface is required to keep it a viable means of access to this growing area. Unfortunately, the county has a track record of not maintaining this road on a regular and frequent basis. Since last summer’s improvements, to my knowledge follow-up maintenance was performed only once. Most email requests to the Road Superintendent go unanswered. However, a second attempt at on-going maintenance finally occurred after numerous requests were made to the Road Superintendent. Unfortunately, the most recent on-going maintenance effort resulted in some of the ditches being filled-in instead of being cleared. We realize that the County’s resources to maintain all of it’s roads are limited; that’s why chip-sealing should seriously be considered. It would require much less on-going maintenance while providing a much more durable, moisture-resistant surface.

With this in mind, we’re asking the County, as part of a comprehensive B016 improvement plan, to chip-seal the final surface so as to minimize the need for constant maintenance. By chip-sealing, we’re requesting the type of surface that is on Riley Road or State Hwy 55; one that will support occasional truck traffic.

Torrance County residents living along and at the end of B016 pay a significant amount in property taxes, which has enhanced the county’s tax base. The County has greatly benefited from this development and now relies on it as a significant source of revenue and growth. To put it in numbers, this area represents over a quarter-million dollars of annual property tax revenue for Torrance County which did not exist 10 years ago. And with the on-going new home construction, property tax revenues from this area will continue to grow every year.

Please don’t misunderstand the basis for this request; It’s NOT “because we pay a lot in property taxes, we deserve a nice road”. On the contrary, the county is responsible for maintaining the infrastructure necessary to support the growth within its borders. Not maintaining the infrastructure will contribute to a downward economic spiral where growth is hindered, resulting in loss of property values and property tax revenue to the county, which would in-turn, result in less and less growth.

The good news is....it's not too late.....all the properties along B016 and all the lots in the Deer Canyon subdivision are sold and just waiting to be developed. Once developed, these properties will generate even more property tax revenue for the County. However, during our petition drive, several lot owners told me that they've delayed building their homes specifically due to concerns over the poor condition of B016 and whether Torrance County is committed to improving and properly maintaining this road.

Some would argue that new development is not wanted, not needed nor should it be encouraged. Whether you agree with this statement or not, the fact is... Torrance County needs revenue. With significant revenue coming from the property taxes of a clean, quiet residential community whose deed restrictions require the preservation of a "nature preserve" setting, such development should be looked upon as "desireable".

While we understand that county road maintenance funds only come from a few gas stations in the county, this relatively small area along and at the end of B016 represents one of the few (if not the ONLY) area of residential growth for the Torrance County tax base. From a tax revenue point-of-view, this area may be the residential "golden goose" of Torrance County. It would seem reasonable then that Torrance County would want to make access to this area as attractive as possible to encourage further home construction and continued growth of its tax base.

B016 also affects the incomes of contractors (many whom are Torrance County residents). If residents can't get to their jobs due to poor road conditions, they are less likely to live in the county, pay Torrance County property taxes, make purchases, pay sales taxes and support the overall Torrance County and state economies.

We recognize that significantly improving B016 will cost money. However, several potential sources of outside funding may be available. They are:

1. FEMA (the Federal Emergency Management Administration) through the development of a County Hazard Mitigation Plan - which is currently in process. This plan is for the prevention of flooding and fighting wildfires. My understanding is that if B016 can be classified as a sole access road in a flood-prone area, FEMA funding may be available for improvements. I'd like to mention that Torrance County is already aware of potential flooding in the area along B016 - by the fact that signs warning of potential flooding were erected by the county in the fall of 2015. In addition, if B016 can be classified as a wild-fire access route, FEMA money may also be available to improve drainage and re-surfacing.
2. NMDOT most likely has recycled asphalt millings available to be used in chip-sealing B016. Mr. Paul Brasher, NMDOT District 5 engineer, may/may not be able to attend this meeting however, in a phone conversation I had with him

a few weeks ago, Mr. Brasher told me that most likely, recycled asphalt millings are still available at NO CHARGE to Torrance County for chip-sealing the entire 2-mile length of BO16. The county only needs to write a letter requesting the material and a template-letter has already been provided to the County for this purpose.

3. In a conversation with Commissioner Sanchez, a couple sources of potential funding for chip-sealing BO16 were identified. If my understanding is correct, these potential sources are from wind farm revenue and property taxes. Any funding source would of course, require Torrance County Commission approval.
4. Assistance from residents to help the County explore such funding and materials. Many residents that use BO16 on a regular basis would be more than willing to assist the county in writing grant-requests, working with NMDOT on Torrance County's behalf or other means of support to assist the county in this effort.

In conclusion, on behalf of all the Torrance County residents who live along and use BO16 on a regular basis, I'd like to thank the commissioners for the opportunity to speak at this meeting and listening to our request. We ask your serious consideration in addressing this urgent.... safety..... issue.

If it's appropriate, I'd be glad to answer any Commissioner's questions at this time.

Final Copy
Torrance County Board of Commissioners
Commission Meeting
March 23, 2016

Commissioners Present: **LeRoy Candelaria- Chair**
 James Frost-Member, Vice-Chair
 Julia DuCharme-Member

Others Present: **Joy Ansley-County Manager**
 Annette Ortiz- Deputy County Manager
 Dennis Wallin-County Attorney
 Michelle Jones -Clerical

Call Meeting to Order:

Chairman Candelaria calls the March 23, 2016 meeting to order at 9:00 am. He welcomes all those present to the meeting and leads us in the pledge. Ms. Nicole Maxwell, reporter for the Mountainview Telegraph, gives the invocation.

Approval of the Meeting Minutes:

Chairman Candelaria asks for a motion to approve the February 29, 2016 Special Meeting Minutes. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the February 29, 2016 Special Meeting Minutes. Commissioner Frost seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Minutes:

Chairman Candelaria asks for a motion to approve the March 9, 2016 Regular Meeting Minutes. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the March 9, 2016 Regular Meeting Minutes. Madam Commissioner DuCharme seconds the motion. Commissioner Frost points out a clerical error on page 21 of the minutes. The error will be corrected. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

SIGNATURE

PRINT NAME

DATE

PHYSICAL ADDRESS

PHONE or EMAIL (optional)

The packet also includes:

- A list of the Torrance County Residents Signing the 'B016 Improvement Petition'
- Letters of support for improvements from the Mountainair Chief of Police Robert Y. Chung, Mountainair Volunteer Fire Department Chief Wayne Jones, Town of Mountainair Mayor Chester Riley, and Ms. Sherry Cownan-Maddox with Estancia Valley Portables
- Four color photos of B016

Mr. Scheldt gives his presentation to the Commission about the need for maintenance and improvement to B016 which accesses the Deer Canyon Subdivision. Many residents from that area are in attendance at today's meeting.

Chairman Candelaria comments that letters have already been sent to the DOT requesting material. Mr. Lujan, Road Foreman, states that he has been out to look at this road and is well aware of its condition. He has already made plans to redo the drainage on the road and clean out all the culverts throughout that area. Construction on this road is scheduled to begin Mid-April with caliche from our own pit being hauled in. Mr. Scheldt asks if the road bed will be raised. Mr. Lujan replies yes it will be. Mr. Lujan is asked to submit another letter of request for materials to the DOT. He will do this. Commissioner Frost thanks Mr. Scheldt for his very well prepared presentation. He reminds all that we have a bond election coming up in August and we have not yet put project names or numbers on this election, but his desire is to have an amount of that to improve the Road Department, which in turn will help this road and many more roads throughout the County. Madam Commissioner DuCharme comments that she is very impressed with the organization and involvement here; collecting all the petition signatures was a huge effort. She asks Mr. Lujan about the letter of request to the DOT for material. He reiterates that he will send it. Mr. Scheldt asks for a copy and states

again that he will personally deliver it. Madam Commissioner DuCharme asks about the requested guard rail. Mr. Lujan states that if after working on the road a guard rail is necessary, he will request one. He further states that a road sign can be requested from Rural Addressing. Lastly, he states that the road will be maintained more often. All documentation attached. NO ACTION, INFORMATION ONLY.

5. Request for Letter of Support for the Rehabilitation Program, El Camino Real Housing Authority- Mary Ann Chavez- Lopez Ms. Ansley speaks. At the last Commission meeting, Ms. Mary Ann Chavez-Lopez spoke to the Commission and requested a letter of support for their housing rehabilitation program, El Camino Real Housing Authority. At that meeting, the Commission asked that this item be put on the next agenda for action. The letter of support has been drafted and is ready for approval. All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Letter of Support for the Rehabilitation Program, El Camino Real Housing Authority. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

6. Potential Violation of the Hatch Act by Torrance County- Lonnie Freyburger, Chairman of the Republican Party of Torrance County Mr. Freyburger speaks. He first clarifies that while he is the Chair of the Republican Party, he is not here today representing the Republican Party; this has nothing to do with the Party itself. He states that he is very familiar with the Hatch Act as it affected him as a County Commissioner. He had to resign from the State Highway Department because the section that he ran received Federal tax dollars. Mr. Jason Quintana could not run for County office for this same reason and had to withdraw his candidacy. Mr. Freyburger states that in this situation there may be the same violation. He states that he contacted the Secretary of State and they responded in a letter that they, and the County Clerk's Office, do not look into Federal violations. Mr. Freyburger states that the Secretary of State's legal section encouraged him to contact the Special Counsel for the Federal Government and charge the Hatch Act. Mr. Freyburger states that he is referring to Mr. Javier Sanchez who is a County employee and is running for County Commissioner. Mr. Freyburger states that Mr. Sanchez distributes Federal dollars and get grants from Federal agencies.

Mr. Freyburger explains that the Hatch Act was originally enacted in 1939 to prevent Federal employees from participating in partisan political activity. In 1940,

A PETITION TO IMPROVE TORRANCE COUNTY ROAD B016

LOCATION OF B016

B016 (Alabaster Road) is an unimproved county road commencing one mile south of Mountainair from NM 55 running south approximately 2.1 miles.

USAGE OF B016

B016 is currently the sole access route for approximately 100 Torrance County residents. Traffic has increased significantly since the establishment of a new subdivision at the southernmost end of the road, and will have an anticipated population of over 300 when building is completed. B016 is used by an estimated 96 vehicle-trips per day. B016 is also the only access route for emergency medical personnel, fire, police, school buses, public utility deliveries (propane/telephone/ electric), FedEx/UPS deliveries, and contractors for residents on B016 and in the new subdivision.

PROBLEM WITH B016

The caliche-mud road surface is substandard in dry weather even with regular blading of the road. Several wash areas render the road impassable during heavy rains until the County clears the debris and fills in the washes. Even after light precipitation, the surface deteriorates to slippery mud and deep ruts, both of which create a significant hazard to normal traffic. Many travelers have reported a loss of control of their vehicle when the road is wet and several have had an accident or required assistance getting their vehicle out of a ditch. County (and local) safety officials have noted that the condition of the road impedes access to emergency and health services, and is unsafe for school buses and other essential service vehicles. In addition, the rutted surface regularly damages vehicle tires and suspensions beyond normal wear and tear.

CONSIDERATION OF COMMUNITY

B016 serves Torrance County residents who are ranchers and residential homeowners who represent healthy growth in Torrance County. Their presence as long-term residents and the continued home building has increased the tax base and invigorated the economic health of the region. Road improvement that contributes to the well-being and safety of this constituency is both a benefit to, and the responsibility of, Torrance County.

THEREFORE, we, the undersigned, petition Torrance County to make significant improvements to B016 and suggest the following:

- Re-grade the road and areas around road to provide adequate drainage.
- Add, raise, compact and crown the road base to New Mexico standards.
- Apply a durable topcoat (such as chip seal).
- Improve safety via guardrails and signage.
- Perform regular maintenance per Torrance County specifications.

I, the undersigned, am a Torrance County resident who supports the above Petition to Improve County Road B016:

SIGNATURE

PRINT NAME

DATE

PHYSICAL ADDRESS

PHONE or EMAIL (optional)

Torrance County Residents Signing the
'BO16 Improvement Petition'

- 1 Aitchison, John
- 2 Albarella, Kathy
- 3 Anderson, Robin
- 4 Apodaca, Cesar
- 5 Arelt, Margaret
- 6 Auger, Tammi
- 7 Baur, Dietmar
- 8 Bailey, Daniel
- 9 Bailey, Linda
- 10 Beatty, David
- 11 Beatty, Robin
- 12 Berryhill, Craig
- 13 Berryhill, Pamela
- 14 Besanson, PJ
- 15 Brandt, Terry
- 16 Brandt, Vicki
- 17 Brimaer, Schatzi
- 18 Brimer, Wayne
- 19 Brown, Linda
- 20 Burr, Wilfred
- 21 Caldwell, Carol
- 22 Carleo, Elizabeth
- 23 Carleo, Paul
- 24 Carroll, Linda
- 25 Carroll, Thomas
- 26 Chamber, Bob
- 27 Chambers, Robert (not a duplicate to 'Bob')
- 28 Chambers, Michelle
- 29 Chung, Barbara
- 30 Chung, Robert
- 31 Cicola, Mary
- 32 Cicola, William
- 33 Clark, John
- 34 Clark, Mary
- 35 Clute, Alan
- 36 Clute, Kathleen
- 37 Collimore, Kathleen
- 38 Collimore, Robert
- 39 Contreras, David
- 40 Contreras, Doreen
- 41 Cook, Martha
- 42 Coon, Patrick

43 Crouse, Glenn
44 Crouse, Theresa
45 David, Sheila
46 Dever, Tina
47 Deiner, Donna
48 Deiner, Lou
49 DeVries, Donald
50 DeVries, Jeane
51 Dew, Jim
52 Dixon, David
53 Dixon, Maribeth
54 Doddington, George
55 Downey, Amy
56 Downey, Mike
57 Dziuk, Bill
58 Fagerstrom, Richard
59 Feininger, Conrad
60 Feininger, Katherine
61 Fisher, Ronald
62 Fortner, Judson
63 Fulfer, Gary
64 Gens, Allan
65 Gill, Bob
66 Gill, Cheryl
67 Glade, Carole
68 Glade, Joe
69 Glazier, Robert
70 Goldstein, Burt
71 Goldstein, Linda
72 Gorski, Kevin
73 Gorski, Lynn
74 Groom, Deneen
75 Groom, Jim
76 Groos, Bob
77 Groos, Patty
78 Gulledege, Mary
79 Gutwein, Madeline
80 Haunschild, Ada
81 Hester, Amy
82 Hester, Michael
83 Hoffman, Kim
84 Hoffman, Richard
85 Hudson, Elizabeth
86 Immerwahr, Denise
87 Immerwahr, George
88 Indorf, Diane

89 Indorf, Wayne
90 Jagusch, Thomas
91 Jones, Robbyne
92 Keller, Dwight
93 Killilea, James
94 Killilea, Rhonda (Soule)
95 Klein, Daniel
96 Krenc, Philip
97 Langenfeld, Debbie
98 Lavrakas, Paul
99 Lavrakas, Susan
100 Ledman, William
101 Lockridge, Jack
102 Lockridge, Nancy
103 Lovell, Nancy
104 Lutz, Walter
105 Magden, Donna
106 Martens, Harv
107 Martinez, D. Louisa
108 Maurer, Frank
109 McElroy, Carolyn
110 McGovern, Donna
111 McGovern, Jim
112 McIntyre, Henry
113 McIntyre, Margaret
114 Meister, Jeff
115 Meister, Lanette
116 Melaragno, Dee
117 Melaragno, Jerry
118 Miller, Sally
119 Miller, Steven
120 Miller, Thomas
121 Montefusco, Thomas
122 Moore, David
123 Mulder, Jill
124 Nachlinger, Sylvia
125 Nelson, G
126 Pederson, Kris
127 Pennala, Eric
128 Pennala, Sherry
129 Perrero, Deborah
130 Perry, Eileen
131 Perry, Stephen
132 Pettingill, David
133 Plog, Noah
134 Plunkett, Daniel

135 Plunkett, Ellen
136 Policansky, David
137 Potter, Kent
138 Price, Reba
139 Privette, Diane
140 Probert, Charles
141 Remmich, Scott
142 Reynolds, Debbie
143 Richter, Gloria
144 Riebsomer, Jim
145 Riebsomer, Sherrie
146 Riley, Chester
147 Romero, Francesca
148 Romero, Nicholas
149 Roybal, Frances
150 Roggen, Fran
151 Rupnick, Lou
152 Scheidt, Gary
153 Scheidt, Lorene
154 Schenk, Katherine
155 Schenk, Robert
156 Schwarz, Oliver
157 Shadwick, Sandra
158 Simeone, Robert
159 Sisson, Cynthia
160 Sisson, Paul
161 Skeens, Kristi
162 Soluna, Anita
163 Stephens, Jean
164 Stiffler, Darlene
165 Strickland, Bruce
166 Strickland, Lydia
167 Sweas, Frank
168 Sweas, MaryAnn
169 Taylor, Katheryn
170 Taylor, Roy
171 Terhorst, Danielle
172 Terhorst, Ray
173 Tevlin, Richard
174 Thomas, Ken
175 Thomas, Kimberly
176 Timm, Lenora
177 Valdez, Thomas
178 Valdez, Virginia
179 Valentine, Elizabeth
180 Varisco, Erroll Frank

- 181 Varisco, Martha
- 182 Walicki, Antoinette
- 183 Walicki, Arthur
- 184 Walters, Carol
- 185 Walztoni, Kurt
- 186 Walztoni, Wendy
- 187 Wells, Paula
- 188 Wester, Trent
- 189 Willis, Kathryn
- 190 Worker, Bonnie
- 191 Worker, Thomas
- 192 Wright, Rick
- 193 Yanke, Nancy
- 194 Yeager, James
- 195 Zabor, Elaine
- 196 Zimmerman, George
- 197 Zimmerman, Sylvia

MOUNTAINAIR POLICE DEPARTMENT

PO Box 115, Mountainair, NM 87036

(505)847-2806 FAX:(505)847-2433

Gateway to Ancient Cities

February 24, 2016

Torrance County Commissioners Leroy Candelaria,
Julia DuCharme and Jim Frost
Torrance County Commission
P.O. Box 48
Estancia, NM 87016

RE: "A PETITION TO IMPROVE TORRANCE COUNTY ROAD B016"

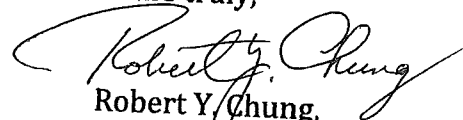
Dear Commissioners Candelaria, DuCharme and Frost:

Mountainair Police Department officers respond to emergency calls to premises along Torrance County B016 and locations inside the Deer Canyon Preserve as first responders and as support personnel for the Torrance County Sheriff's Deputies and the Mountainair Volunteer Fire and Ambulance Department. The only access road our Officers have when responding to these locations is B016 which recently sustained substantial damage caused by the winter snow. In fact, I personally assisted a Mountainair town resident last month who became stuck in a muddy section of B016 just outside the Deer Canyon Preserve. Even in mild weather, the cumulative effects of inclement weather and vehicular traffic on B016 challenge our patrol vehicles when responding to emergency calls. In the past, our officers have responded to medical, animal and criminal investigative calls which require our timely response to locations on B016 and inside the Deer Canyon Preserve.

Based on the above responsibilities the Mountainair Police Department has to the residents along B016 and Deer Canyon Preserve, as well as to those travelling on B016, I strongly support "A Petition to Improve Torrance County Road B016." I believe it is a matter of safety to our citizens and to our first responders when considering making substantive improvements to B016. Please give this matter the serious consideration this petition deserves during your deliberations.

Thank you for your attention to this matter and please feel free to contact me if you have any questions.

Yours truly,


Robert Y. Chung,
Chief of Police



*Agenda Item
No. 12*



*Agenda Item
No. 13*



Mid-Region Council of Governments

Board of Directors Membership Roster Quorum (15)

ORGANIZATION	MEMBER	ALTERNATE
Sandoval County {2}	1.*James Dominguez, Commissioner 2. Glenn Walters, Commissioner	Phil Rios, County Manager
Village of Los Ranchos de Albuquerque {2}	1.*Larry Abraham, Mayor 2. Donald Lopez, Trustee	Kelly S. Ward
City of Albuquerque (Administration) {1}	1.*Robert Perry, Chief Administrative Officer	Michael Riordan
City of Albuquerque (City Council) {6}	1.*Dan Lewis, Councilor 2. Isaac Benton, Councilor 3. Diane Gibson, Councilor 4. Don Harris, Councilor 5. Patrick Davis, Councilor 6. Ken Sanchez, Councilor	Other Councilors; Staff: Tom Menicucci, Diane Dolan, Andrew Webb, Jon Zaman, Chris Sylvan, Elaine Romero, Dawn Marie Emilio, Rachel Miller, Sean Foran
Albuq. Metropolitan Arroyo Flood Control Authority{1}	Bruce Thomson	Vacant
Albuquerque Public Schools {1}	1.*Lorenzo Garcia	Martin W. Eckert
City of Belen {2}	1. Jerah Cordova, Mayor	Steven Tomita
Town of Bernalillo {2}	1.*Jack Torres, Mayor, Chair 2. Vacant	Vacant
Bernalillo County {3}	1.*Debbie O'Malley, Commissioner 2. Maggie Hart Stebbins, Commissioner 3. Julie Morgas Baca, County Manager	Dan McGregor Roger Paul Other Commissioners
Village of Bosque Farms {2}	1.*Wayne Ake, Mayor 2. Vacant	Vacant
CNM	1.Dr. Katharine W. Winograd, President	Samantha Sengel
Village of Corrales {2}	1. Philip Gasteyer, Councilor 2. Pat Clauser, Councilor/Mayor Pro Tem	Vacant
Village of Cuba {2}	1. Mark Hatzenbuhler, Mayor 2. Vandora Casados, Clerk/Trustee	Vacant
Town of Edgewood {2}	1.John Bassett, Mayor 2. Vacant	John Abrams
Village of Encino {2}	1. Vacant, Mayor 2. Vacant	Loretta Chavez
Town of Estancia {2}	1. Cory Dryden, Trustee 2. Manuel Romero, Trustee	Stella Chavez
Village of Jemez Springs {2}	1. Vacant 2. Vacant	Vacant

Pueblo of Laguna {1}	1. Vacant	Vacant
Village of Los Lunas {2}	1. Charles Griego, Mayor 2. Christina Ainsworth, Dir. Community Development	Gregory D. Martin
Los Lunas Public Schools {1}	1. Ron Williams Asst. Superintendent Operations	Clair Cieremans
Middle Rio Grande Conservancy District {1}	1. *Adrian Oglesby	Karen Dunning
City of Moriarty {2}	1. *M. Steven Anaya, Councilor 2. Ted Hart, Mayor	Linda Fischer
Town of Mountainair {2}	Vacant Vacant	Vacant
Town of Peralta {1}	1. Leon Otero	Vacant
City of Rio Communities {1}	1. Mark Gwinn, Mayor	
City of Rio Rancho {2}	1. *Greggory D. Hull, Mayor, Vice-Chair 2. Dawnn Robinson, Councilor	Peter Wells
Rio Rancho Public Schools	1. Richard Bruce, Chief Operation Officer	Vacant
Eastern Sandoval County Arroyo Flood Control	1. Vacant	Vacant
Southern Sandoval County Arroyo Flood Control {1}	1. *James Fahey, Board Member	Steven House
Village of Tijeras {2}	1. *Gloria Chavez, Mayor 2. Vacant	Vacant
Torrance County {1}	1. *Leroy Candelaria, Commissioner <i>Vacant</i> 2. Julia DuCharme, Commissioner	Joy Ansley <i>Vacant</i>
UNM	1. Connie Beimer, Director of Government Relations	Vacant
Valencia County {2}	1. Jhonathan Aragon 2. Helen Cole	Vacant
Village of Willard {2}	1. Robert Chavez, Mayor 2. Emily Sanchez, Clerk	Vacant

NON-VOTING ADVISORY MEMBERS

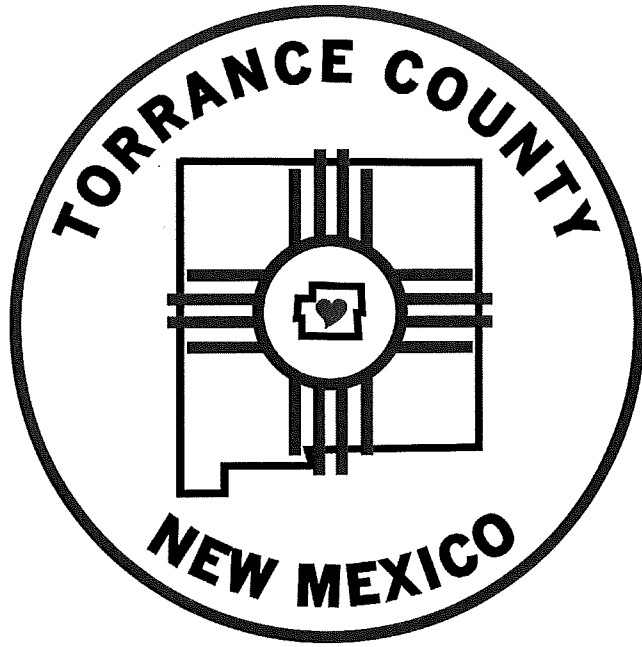
ORGANIZATION	MEMBER	ALTERNATE
Kirtland Air Force Base	Col. Eric H. Froehlich	Ed Sullivan
Federal Highway Administration	J. Don Martinez, Div. Administrator	Vacant
New Mexico Department of Transportation	Tom Church, Secretary	Vacant
New Mexico Department of Transportation	Kenneth Murphy, Interim District 3 Engineer	Vacant
New Mexico Department of Transportation Commission	Vacant	Vacant
Pueblo of Santa Ana	Myron Armijo, Governor	Ken Paquin

NON-VOTING ASSOCIATE MEMBERS

None at this time		
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*Agenda Item
No. 14*



COUNTY MANAGER UPDATE